

**The Ministry of Mental Health and Addiction's Written Responses to  
Outstanding Questions from the November 25, 2025 Standing  
Committee on Public Accounts Meeting**

**Five questions on same topic of procurement**

1. Member Eremenko: I request that the department table the documents that, in fact, show that the expression of interest in the request for proposals for Lakeview at Gunn, the RTIA, the TLUs and transitional services, and the front-line expert team grants were in fact posted on the procurement website and eligible for application from all qualified candidates.  
Mr. Romanow: Sure. I can confirm that they were posted. We will certainly take that back, and we'd be happy to provide that clarity to the committee.  
Member Eremenko: Yeah, I'd like to see the tabling, please.
2. Member Eremenko: That's not the question that I asked, DM. How many applicants pursued the expression of interest for one or all of those four granting opportunities?  
Mr. Romanow: Chair, I was trying to answer the question because there have been multiple procurements for these types of services through multiple expression of interest and qualification processes. I would be happy to clarify how many there were for those different – because there have been multiple for different types of procurement pieces.  
Member Eremenko: Sure. I would be happy to have that tabled. We'd like to have that on record, but just to be clear, it is for those four specific granting opportunities. It is not for other recovery communities.
3. Member Eremenko: Thank you, Mr. Chair. Again, in the last fiscal year, in '24-25, RSG received \$25.8 million, and so I think it is absolutely, you know, valid to raise questions about those granting disbursements.  
I respectfully ask that the department table their pursuit and the result of their investigation so that we have a record of that and we can share that with Albertans. Oh, I'm sorry. I understand that I have to actually get a confirmation of that request. Will the department table your pursuit of the investigation and the results of that investigation to refute the allegations from CEO Athana Mentzelopoulos, please?
4. Mr. Schmidt: Can the deputy minister commit to tabling the scoring that was done to evaluate the applications?  
Mr. Romanow: There absolutely was an evaluation process and rubric. I would want to clarify the expectations for protecting the privacy of those five applications but would commit to outline the areas where we had focus. Yes. I want to just make sure we're not jeopardizing any of the business confidentiality of those organizations that applied, but yes. The rubric: there was an extensive rubric and evaluation process. The RSG application did surpass the others

through that evaluation process, but we'd be happy to point to what those areas of focus were because there was an open and transparent process.

Mr. Schmidt: Thank you. If it's open and transparent, then I'm sure the deputy minister would absolutely table those documents to prove that this is correct.

5. Mr. Schmidt: Well, let me be specific. There was a competitive grant process to identify an operator for the Gunn recovery community. This is in a briefing note signed by the deputy minister. RSG competed in the competitive grant process and was the successful proponent. What I'm asking for is all of the documentation related to that particular grant process. Show us everything related to that grant process, all of the competitive procurement, all of the scoring of why RSG was selected. Can the deputy minister commit to tabling that information?

Mr. Romanow: We are certainly happy to provide those details. It was open, competitive. I would of course make sure that it complies with FOIP, but there would be no reason – details on contracts are posted publicly. The procurement was posted publicly, and these details are absolutely intended to be known. I'll make sure we comply with FOIP and confidentiality of that organization. I just want to double-check. Happy to provide those details. We are very committed to making sure there is openness and transparency in these procurement processes, which there has been in this entire process as investments have gone into the recovery-oriented approach.

### **Response for the five questions on same topic of procurement**

- See Attachment 2

### **Question**

Member Eremenko: I hear you say that recovery communities – excuse me; sorry. Through the chair, I hear you say that the recovery communities couldn't use the tool because of connect care. That was three recovery communities. I'm sorry; you're shaking. Was that not what you said?

Ms Everington: No. When MRP first came online, recovery communities were not operating yet.

Member Eremenko: Right.

Ms Everington: The connect care implication was for Recovery Alberta operated facilities. Like, Henwood would be an example of that.

Member Eremenko: Ah, okay. How many are there out of the 110 that would have . . .

Ms Everington: I'd have to look at that. I don't know.

Member Eremenko: How many of the Indigenous-run recovery facilities would have been included?

Ms Everington: I don't have the number off the top of my head.

### **Response**

- My Recovery Plan has been adopted in more than 40 bed-based addiction treatment facilities, including operational recovery communities, Recovery Alberta-operated programs and Recovery Alberta-contracted service providers.

- Since launching in July 2022, more than 7,400 Albertans have enrolled in MRP to help plan, monitor and measure their progress in recovery.
- In 2024-25, more than 1,900 clients had eligible scores, meaning these individuals were able to take an in-depth look at their strengths, connections and resiliency, and have their treatment experience catered to address not only addictive behaviours but also seek to improve their core relationships, employability, and housing, resolve legal issues, and strengthen other aspects of their well-being that support long-term recovery.
- Not including Indigenous programs, for the period of July to September 2024, about 76 per cent of clients in a treatment bed, 68 per cent of clients in a detox bed, and 52 per cent of clients in a recovery bed had completed a baseline MRP assessment within seven days of admission.
- In the third quarter of 2024-25 (Oct to Dec 2024), 80 per cent of clients receiving contracted bed-addiction treatment had used MRP.
- Out of the 61 service providers licensed under the *Mental Health Services Protection Act* to operate residential addiction treatment facilities as of March 31, 2025, 39 bed-based addiction treatment facilities were using My Recovery Plan, including all three recovery communities that were operational at the time, all 10 Recovery Alberta-operated programs, and 26 of 33 Recovery Alberta-contracted service providers.

*Official Opposition questions read into the record:*

**Question**

What is the timeline for the College of Alberta Psychologists to bring counselling therapists into their college so that they're finally accredited and regulated? This commitment was made over a year ago, and there has still been no progress made for counselling therapists to be accredited to keep the public safe.

**Response**

- MHA remains committed to supporting the safety and well-being of Albertans, and we recognize regulation provides an important role to help set consistent standards that will protect patients and improve care.
- Before we undertake any regulatory work, we need to look at the broader system to ensure steps taken by government are aligned with the current and future health workforce and refocused healthcare system.
- We plan on bringing partners together this winter, including the College of Alberta Psychologists and the Association of Counselling Therapy of Alberta, to discuss a focused approach under Alberta's Health Workforce Strategy to consider the evolving pressures affecting the health workforce, while also considering the ongoing refocusing of the health system in Alberta.
- We anticipate this will include a collaborative assessment of the mental health and addiction system workforce needs, which has changed significantly since 2019 when the transformational Alberta Recovery Model began.

- This strategic assessment will ensure alignment with the Alberta Recovery Model, while strengthening the capacity and quality of care for services being delivered to Albertans.
- In 2024-25, we supported further professional opportunities in the system by collaborating with Advanced Education to add 761 new seats over three years for more mental health care professionals in post-secondary programs such as psychiatric nursing, psychology, social work, child and youth care, and addiction counselling.
- These opportunities will help ensure consistent high-quality services are available in communities across the province while preparing a new generation of mental health professionals to meet emerging needs.

### **Question**

I was very saddened to see on page 47 that there has been one single bed added to acute and stand-alone in-patient care beds. Why is the government not providing greater investments in this area, particularly given that we know mental health is often at the upstream of addictions.

### **Response**

- In 2024-25, we continued to expand the availability of publicly funded bed-based treatment and treatment capacity within the recovery-oriented system of care by opening the 75-bed Lakeview Recovery Community in July 2024, joining the already operational recovery communities in Red Deer and Lethbridge.
  - These beds are free of charge to Albertans.
  - From April 2024 to March 2025, there were 412 admissions to these recovery communities, and more than 200 clients successfully completed their programs.
  - Note: The Calgary recovery community opened in August 2025, and the seven other recovery communities were in planning or construction.
- The Government of Alberta also invested \$112 million over three years (2023-24 to 2025-26) to support youth with mental illness through the construction and operation of three CASA Houses and the co-location of existing CASA House services at a new Edmonton facility by 2029.
  - This funding will quadruple the number of CASA House beds in Alberta to about 80.
  - Once fully operational, CASA House facilities will treat more than 300 young people every year.
- As of March 31, 2025, Recovery Alberta had 2,764 beds that provide addiction and mental health services in the community; 1,350 beds are for community mental health (supported living and transitional care), and 1,414 beds provide addiction services.
  - Community Mental Health beds are offered by a mix of Recovery Alberta operated and contracted providers.
- As of March 31, 2025, Recovery Alberta had 1,678 inpatient beds in acute care hospitals and standalone psychiatric hospitals. These nursing unit beds are designated for Albertans who need treatment for general psychiatric or psychological

disorders that cause moderate to severe impairment, or require care related to psychoactive substance use.

- To reduce the burden on acute inpatient services, it is important to fund community-based care that provides support for clients in the community, reduces inpatient admissions, and improves transition planning for clients.
- The Ministry has invested in key services and supports in the following ways:
  - The Acute Care Addiction Recovery Program addresses a critical gap in acute care settings by providing access to addiction medicine physician and referrals to community services and addiction treatment post-discharge. Over the coming year, ACARP services are expected to be expanded.
  - The Bridge Healing program works out of the Royal Alexandra Hospital in Edmonton to relieve strain on emergency departments and divert clients from acute care by connecting them to community supports.

### **Question**

What community-level data has been collected in Red Deer since the closure of their overdose prevention site?

### **Response**

- Treatment and recovery-oriented supports are the best ways to address an individual's addiction and help people get on the path to recovery and wellness.
- As part of a recovery-oriented system of care, Mental Health and Addiction has continued to support initiatives aimed at preventing drug overdoses and reducing deaths due to addiction.
- The Government of Alberta is supporting new services in Red Deer, including a Mobile Rapid Access Addiction Medicine clinic, a Rapid Response Team, access to recovery coaches, and enhanced withdrawal management service capacity.
- As we continue to expand access to recovery-oriented supports and services and break down barriers to recovery, drug consumption services (DCS) will be monitored on an ongoing basis to ensure they reflect community needs, serve as an effective gateway into recovery-oriented systems of care, and align with the Alberta Recovery Model.
- DCS performance metrics are reported semi-annually as a component of applicable restricted grant deliverables and monthly under the Mental Health Services Protection Regulation reporting requirements.
  - In 2024-25, DCS facilities were accessed more than 161,000 times with an average of nearly 1,800 unique individuals using DCS per month (more than 5,300 unique individuals during the year).
  - *Mental Health Services Protection Act* reporting tracks referrals for DCS clients to other recovery-oriented programming. Once individuals are referred to recovery-oriented services or other services, DCS providers lose visibility on an individual's recovery journey, which is being worked on by the ministry through the Canadian Centre of Recovery Excellence.
- As of September 2025, the Red Deer Rapid Access Addiction Medicine program served 85 unique clients with 1,150 visits; substance use was the most common

presenting concern (50 per cent), and more than 50 referrals were made to mental health, addiction treatment, withdrawal management, and community supports.

- From January to March 2025, the Safe Harbour Society Rapid Response Team responded to 45 overdoses and assisted 167 individuals.
- Access to opioid agonist treatment (OAT) has been expanded to police cells through Virtual Opioid Dependency Program (VODP) and specialized paramedics. From April to September 2025, RCMP made 47 OAT start referrals and VODP had 142 active unique clients in Red Deer.
- Following closure of the Red Deer Overdose Prevention Site (OPS), weekly reporting was commenced effective April 2025. Weekly reporting includes Red Deer Regional Hospital emergency department visits related to substance use, Red Deer Regional Hospital inpatient admissions related to substance use, Opioid Surveillance EMS events and transports, number of Red Deer OPS clients with OAT medication dispensations, and number of deaths by Red Deer OPS Clients.
- The Canadian Centre of Recovery Excellence has a project underway to assess outcomes stemming from the closure of DCS/OPS in Red Deer, including impacts on OAT, EMS, emergency department, inpatient admissions, and mortality.

### **Question**

Given the plan of the government of Alberta to scale out My Recovery Plan, is this still a proprietary item owned by Last Door Recovery? Will we be purchasing the app outright from Last Door so that we can scale out this tool, or will there be a grant extension and renewal to Last Door Recovery?

### **Response**

- My Recovery Plan software is owned and maintained by the Last Door Recovery Society (LDRS), which was contracted to customize the platform for Alberta's needs.
- The Government of Alberta does not own the software but retains rights to the data collected under the terms of its contract and provided for under applicable legislation.
- My Recovery Plan remains the most effective available tool for supporting recovery-oriented care and generating system-level insights.
  - As of July 14, 2025, LDRS is the only known organization in Canada that provides a digital recovery-oriented measurement tool to measure recovery capital that is designed to be integrated into bed-based addiction treatment services.
- We intend to continue using it while we work to develop a new, purpose-built digital solution to support recovery-oriented care.
- Upon transitioning to a new tool, relevant data from MRP system will be securely transferred to ensure continuity of care and system-level reporting.
- LDRS has limited access to data for technical and maintenance purposes only and does not own the data collected on My Recovery Plan. LDRS will not have any administrator access to data once the new tool is in place.

*Government member questions read into the record:*

**Question**

On page 29 of the report it talks about the partnership with police in connecting vulnerable Albertans to support. I'm wondering: why partner with police for mental health and addiction support, and what impact did the department see from the police partnerships in '24-25?

**Response**

- Local police services and the department of Public Safety and Emergency Services are important partners in Alberta's recovery-oriented system of care.
- As first responders, police are, in many cases, the first contact for vulnerable Albertans who are experiencing addiction or a mental health crisis.
- Many of these situations involve teams of police and addiction and mental health navigators and mental health therapists who can provide pathways for Albertans at risk to help them immediately access essential health and recovery services.
- In 2024-25:
  - HealthIM used by eight local police services and all RCMP divisions for more than 9,700 mental health related calls.
  - Police services referred more than 2,000 detainees to VODP and there were more than 1,700 OAT starts for individuals in custody in 2024-25.
  - Police and Crisis Teams (PACT) in Calgary and Edmonton facilitated over 4,760 crisis interactions and rural-based PACT logged more than 1,000 interactions.
  - Human-centred Engagement and Liaison Partnership (HELP) teams in Calgary and Edmonton provided more than 5,300 community referrals.

**Question**

I also see the mention of the police and crisis teams, the PACTs. How do these PACTs, in fact, work?

**Response**

- PACT teams are specialized units that pair police officers with mental health professionals to respond to 911 calls involving individuals in mental health crisis, offering de-escalation, assessment, short-term follow-up, and connection to appropriate care.
  - Between July 1 and December 31, 2024, the Calgary PACT had 3,940 client interactions and engaged with 555 unique clients and 493 repeat clients.
  - In the same period, the Edmonton PACT had 820 client interactions and engaged with 679 unique clients and 134 repeat clients.
- PACT also operate outside of major urban centres, through a partnership between Recovery Alberta and the Alberta RCMP that pairs mental health clinicians with law enforcement to attend mental health crisis calls in rural, remote, and Indigenous communities that are serviced by the RCMP.

- As of March 31, 2025, Recovery Alberta supported 12 operational PACT teams that serve more than 85 communities throughout the province.
- There was a total of 1,886 RCMP referrals to PACT in 2024-25 corresponding to 1,591 unique clients and 225 repeat clients.

### **Question**

Also, on the HELP teams, human-centred engagement and liaison partnership teams: can you also provide in writing how HELP teams differ from the PACTs and what role the HELP teams play?

### **Response**

- HELP teams in Edmonton pair police officers with social navigators and mental health therapists to proactively connect people struggling with addiction and mental health with critical recovery-oriented services.
  - In Calgary, HELP teams are not paired with police but have strong partnerships as needed.
- HELP teams do not typically respond to calls made to 911 like PACT, as they are focused on providing outreach services to those with mental health and/or addiction challenges by connecting them to essential community resources and supports by providing referrals, follow-ups, and case management plans.
- In Edmonton, the HELP unit works with the Edmonton Police Service Diversion and Desistance Branch, which conducts proactive outreach to individuals with a history of causing the greatest harm in the community.
  - The goal is to help these individuals stabilize and reduce their use of the health care services and justice systems.
  - In 2024-25, the Edmonton HELP team received a total of 7,343 requests for services and the team provided 5,048 referrals or warm handoffs to support programs with clients indicating housing, addiction, mental health services, income supports, and identification cards as their top needs.
- In Calgary, the HELP team is operated by Alpha House and responds to substance use and public intoxication issues when emergency services are not needed, which helps lessen the demand on police, bylaw, hospital, and emergency medical services.
  - The Alpha House Beltline HELP team provides on-the-ground support for individuals under the influence of substances, offering a compassionate alternative to emergency services and helping reduce strain on police, EMS, and hospitals.
  - The team facilitates access and entry to shelters, health care, addiction treatment, and supportive housing.
  - In 2024-25, the Calgary Beltline HELP team served 11,209 total clients and 2,200 unique clients, responded to 4,845 service requests, provided 296 referrals, and completed 4,283 transports to shelters, drug self-administration locations, or social agencies.

**Question**

On page 28 of the annual report there's mention of the therapeutic living units, the TLUs, and I'm seeking further detail on what a TLU does and what services Recovery Alberta provides in correctional facilities.

**Response**

- TLUs are specialized, live-in units within corrections facilities that allow individuals serving sentences to undergo comprehensive and holistic addiction treatment. The program is designed to reflect the recovery community model.
- There are four therapeutic living units open in Red Deer, Lethbridge, Calgary, and Fort Saskatchewan correctional facilities.
- As of March 2025, more than 300 unique individuals have been enrolled, and between October 2024 and March 2025, 100 per cent of clients completing the program received warm handoffs to their next position of care.
- Recovery Alberta's Correctional health services (CHS) programming across the province includes primary care, public health, dentistry, mental health, and addiction services in provincial correctional facilities.
- Providing care in CHS also includes transitions to community and referrals for health care post release.
- CHS supported over 20,000 clients in 2024-25 with a variety of addiction-related care to clients, including but not limited to:
  - 4,963 OAT initiations
  - 1,033 OAT treatments maintained for clients who entered a correctional facility already on OAT

**Question**

On now page 36 of the report I see there's an increase in the number of mental health and addiction treatment facilities in the province. Can you please provide in writing the intent of the recovery communities? Who are they for?

**Response**

- Our goal is that individuals accessing a recovery community leave with the life skills, tools and resources to maintain long-term wellness and sustain recovery and have nurtured healthy relationships with friends and family.
- The program is for individuals in early recovery and is designed to improve residents' health and well-being while minimizing the risk of relapse.
- Participants can stay free of charge up to one year and take part in programming to improve their health, relationships, and skills to support their recovery.
- Residents can learn and develop healthy behaviours in a safe and structured environment, with the support of experienced recovery professionals and peers.
- These social and vocational skills help facilitate a transition to a healthier lifestyle and sustained recovery.

**Question**

Please outline the intended outcomes of these recovery communities in terms of the impact on clients as well as overall objectives and what sort of impact the department has seen from these recovery communities in '24-25.

**Response**

- The department intends for all recovery communities to apply an evidence-based therapeutic community model, where residents focus on mental and physical well-being, lifestyle change, and development within a safe, supportive community of their peers.
- The objectives we have for providers is compliance to the terms of their licensing and in the ministry's operational manual, and success in delivering high quality services that support residents to achieve the intended outcomes of recovery communities.
- From April 2024 to March 2025, there were 412 admissions to the three recovery communities operating during this period, and more than 200 clients successfully completed their programs. Operators reported:
  - Red Deer (75 beds): 97.8 per cent of individuals who completed the program secured safe housing and a stable source of income.
  - Lethbridge (50 beds): 92 per cent of individuals who completed the program secured safe and stable housing.
  - Lakeview (75 beds): 85 per cent of individuals who completed the program connected with ongoing treatment providers, secured stable housing, returned to their own homes, and/or reunited with their families.

**Question**

I note that the mental health capacity-building initiative, which is the MHCB, as of March 2025 reached nearly 700 schools in more than 260 communities. My question, through you, Mr. Chair, is: how does this initiative support early intervention and long-term mental wellness for students and families, particularly . . . *[incomplete as time ran out]*

**Response**

- Mental Health Capacity Building (MHCB) is a promotion and prevention program that provides programming to increase mental health knowledge, skills and behaviours that bolster protective factors in children and youth so they can achieve the best possible health outcomes across their lifespan.
- MHCB is funded and led by Recovery Alberta but contracted to school divisions and organizations to provide the services.
  - Each initiative is locally planned in partnership with school authorities, schools, families, and community agencies and service providers.
- Through year round, group programming, based on research and best practice, MHCB promotes mental, emotional, and social well-being, and protects against

negative outcomes by building resilience through skill development. This can look like:

- Training, programs, and resources to help school staff improve their knowledge and skills in universal mental health promotion and prevention strategies, noticing signs of mental health or addiction issues in students and providing screening, self-regulation, and self-care techniques, psychological safety, and positive community norms.
- Supporting school and community mental health events, campaigns, networks, and mentorship programs.
- Collaborating with service providers to make sure students and families have access to early intervention and treatment and get the most out of what's available locally.
- MHCBA aims for the following student outcomes:
  - Short-Term: Build knowledge about mental health at developmentally appropriate levels. Students learn what mental health is, why it matters, and how to take care of it. They can identify their emotions, understand how emotions affect their brain and body, and start learning ways to manage them.
  - Intermediate-Term: Adopt attitudes and habits that support positive mental health. Students understand and respond to emotions early to prevent harmful stress. They learn that having supportive relationships helps buffer life's challenges. They practice coping strategies like gratitude, growth mindset, empathy, and calming breathing techniques.
  - Long-Term: Internalize skills and coping strategies for daily life. Students make mental health practices part of their routine. They self-regulate, seek help without shame, and respond to challenges effectively. Examples include mindfulness, calming techniques, problem-solving, building supportive connections (how to make friends and be a good friend), cultivating purpose, and practice maintaining healthy sleep, exercise, and nutrition as it relates to their mental health.

## Memorandum

**Date:** November 27, 2025

**From:** The Honourable Rick Wilson  
Minister of Mental Health and Addiction

**To:** Clerk of the Legislative Assembly  
Office of the Clerk  
3rd Floor, 9820-107 Street  
Edmonton

**Subject:** Documents for Tabling November 27, 2025

Please find attached the requisite five copies of a package to be tabled by myself in the legislature today about my ministry's competitive grant process to identify and fund organizations or partnerships to operate the recovery communities program and facilities.

Please contact my office or me if you have any questions.

Rick Wilson

Attachments

cc: Honourable Danielle Smith, Premier of Alberta  
Evan Romanow, Deputy Minister, Mental Health and Addiction



ALBERTA  
MENTAL HEALTH AND ADDICTION

*Office of the Minister*  
*MLA, Maskwacis - Wetaskiwin*

November 27, 2025

TO: Premier and Members of the Legislative Assembly

RE: Recovery Communities Competitive Grant Process

Further to requests from the Standing Committee on Public Accounts on November 25, 2025, for tabling in the legislature and to respond to questions made in the Legislative Assembly this week regarding my ministry's competitive grant process to identify and fund organizations or partnerships to operate the recovery communities program and facilities, I am pleased to provide responses and supporting documentation to this Assembly. At his meeting with the Standing Committee, the Deputy Minister of Mental Health and Addiction (MHA) was very clear in his responses on a number of these points, but in the spirit of openness and transparency, I am providing detailed background information and relevant materials to dispel misinformation and inaccurate comments being made.

In 2018, Alberta was faced with an unprecedented health crisis due to substance use consumption, in particular opioids. Albertans and their communities were experiencing complex social issues related to mental health and addiction, and people of all ages were dying. It was clear to our government when elected in 2019 that the previous approach was not working, and we needed to change how we addressed these challenges.

With the guidance and direction of the Premier and team, and experts from a range of fields, including addiction medicine and treatment from within and outside the province who participated in the 2019-2022 Alberta Mental Health and Addictions Advisory Council, we began critical work to improve access to evidence-based, recovery-oriented care to better support Albertans in need of treatment for substance use and addiction. This work became the Alberta Recovery Model and our province's recovery-oriented system of care for mental health and addiction, which delivers services and supports along a continuum of prevention, intervention, treatment, and recovery.

In July 2020, Alberta's government announced its commitment to building recovery communities across the province – therapeutic communities that offer evidence-based, holistic, long-term, residential treatment for mental health and substance abuse disorders. Planning, land acquisition, and design work began during the 2020-21 fiscal year. The Government of Alberta subsequently committed to investing nearly \$350 million over three years (2023-24 to 2025-26) for 11 recovery communities that would provide long-term treatment and recovery support for Albertans.

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In June 2022, a competitive grant process (Request for Expression of Interest and Qualification - RFEIOQ) was approved by the responsible Minister (Attachment 1) for the operation of the recovery communities being planned for Gunn, Red Deer, and Lethbridge. The RFEIOQ was posted on Alberta.ca on <https://www.alberta.ca/recovery-community-operations-competitive-grant.aspx>.

While this page is no longer active, the grant guide that linked to that page is still available on Open Government<sup>1</sup> (Attachment 2). Because this was a competitive grant application process, the RFEIOQ was not posted on the Alberta Purchasing Connection as that site is only used for contract procurement. In an email sent on June 24, 2022, the Deputy Minister of MHA invited 41 Alberta-based addiction treatment providers and 18 out-of-province providers to submit applications to this competitive grant process (Attachment 3). A stakeholder session was also provided on July 7, 2022 (Attachment 4). Applicants under the competitive grant process had to meet a number of eligibility requirements, including having a valid Alberta business licence, as MHA expected both Alberta-based and other provincial and national organizations to apply.

During this initial RFEIOQ (#1), eight submissions were received. Operators for Red Deer and Lethbridge were selected through the application evaluation and scoring process (see description below) and EHN Canada (Red Deer) and Fresh Start Recovery (Lethbridge) entered into grant agreements with MHA to operate these programs. A suitable applicant was not identified for Gunn (later named as the Lakeview Recovery Community) during the RFEIOQ #1 process.

In November 2022, the RFEIOQ (Attachment 5) was re-opened and expanded it to include areas of emerging need and priority for service delivery: (1) develop and deliver high-quality education and training, (2) operate the recovery community in Gunn, and (3) deliver programming at therapeutic living units within correctional facilities to help inmates access recovery-oriented treatment programs. Applicants were able to apply to deliver one, two, or all three of the services. The same group of 69 provincial and national service providers were notified a second time about the new open competition.

As with any competitive grant process, including RFEIOQ #1, public service staff in the department independently reviewed the submissions received in response to RFEIOQ #2. MHA received two submissions – both applicants' submissions included all three components. Staff assessed both applications submitted using an evaluation rubric and scoring<sup>2</sup> (Attachment 6) to determine the successful applicant – ROSC Solutions Group (RSG). To be clear, for both applicants, the department considered the collective experience of organization partners and staff, not only the legal entity that was applying, and both applicants had significant experience. As required for the RFEIOQ, RSG was incorporated in Alberta at the time their application was submitted.

RSG leadership and staff comprise many nationally recognized addiction treatment professionals, including physicians who have a long career working in addiction treatment and providing recovery-oriented services (Attachment 7).

They bring a wealth of expertise in delivering recovery-oriented care thanks to their professional expertise in delivering high-quality addiction treatment services.

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<sup>1</sup> <https://open.alberta.ca/publications/recovery-community-operations-competitive-grant-guide>

<sup>2</sup> Due to privacy legislation, government cannot disclose details on a third-party organization or their application without their explicit permission.

As Alberta's recovery-oriented system of care was new and developing, with limited recovery-oriented care knowledge and expertise within the province, the competitive grant process was considered a success in attracting such highly regarded addiction professionals from across Canada to ensure Albertans have access to the highest quality addiction treatment services possible.

The initial and subsequent grant agreements and amendments between MHA and RSG for the three components included in the RFEIOQ are provided in Attachment 8. A funding table of all grants provided to RSG by MHA is provided in Attachment 9.

Members of the Standing Committee on Public Accounts also asked about the Deputy Minister's and department's exploration related to concerns and allegations raised by the former Alberta Health Services (AHS) CEO. I can assure this Assembly that, as Minister of MHA, I consulted with the Deputy Minister about the department's actions in this situation. The Deputy Minister of Mental Health and Addiction has provided me with the following information to reinforce what was communicated at the Standing Committee on Public Accounts meeting on November 25, 2025:

*As Deputy Minister and member of the AHS Board of Directors, I did inquire with the former AHS CEO about the status of the AHS investigation, and whether there were any connections with the Ministry of Mental Health and Addiction. I have not been able to substantiate any of the claims that were made with anything related to Mental Health and Addiction. I have not seen evidence of any wrongdoing related to Mental Health and Addiction.*

*Mental Health and Addiction has had a clean audit through the Office of the Auditor General. My department team and I have been fully and openly supportive of the Office of the Auditor General's investigation and will continue to do so as required.*

I am re-tabling, to clarify for the record, the findings of Mental Health and Addiction's internal review and investigative actions, with confirmation from the three named Indigenous communities clarifying the builder of their recovery communities (Attachment 10).

Rick Wilson  
Minister of Mental Health and Addiction

#### Attachments

1. Briefing Note seeking Minister's approval of competitive grant process
2. Recovery community operations competitive grant guide
3. RFEIOQ #1 Deputy Minister email to providers, including list of providers
4. Stakeholder session slide deck
5. RFEIOQ #2 background on outreach and public posting
6. Grant submission Rubric and Scoring – RFEIOQ #2
7. ROSC Solutions Group – leadership bios
8. ROSC Solutions Group – grants and amendments (from FOIP release)
9. Funding table
10. Documents tabled November 19, 2025

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**ADVICE TO HONOURABLE JASON COPPING  
MINISTER OF HEALTH  
Recovery Community Operations Competitive Grant  
For Decision**

**ISSUE**

Alberta Health has developed a competitive grant process to identify and fund organizations or partnerships to operate the program and facilities at Recovery Communities, and an approach for public release.

**PURPOSE**

To seek Minister's approval of the Recovery Community Operations Competitive Grant Process and approach for public release on the Alberta open government website.

**RECOMMENDATION**

- It is recommended that the Minister approve the Recovery Community Operations Competitive Grant process.
- It is further recommended that the Minister approve the launch of this process and the public posting of Grant materials on the Alberta open government website as soon as possible, and submissions due to Alberta Health for evaluation on approximately July 15, 2022.
  - Although a fast turnaround time, it is anticipated that this would enable successful applicants to be selected for Minister's approval by the end of July 2022.

**OTHER OPTIONS**

- Do not approve the Recovery Community Operations Competitive Grant process and direct Department staff to pursue sole-source grants with specific residential addiction treatment providers.
  - Pros: Does not require additional resources to implement the competitive process
  - Cons: Government would not be meeting its public commitment to a competitive process to select Recovery Community operators.

**RATIONALE**

- The Recovery Community Operations Competitive Grant process consists of a single call for grant applications from existing Alberta and prominent national residential addiction treatment service providers to operate Recovery Communities in Red Deer, Lethbridge, and Gunn.
  - The competitive process will ensure that operators have the required knowledge and capacity to successfully operate a Recovery Community.
  - An operator for the Blood Tribe Recovery Community will be selected at a later date and using a modified process to be developed in concert with the Health Contracting Secretariat
- The Competitive Grant process needs to be posted on the Alberta open government website as close to June 24, 2022 as possible in order for an operator to be in place prior to the Red Deer Recovery Community's expected substantive completion date of September 9, 2022, and for first client intake in October 2022.

- The substantive completion date is the typical handover point between the construction contractor and the building operator.
- A targeted email to residential addiction treatment service providers from Assistant Deputy Minister, Addiction and Mental Health Division, will help ensure the process attracts applications from a wide selection of large therapeutic community/addiction treatment operators both locally and nationally (Attachment 1).
  - This broad awareness among Alberta and national service providers will help ensure that Health can leverage leading and innovative recovery practices above and beyond those standards set in the Recovery Communities Provincial Manual
- The public posting for the Competitive Grant process will include the non-disclosure agreement (NDA) which applicants will complete and send back to Alberta Health to receive the application materials, and the Competitive Grant Guide (Attachment 3).
  - Upon submission of the NDA, applicants will be sent the competitive grant application/evaluation (Attachment 4), the proposed Recovery Community financial profile, and the Recovery Communities Provincial manual.
  - The NDA, financial profile, and the Provincial manual are continuing to be refined and will be ready to be included in the application package.
- Applicants will be asked to submit a program proposal for the Recovery Community(ies) they are applying for a grant to operate, and a financial profile for their proposed Community.
  - Additional documentation, including reference letters and evidentiary documents are also requested as part of a completed application package.
- It is intended that the successful applicants would enter into three-year grants with Alberta Health to operate the Recovery Communities, with the option to extend an additional two years based on operator performance.
- Applicants for the Red Deer and Lethbridge Recovery Communities will be given the option of submitting a proposal to operate the therapeutic component of Therapeutic Living Units (TLUs) at Red Deer Remand Centre and Lethbridge Correctional Centre.
  - Currently under development with Justice and Solicitor General, TLUs will provide recovery-oriented services and supports for incarcerated Albertans struggling with addictions, using a model derived from the Recovery Community model.
  - It is intended that Red Deer and Lethbridge TLUs are operated by the same service provider as the corresponding Recovery Community to enable seamless transition between TLU and Recovery Community programming, although applicants will be given the option to indicate a preference for close collaboration with a TLU operator to achieve the same outcome.
- The Health Contracting Secretariat (HCS) has been contracted to review and validate the Competitive Grant approach and documentation, assist in evaluating applicant submissions, prepare a shortlist of applications for Health's review and final decision.
  - This submission will also include a list of rejected applications and rationale for that rejection.

## **INNOVATION CONSIDERATIONS**

- HCS' review of the process and documentation will help ensure that opportunities for innovation can be leveraged. This will be invaluable for determining an approach to Blood Tribe operator selection.

## STAKEHOLDER REACTION

- Albertans are likely to welcome the continued Government focus on ensuring addiction treatment and recovery services are accessible to those who need them.
- There has been significant interest in the Red Deer Recovery Community from other jurisdictions, and ongoing interest in the Recovery Community project from residential addiction treatment service providers.
  - Announcing and implementing the Competitive Grant process will ensure that an operator is in place at Red Deer in advance of the facility's completion.
- There may be public or stakeholder questions around why a competitive operator selection process was only undertaken for Gunn, Red Deer, and Lethbridge.
  - The Competitive Grant Guide will stipulate that a process for operator selection will be forthcoming, pending further engagement with the Blood Tribe.
- Stakeholders may react negatively to the short application timeline.

## BACKGROUND

### *Recovery Communities*

- Recovery communities are a key component of the government's commitment to improve access to recovery oriented supports and services for Albertans struggling with addiction.
- Since July 2020, Recovery Communities have been announced for Red Deer, Lethbridge, Blood Tribe, and Gunn.
  - These four sites will provide up to 300 additional addiction treatment and recovery beds in the province.
  - The Department is currently considering options for developing a fifth Recovery Community site.
- Construction of the Red Deer Recovery Community is scheduled for late September 2022, while Lethbridge and Gunn should be completed in December 2022 and Summer 2023, respectively.
- It is intended that Infrastructure will own the Recovery Community facilities, and will enter into cost-recovery lease agreements with the successful applicants.
- Alberta Health will be providing program and building operating funding through Recovery Community Operating Grants to the qualified operators selected.
- The Government of Alberta publicly committed to a competitive process to select qualified operators for the several Recovery Community sites across the province.
  - The competitive process ensures that the most qualified, innovative service providers are selected, which will help improve recovery outcomes for Albertans.
  - It also ensures appropriate transparency for the Recovery Community project.
- Competitive Grant applicants are encouraged to partner with each other and local organizations/communities in their bids, which would provide an opportunity for smaller local groups (e.g. First Nations or Métis organizations) to be considered in the process.

### *Therapeutic Living Units*

- Several jurisdictions have implemented therapeutic community models (e.g. Recovery Community models) into correctional facilities.
- Integrating the Alberta Recovery Community model into remand and correctional centres, and building a program linkage to Recovery Communities themselves, would ensure strong continuity of care for Albertans with addictions leaving corrections.

- Research confirms that the therapeutic (i.e. Recovery) community model is well suited to a correctional environment and that there are lower rates of re-incarceration linked with longer duration (i.e. more than 90 days) of therapeutic community treatment.
  - This longer duration can be achieved as required by subsequent attendance at one of the community-based Recovery Communities.
- Discussions and coordination with Justice and Solicitor General (JSG) are ongoing to develop unique therapeutic communities (called Therapeutic Living Units, or TLUs) into the Red Deer Remand Centre and Lethbridge Correctional Centre.
  - It is envisioned that the successful applicants to operate the Red Deer and Lethbridge Recovery Communities would operate therapeutic services at corresponding TLUs.
  - Alberta Health would fund these therapeutic services through Recovery Community operating grants, and would provide additional funding to JSG to support hiring corrections staff to operate the TLUs.
- A joint briefing note between Alberta Health and JSG on this concept is in development.

### **COMMUNICATIONS / KEY MESSAGES**

- Recommended actions:
  - Email to select stakeholders from a senior leader in the program area
    - From an issues management perspective, there is less risk of stakeholders questioning the transparency of the competitive process if the email is sent from the program area.
  - Publish an Alberta.ca grant page with a link to Open Government content (grant guidelines; non-disclosure agreement)
  - Social media posts on select platforms: the Alberta Health Twitter account and Associate Minister Ellis' Facebook and Twitter accounts. YourAlberta will also be approached for promotion on LinkedIn.
- Pending direction from the Associate Minister's Office, there is also an opportunity to issue a news release highlighting the government's next steps in implementing recovery communities.

### **FINANCIAL IMPLICATIONS**

- An annual envelope of \$13.5 million for Recovery Community operating funding is available in existing budgets (\$40.5 million over three years). This funding is meant to cover the cost of both building/facility and program operations for the Red Deer, Lethbridge, and Gunn sites.
- The Red Deer, Lethbridge, and Gunn Recovery Communities will open at varying points throughout 2022-2023; initially, each will open at lower service capacity as part of building and program commissioning.
  - This staggered, lower-capacity opening schedule means that the full \$13.5 million funding envelope will not be fully expended in the first year.
  - However, at full operations, costs are projected to exceed this envelope (estimated total of roughly \$20 million annually).
  - Health would seek additional funding approvals as needed, once the actual cost of full operations becomes apparent.
- TLUs will be funded by an additional \$5 million in 2022/23 and \$2.5 million in 2023/24 and 2024/25, allotted in existing budgets for enhanced correctional services.

**ATTACHMENTS**

- 1) Assistant Deputy Minister Email
- 2) Email Invitation Mailing List
- 3) Competitive Grant Guide
- 4) Competitive Grant Application/Evaluation

**CONTACT:**

**Drafted by:** Rob MacDonald, Manager, Special Projects

**Approved by:** Evan Romanow, ADM, 780-422-7270

**Recommended by:**

June 21, 2022

Date

  
Honourable Mike Ellis  
Associate Minister

*Additional comments:*

**Recommendations approved:**

July 4/22  
Date

  
Honourable Jason Copping, Minister



# Recovery Community Operations Competitive Grant guide

Guidelines on eligibility and applying for funding

**Recovery Community Operations Competitive Grant Guide**

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# 1. Purpose and Objectives

Alberta Health is seeking qualified applicants to establish and operate addiction treatment and recovery programs at Recovery Community (i.e., therapeutic community) sites across the province. This competitive grant process will allow qualified service providers to apply to operate one or more of the Red Deer, Lethbridge, and Gunn Recovery Communities. The successful service providers for Red Deer and Lethbridge Recovery Communities will also have the opportunity to operate the therapeutic components of new Therapeutic Living Units (TLUs) at the Red Deer Remand Centre and Lethbridge Correctional Centre, respectively, providing strong continuity of care for those in corrections looking to begin their recovery journey.

## Recovery Communities

Alberta is shifting to a recovery-oriented system of care (ROSC) for addiction and mental health. A ROSC is a person-centered, community-based system of care, which builds on the strengths and resilience of individuals, families and communities to achieve a life free of illicit substances and improves health, wellness and quality of life for those with or at risk of substance-related problems or mental health issues. The key to this approach is ensuring that Albertans struggling with addiction and mental health issues have access to treatment and recovery services when they are ready to embark on their recovery journey. Recovery Communities, also known as therapeutic communities, in development throughout the province will help provide this access.

Originally announced in Alberta in July 2020, the goal of Recovery Communities is to:

- serve as a focal point for the treatment and recovery system;
- fill significant system gaps;
- provide a higher standard of care; and
- boost the broader service continuum by enhancing continuity of care.

Recovery Communities are used in more than 65 countries around the world. Focusing on the whole person and overall lifestyle changes, Recovery Communities will provide opportunities for Albertans struggling with addiction to enhance their life skills and social competencies to help them return to full community living. The programming will link the health, justice and community/social service systems as part of an integrated support system and will be aligned with Alberta's ROSC system for addiction and mental health. Recovery Communities will use the "community as method" approach and connect structure, participation, responsibility, accountability, safety, respect, relationships and communication as part of the treatment process to help clients in their healing journey.

After completing the program at a Recovery Community, alumni can expect to have enhanced social functioning and employment skills and stronger, more positive community and family relations. Alumni will also serve as peer supports to help others on their journey at the Recovery Community.

Recovery Communities were announced in Red Deer, Lethbridge, the Blood Tribe First Nation, and Gunn. These new facilities will provide up to 300 treatment beds, which will enhance Albertans' ability to access treatment when they are ready. The Government of Alberta has begun construction on the Red Deer, Lethbridge, and Gunn Recovery Communities, and will own the facilities upon completion.

The Recovery Community Operations Competitive Grant process will be used to select service providers for Red Deer, Lethbridge and Gunn Recovery Communities only. The successful applicant for Red Deer will be required to assume responsibility for building operation beginning on September 9, 2022 and with acceptance of clients starting in October.

A process to select a service provider for the Blood Tribe Recovery Community will be released later this year. The below table shows key information for the Recovery Communities currently under competition for operating grants:

Recovery Community	Number of Beds	Projected Opening Date	TLU Attachment
Red Deer	75	October 2022	Red Deer Remand Centre
Lethbridge	50	January 2023	Lethbridge Correctional Centre
Gunn	100	July 2023	TBD

### Therapeutic Living Units

In addition to the Recovery Communities, Therapeutic Living Units (TLUs) will be launched in late 2022 at Red Deer Remand Centre and Lethbridge Correctional Centre. Inmates approved to participate in TLUs will be given opportunity to access specialized addiction treatment and recovery services and supports during their time at these facilities. It is intended that TLU services and supports will use a similar therapeutic model to Recovery Communities, which recent research has confirmed is well-suited to a correctional environment. Research points to lower rates of re-incarceration for those who have attended a therapeutic community for a longer duration (90+ days).

For this reason, it is intended that therapeutic components of TLUs be seamlessly connected with the corresponding Recovery Community, potentially by sharing the same service provider, to improve continuity of care for those Albertans released from TLUs. With this in mind, the successful service providers for Red Deer and Lethbridge will be given the opportunity to indicate interest and potential approaches to provide therapeutic services at TLUs through this competition.

Alberta Health is developing a program model for TLUs that will build off of the Alberta Recovery Communities Provincial Manual, and will share that model with successful, interested service providers upon completion.

## 2. Grant Process Overview

Fund Overview	<ul style="list-style-type: none"> <li>\$13.5M in total grant funding annually over three years.</li> <li>Operating grants for all three Recovery Communities currently under competition (Red Deer, Lethbridge, and Gunn) will be drawn from this funding.</li> </ul>
Applicant Question Deadline	<ul style="list-style-type: none"> <li>July 8, 2022 at 12:00PM Mountain Daylight Time.</li> </ul>
Application Deadline	<ul style="list-style-type: none"> <li>July 15, 2022 at 4:30PM Mountain Daylight Time.</li> </ul>
Application Process	<ul style="list-style-type: none"> <li>Interested, qualified applicants will download the Recovery Community Operations Competitive Grant Guide and a non-disclosure agreement from <a href="http://open.alberta.ca">open.alberta.ca</a>, and submit the NDA to Alberta Health.</li> <li>Upon receipt of the NDA, Alberta Health will send the application package, which includes the grant application/evaluation form, the proposed financial profile for the Recovery Community, and the Recovery Community Provincial Manual to the applicant. NOTE: if applying for Red Deer or Lethbridge, will require indication of intention to operate therapeutic component of TLU program.</li> </ul>

	<ul style="list-style-type: none"> <li>• The applicant completes the required grant application documents and submits to Alberta Health by July 15, 2022.</li> <li>• Alberta Health, with the support of Ernst and Young (EY), will assess applications according to the evaluation rubric to determine applicant eligibility.</li> <li>• Alberta Health will contact shortlisted applicants to provide a detailed budget breakdown that validates the per diem rate in the project proposal, to be submitted by July 26, 2022.</li> <li>• Successful applicants will be notified by July 29, 2022.</li> </ul>
Grant Agreement	<ul style="list-style-type: none"> <li>• Three-year operating grants for each Recovery Community, with possibility of a two-year extension based on performance evaluations.</li> </ul>
Reporting Requirements (to be specified in the grant agreement)	<ul style="list-style-type: none"> <li>• Applicants will be required to report on operations, outcomes and finances during the course of the grant agreement. The specific indicators and measures for operations and outcomes are under final development, but may be drawn from the following categories; <ul style="list-style-type: none"> <li>○ Aggregate patient demographic information</li> <li>○ Interim recovery capital measures</li> <li>○ Aggregate patient progress through the stages of the recovery program</li> <li>○ Patient-reported outcomes measures</li> </ul> </li> <li>• It is intended that this reporting be drawn bi-monthly from the applicant's electronic medical records system.</li> <li>• Applicants will also be expected to participate in a formative evaluation process as the Recovery Community is commissioned. The indicators from this formative evaluation will be aligned as much as possible to the bi-monthly evaluative reporting measures. The formative evaluation is currently under development.</li> <li>• Applicants will be asked to conduct follow-up surveys with patients three months after discharge.</li> </ul>

### 3. Timelines

Recovery Community Operations Competitive Grant release date	June 24, 2022
NDA Deadline	July 6, 2022 at 4:30PM Mountain Daylight Time
Applicant Question Deadline	July 8, 2022 at 4:30PM Mountain Daylight Time
Application Deadline	July 15, 2022 at 4:30PM Mountain Daylight Time
Shortlisted applicants submit detailed budget template	July 26, 2022 at 4:30PM Mountain Daylight Time
Successful Vendor Notification	July 29, 2022

**Note:** Successful vendor for Red Deer will be required to assume responsibility for building operation on September 9, 2022.

### 4. Funding

The Government of Alberta has budgeted \$13.5 million annually for the operation of the three Recovery Communities in Red Deer, Lethbridge, and Gunn. Operating grants will be awarded out of this total, with specific grant values to be determined based on the applications received.

Recovery Community operating grants will have a term of three years, with a possibility of extension of an additional two years based on performance evaluations.

Applicants will be asked to provide an estimated per diem rate per bed in the application. Per diem rates should not exceed \$172 for Red Deer and Gunn, and \$135 for Lethbridge. These rates will not include building operations and maintenance or lease rates, which will be determined in negotiations with the Government of Alberta. It is anticipated that the proportion of clients requiring detox services at Red Deer will be higher than in Lethbridge.

Additional funding will be allocated beyond this total for operating the therapeutic components of the TLUs.

### 5. Eligibility Requirements

Competitive grant applications will be accepted from those applicants who currently operate similar recovery-oriented residential addiction treatment programs and facilities across Canada. In order to be eligible, applicants must:

- Currently operate facilities with at least half the beds of the Recovery Community they are applying to operate (e.g., 25 minimum for Lethbridge, 35 for Red Deer and 50 for Gunn).
- Have previous experience with an operating budget of at least \$3.5 million annually for a recovery/residential addiction treatment facility.
- Be willing to license their proposed Recovery Community program under the *Mental Health Services Protection Act* (MHSPA).
- Have demonstrated experience in providing innovative practices in recovery based models of care.
- Have a clear understanding of Alberta’s addiction and mental health system and the Government of Alberta’s vision and plan for ROSC.
- Have a proven track record of positive client outcomes and integration with community organizations and supports to help in clients’ recovery journeys and have a vision for how this would be achieved and improved in Recovery Community operation.
- Recognize and accommodate treatment in prison populations and/or continuation of programming and support after release.
- Be able to obtain standard insurance as required by Government, including \$5 million in general liability insurance.
- Participate in formative evaluation and conducting bi-monthly evaluative performance reporting and financial reporting as required by Government.

Applicants for the Red Deer or Lethbridge Recovery Communities will be required to indicate their intention to operate the therapeutic component of TLU program.

- If the answer is yes, applicants must be prepared to develop additional materials on the proposed program with further guidance from Alberta Health.
- If the answer is no, then the indication of intent to collaborate with an eventual TLU service provider or partner with an existing organization in order to do so will be needed.

Additionally, applicants must acknowledge their alignment, or willingness to align practices for Recovery Community operation with the below standards from Alberta Recovery Community Provincial Manual. Broadly, these include standards for:

- 1) Client Admission Inclusion & Exclusion
- 2) Resident Orientation
- 3) Treatment Planning
- 4) Evidence-Based Practices
- 5) Trauma-Informed Practice
- 6) Medical Services & Medication
- 7) Resident Records
- 8) Safety
- 9) Monitoring & Evaluation
- 10) Transition Planning
- 11) Licensing
- 12) Organizational Governance
- 13) Organizational Policies & Procedures
- 14) Staff Qualifications
- 15) Financial Management
- 16) Risk Management
- 17) Occupational Health & Safety
- 18) Infection prevention & Control
- 19) Food & Nutrition Services
- 20) Laundry Services

As Alberta is looking to leverage innovative practices and build local capacity for recovery and treatment operations, applications from partnerships (including with local communities) or consortia of service providers are welcomed.

## 6. Application Process

Qualified residential addiction treatment service providers interested in applying to operate one or more of the Red Deer, Lethbridge, or Gunn Recovery Communities will first download the Recovery Community Operations Competitive Grant Guide and a non-disclosure agreement (NDA), and submit the NDA to Alberta Health.

The deadline for submission of the NDA is July 6, 2022. Submissions must be emailed to: [Health.SystemDesignandMonitoring@gov.ab.ca](mailto:Health.SystemDesignandMonitoring@gov.ab.ca) with the subject line, "Recovery Community Operations Competitive Grant" and the NDA included in the attachments.

Upon receipt of the NDA, Alberta Health will send the application package to the applicant, which includes:

- 1) Grant application/evaluation form
- 2) Proposed Recovery Community financial profile template
- 3) Alberta Recovery Communities Provincial Manual

The **Grant application form/evaluation** allows applicants to provide general corporate information as well as mandatory and desirable requirements. EY will use the evaluation rubric to conduct initial screening and assessment to determine applicant eligibility, and provide support to Alberta Health in their evaluation and scoring of the responses to mandatory and desirable requirements in order to select the successful applicants.

The **proposed Recovery Community financial profile template** provides a common tool for applicants to use to show estimates for staffing (full-time equivalents and total costs) and food service costs for the Recovery Communities they are applying to operate. Cells highlighted in yellow are user-modifiable; the locked cells include

formulas that will auto-complete. Applicants are requested to fill out one financial profile template for each of the Recovery Communities they are applying to operate.

Shortlisted applicants will be required to provide Alberta Health with more detailed budget figures that support their per diem estimate by July 26, 2022 (see Section 3 above).

The **Alberta Recovery Communities Provincial Manual** sets out key qualifications, accreditations and minimum standards to which Recovery Community service providers must adhere. Beyond these standards, service providers will have the flexibility to plan and operate the Recovery Community program to incorporate best practices from other centres they operate and/or the needs of the local community.

In addition to the application package required documents, **applicants are required to develop and submit a project proposal document**. This project proposal will outline the applicant's approach to establishing and operating a Recovery Community, informed by the standards and recommendations in the Provincial Manual and any current practices in use at the applicant's existing facilities. Applicants should also outline the therapeutic model/approach, staffing model and any capital expenditures (e.g., furniture, appliances, etc.) required for Recovery Community operations, as well as an implementation timeline. In order to be considered for an operating grant, proposals will need to clearly demonstrate an applicant's expertise in operating an addiction treatment and recovery program.

Should the applicant propose to operate more than one Recovery Community, only one grant application/evaluation form will need to be submitted. However, the project proposal and evaluation rubric needs to reflect that the service provider is applying for multiple locations and service provider will be required to provide financial profile templates for each site.

Applicants must ensure that their grant application package includes the following completed components to be considered complete:

- 1) Grant application form/evaluation
- 2) Project proposal
- 3) Proposed Recovery Community financial profile template(s)
- 4) Requested reference letters from partners and stakeholders, as per evaluation rubric
- 5) Other documentary evidence to support the application (e.g. reference letters, accountant prepared financial records for current facilities, etc.) with the exception of website links or promotional material.

Documents should be sent in PDF format to [Health.SystemDesignandMonitoring@gov.ab.ca](mailto:Health.SystemDesignandMonitoring@gov.ab.ca).

At any time an applicant may withdraw a grant application. If an applicant wishes to amend its grant application, the applicant should withdraw the grant application, amend the grant application as desired, and re-submit the grant application in the manner set out above by the deadline.

Alberta Health may seek clarification and supplementary information from applicants after the deadline. Any response received by Alberta Health from an applicant, if accepted by Alberta Health, shall form a part of the grant application.

Grant applications received by Alberta Health shall become the property of Alberta Health and shall not be returned to the applicant.

All communications with respect to the grant application process must be directed through the Alberta Health Addiction and Mental Health System Design and Monitoring Branch email ONLY: [Health.SystemDesignandMonitoring@gov.ab.ca](mailto:Health.SystemDesignandMonitoring@gov.ab.ca). Any communication with other individuals employed by or representing Alberta Health, any member of the Government of Alberta, or any elected official may result in the disqualification of the applicant.

Successful applicants will additionally need to enter into a facility lease agreement with the Government of Alberta for the Recovery Communities they propose to operate, with building operations and maintenance funding to be provided by the Government of Alberta through the grant.

## 7. Application Review

The applicant must submit their application, including all required components listed in Section 6 above, to Alberta Health by July 15, 2022.

All applications will be reviewed by EY for completeness, as well as initial screening and assessment according to the evaluation rubric to determine applicant eligibility and scoring against mandatory and desirable criteria. These results will be provided to Alberta Health for final evaluation and selection. The Minister of Health reserves the right to approve final applicant selection based on the results of this evaluation.

## 8. Applicant Questions

If you have questions, please contact Alberta Health at: [Health.SystemDesignandMonitoring@gov.ab.ca](mailto:Health.SystemDesignandMonitoring@gov.ab.ca)  
Please use "Recovery Community Operations Competitive Grant" in the subject line.

Questions and responses will be shared anonymously with all applicants.

## 9. Notification

Alberta Health will notify successful applicant(s) of funding approval by email by July 29, 2022, after which a grant agreement may be entered into for Recovery Community operations. All applicants will receive a decision regarding their application by email.

All decisions on grant applications are final and no appeals will be considered. However, Alberta Health reserves the right to consider shortlisted applicants should the successful applicant(s) not accept the terms of the grant agreement or be unable to fulfil the requirements.

Shortlisted candidates may also be considered for future Recovery Community sites.

## 10. Funding Conditions

In order to receive grant funding, the selected applicant will be required to enter into a formal grant agreement with Alberta Health outlining the terms and conditions of the grant funding prior to funding being released.

- Alberta Health reserves the right to modify the terms of the grant agreement to ensure the agreement is appropriate to the unique circumstances of the applicant.
- The grant agreement will be for a three (3) year term and will include requirements, for example, such as financial and progress reporting.
- Selection of an applicant does not bind Alberta Health to enter into a grant agreement or provide funding to an applicant and does not bind the applicant to enter into a grant agreement.

As part of the Recovery Community Operations Competitive Grant, only expenses that are directly related to project activities are deemed to be eligible. The following categories are considered eligible expenditures:

- **Compensation related expenses** - Expenses must be for individuals whose duties are directly and primarily related to activities undertaken as part of the project as set out in the grant agreement. Ineligible items include, but are not limited to:
  - Discretionary severance and separation packages
- **Travel and Subsistence costs** - Travel and subsistence costs include reasonable out-of-pocket expenses in accordance with standard Government of Alberta rates for fieldwork, research and other related activities directly related to and necessary to carry out the activities under the project as set out in the grant agreement. Travel and subsistence costs must comply with and must not exceed the maximums allowable under the directive applicable to Government of Alberta employees. Ineligible items include, but are not limited to:
  - Commuting costs between residence and place of employment
  - Passport and immigration fees
  - Reimbursement for airfare purchased with personal frequent flyer points
- **Equipment and supplies** - Expenses include reasonable costs for the purchase of equipment and supplies which are directly related to and will be used primarily for the project as set out in the grant agreement. Ineligible items include, but are not limited to:

- Insurance costs for equipment
- Costs of construction, renovation of laboratories, offices
- **Technology** - Reasonable expenses related to the purchase of information technology, including but not limited to computers, tablets, and smartphones that are directly related to and will be used for the project as set out in the grant agreement. Ineligible items include, but are not limited to:
  - Monthly telephone connection and rental costs (that are unrelated to the project)
  - Voicemail (If unrelated to the project).
- **Services** - Reasonable expenses for services that are directly related to the funded project activities as set out in the grant agreement. Expenses where a personal benefit could be derived are ineligible. Ineligible items include, but are not limited to:
  - Alcohol
  - Staff awards and recognition
  - Education or training unrelated to the project
  - Monthly parking fees (unless required for project field work)

## 11. Legislation, Standards and Licensing

Recovery Communities must operate in compliance with relevant federal, provincial and municipal laws, including but not limited to, standards, licensing legislation and regulations, as may be amended from time to time. Applicable legislation includes, inter alia, the *Mental Health Services Protection Act* and regulations.

## 12. Conflict of Interest

As part of the grant application, applicants must fully disclose in writing the circumstances of any actual, potential or perceived conflict of interest in relation to the applicant, all applicant team members or any employee, sub-contractor or agent, if the applicant were to be selected. Conflicts of interest exist where an individual's personal interest could improperly influence (or reasonably be perceived to influence) the applicant's duty to utilize the grant funds in a responsible and accountable manner.

Alberta Health will review any submissions by applicants under this provision and may reject any grant application where, in the opinion of Alberta Health, the applicant, any applicant team member, employee, sub-contractor or agent is or could be in an actual, potential or perceived conflict of interest if the applicant were to be selected. Alberta Health may also reject a grant application if an applicant fails to disclose a conflict of interest which later comes to Alberta Health's attention. Notwithstanding the foregoing, Alberta Health may accept an applicant if Alberta Health determines that an actual, potential or perceived conflict of interest is mitigated such that the identified issues are resolved and the applicant is, therefore, not in a conflict.

Conflicts of interest can be identified to Alberta Health in the general information tab of the grant application/evaluation form, or by email to [Health.SystemDesignandMonitoring@gov.ab.ca](mailto:Health.SystemDesignandMonitoring@gov.ab.ca)

## 13. Freedom of Information and Protection of Privacy (FOIP) Act

The personal information provided on the grant application form will be used for the purpose of ensuring the accuracy and reliability of the information, evaluating the grant application, administering the Recovery Community grant, and advising the applicant of grant program updates and relevant ministry initiatives as it relates directly to, and is necessary for, Alberta Health's operations of its programs or activities. This personal information is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be managed in accordance with part 2 of FOIP.

The FOIP Act applies to any personal information that is within the Department's custody or control. Personal information may be disclosed in response to an access request under FOIP, subject to any applicable exceptions to disclosure.

Please note, once an application has been approved and funding is issued to an organization, the grant recipient, funding purpose, amount funded, community/city, and fiscal year become a matter of public record. Information on grants awarded by Government of Alberta programs is published on the Government of Alberta Grant Payments Disclosure database at the following link: [Grant payments disclosure | Alberta.ca](#)

Only authorized contact representatives noted in the grant application may request specific information about grant applications from Alberta Health.

For questions about the collection and use of this personal information, please contact Alberta Health at [Health.SystemDesignandMonitoring@gov.ab.ca](mailto:Health.SystemDesignandMonitoring@gov.ab.ca).

## 14. General Terms

- a) The applicant acknowledges that by submitting a grant application, Alberta Health may:
- i. make public the names of any or all selected applicants and the nature and locations of the Recovery Community sites;
  - ii. verify with any applicant, or with a third party, any information set out in a grant application. However, Alberta Health is not obligated to verify or investigate any information it may receive, regardless of the source or nature of the information, or regardless of whether Alberta Health relies on such information;
  - iii. check references other than those provided by any applicant;
  - iv. disqualify any applicant whose grant application contains misrepresentations or any other inaccurate or misleading information, omits information, or fails to comply with the terms and conditions of this grant application process;
  - v. cancel this grant application process at any stage; and
  - vi. at the Minister's discretion without explanation, adjust, cancel or reallocate an approval for grant funding for any grant application approval, and such notice will be provided in writing.
- b) Successful applicants will not make any public announcement or issue any press release relating to the Recovery Community Operations Competitive grant except with prior approval of Alberta Health as to the contents and timing of the announcement or press release.
- c) In the event that Alberta Health and a selected applicant are unable to conclude a grant agreement within eighteen (18) months of the date of the grant application approval email, Alberta Health may:
- i. extend the period for entering into the grant agreement, or
  - ii. terminate the grant application process with respect to that applicant.
- d) Alberta Health is not responsible to pay any application-related costs or expenses of any applicant or to reimburse or compensate an applicant under any circumstances, regardless of the outcome of the grant application process.

## 15. Contact Information

If you have questions, please contact Alberta Health at: [Health.SystemDesignandMonitoring@gov.ab.ca](mailto:Health.SystemDesignandMonitoring@gov.ab.ca)  
Please use "Recovery Community Operations Competitive Grant" in the subject line.

**From:** HEALTH System Design and Monitoring Branch  
<Health.SystemDesignandMonitoring@gov.ab.ca>  
**Sent:** Friday, June 24, 2022 5:07 PM  
**To:** HEALTH System Design and Monitoring Branch  
<Health.SystemDesignandMonitoring@gov.ab.ca>  
**Subject:** Opportunity to Support Development of Alberta's Recovery Communities

Recovery Community Competitive Operator Grants,

I am contacting you today about an opportunity to support development of Alberta's Recovery Communities.

Over the past year, the Government of Alberta has begun construction on Recovery Communities across Alberta. The communities announced so far – located in Gunn, Red Deer, Lethbridge, and on the Blood Tribe First Nation – will provide up to 300 new beds for Albertans to access holistic residential addiction treatment services.

In order to operate these facilities, the Government of Alberta is seeking qualified applicants to submit proposals to be considered as part of the Recovery Communities Operating Grant Program. In this competitive grant process, qualified residential addiction treatment service providers can apply for a grant to operate one or several of the Red Deer, Lethbridge, and Gunn Recovery Communities. Successful service providers will also have the opportunity to indicate their interest in operating the therapeutic components of new Therapeutic Living Units (TLUs) at some Alberta correctional centres, providing strong continuity of care for those in corrections looking to begin their recovery journey.

Announced in July 2020, Recovery Communities will serve as a focal point for the system of treatment and recovery services in Alberta; fill significant system gaps; provide a higher standard of care; and boost the broader service continuum by enhancing continuity of care. They are also a recommendation of the Alberta Mental Health and Addictions Advisory Council in their report, [Toward an Alberta Model of Wellness](#), which is guiding Alberta's shift to a recovery-oriented system of care for addiction and mental health care.

Recovery Communities will focus on the whole person and overall lifestyle changes, providing opportunities for people to enhance their life skills and social competencies, as well as their recovery capital, to help them return to full community living. The programming will link the health, justice, and community/social service systems as part of an integrated support system, and be aligned with Alberta's recovery-oriented system of addiction and mental health care. Alumni will have enhanced social functioning and employment skills, and enjoy strong, more positive community and family connections, while also playing an

ongoing a role in the recovery community program as peer supports to help others on their recovery journeys.

Proposals will be accepted from those applicants who currently operate similar recovery-oriented programs at residential addiction treatment facilities across Canada and globally with at least half the bed total of the Recovery Community they are applying to operate.

As Alberta is looking to leverage innovative practices and build local capacity for recovery and treatment operations, applications from partnerships or consortia of service providers are welcomed and encouraged.

Recovery Community Operations Competitive Grants will fund program and building operations across the Red Deer, Lethbridge, and Gunn Recovery Communities with a total of \$13.5 million per year (with additional funding to be allocated for TLUs). Operating grants for each site will be drawn from that funding envelope, and will have a term of three years, with the possibility of a two-year extension.

Applications will be due by **4:30 PM, Mountain Daylight Time by July 15, 2022** via email to [Health.SystemDesignandMonitoring@gov.ab.ca](mailto:Health.SystemDesignandMonitoring@gov.ab.ca). More details on the grant competition can be found online by following [this link](#).

Sincerely,

Evan Romanow  
Assistant Deputy Minister, Addiction and Mental Health Division  
Alberta Health

Classification: Protected A

Organization	Contact	Role	Email	Address	City	Province	Postal
Westminster House Society	Susan Hogarth	Executive Director	susan@westminsterhouse.ca	228 Seventh St	New Westminster	BC	V3M 3K3
Last Door Recovery Society	Jared Nilsson	Executive Director	publicrelations@lastdoor.org	327 Eighth St	New Westminster	BC	V3M 3R3
Edgewood	Christina Basedow	Executive Director	Christina.Basedow@edgewood.ca	2121 Boxwood Rd	Nanaimo	BC	V9S 4L2
Cedars Cobble Hill	Stacey Petersen	CEO	stacey@cedarscobblehill.com	3471 Holland Ave	Cobble Hill	BC	V0R 1L0
Top of the World Treatment Centre	Mark Sadler	Executive Director	help@ranchrecovery.com	8350 Holmes Rd	Fort Steele	BC	V0B 1N0
Sunshine Coast Health Centre	Melanie Jordan Alsager	CEO	melaniea@schc.ca	2174 Fleury Rd	Powell River	BC	V8A 0H8
Orchard Recovery Centre	Lorinda Strang	Executive Director	lorinda@orchardrecovery.com	811 Grafton Rd	Bowen Island	BC	V0N 1G2
Homewood Ravensview	Rob Declark	General Manager	rdeclark@homewoodhealth.com	1515 McTavish Rd	North Saanich	BC	V8L 5T3
Our Place	Julian Daly	CEO	julian@ourplacesociety.com	919 Pandora Avenue	Victoria	BC	V8V 3P4
Prairie Sky Recovery Centre	Jacqueline Hoffman	CEO	contactpsr@prairieskyrecovery.ca	Box 535	Wilke	SK	S0K 4W0
Bruce Oak Recovery Centre	Greg Kylo	CEO	info@bruceoakerecovery.ca	255 Hamilton Ave	Winnipeg	MB	R2Y 2C3
Aurora Recovery Centre	Paul Melnuk	CEO	paul@aurorarecoverycentre.com	20025 Lakeside Rd	Gimli	MB	R0C 1B0
Greenstone Centre for Recovery	Danielle McCarron	Vice President	information@greenstone.net	3571 Muskoka District Road 169	Bala	ON	P0C 1A0
Homewood Health	Jagoda Pike	CEO	JPike@homewoodhealth.com	150 Delhi St	Guelph	ON	N1E 6K9
Edgewood Health Network	Joe Manget	CEO	jmanget@ehncanada.com	175 Brentcliffe Rd	Toronto	ON	M4G 0C5
Caritas	Gianni Carparelli	Founder	info@caritas.ca	241 Hanlan Road	Vaughan	ON	L4L 3R7
Stonehenge Therapeutic Community	Kristin Kerr	Executive Director	kkerr@stonehenge.com	60 Westwood Road	Guelph	ON	N1H 7X3
Portage	Paul Howlett	President	paul@portage.ca	865, Square Richmond	Montreal	QC	H3J 1V8

Organization	First Name	Last Name	Role	Email Address	Address	City	Province	Postal Code
AARC Adolescent Recovery Centre	Kathy	Terpstra		kterpstra@AARC.ab.ca	303 Forge Road S. E.	Calgary	Alberta	T2H 0S9
Adeara Recovery Centre	Lori	Patrick	Executive Director	lori@adeara.ca	P.O. Box 68169, 162 Bonnie Doon Centre	Edmonton	Alberta	T6C 4N6
Alcove Addiction Recovery for Women Society	Shelly	Heartwell	Executive Director	ed@alcoverecover.net	1937 42 Avenue SW	Calgary	Alberta	T2T 2M6
Aventa Treatment Foundation for Women	Kim	Turgeon	Executive Director	kturgeon@aventa.org	610 25 Avenue SW	Calgary	Alberta	T2S 0L6
Blood Tribe Department of Health	Derrick	Fox		derrick.F@BTDH.ca	Box 229	Standoff	Alberta	T0K 1Y0
Bonnyville Indian Metis Rehabilitation Center	Laura	Safroniuk		lauras@mcsnet.ca	P.O. Box 8148	Bonnyville	Alberta	T9N 2J4
Calgary Alpha House Society	Kathy	Christiansen	Executive Director	kathy@alphahousecalgary.com	203 - 15th Avenue SE	Calgary	Alberta	T2G 1G4
Calgary Dream Centre	Craig	Hill		chill@calgarydreamcentre.com	4510 McLeod Trail SW	Calgary	Alberta	T2G 0A4
Central Alberta's Safe Harbour Society Health and Housing	Christopher	Schmidt		christopher@safeharboursociety.org	5246 - 53 Ave	Red Deer	Alberta	T4N 5K2
Drumheller Society For Recovery (Grace House)	Daryl	Heslip	Administrator	administrator@grace-house.ca	P.O. Box 1785, 175 - 3 St. W	Drumheller	Alberta	T0J 0Y0
EDGEWOOD HOLDINGS (2013) LTD.	Christina	Basedow		christina.basedow@edgewood.ca	802 7th Avenue North East	Calgary	Alberta	T2E 0N7
Enviros Wilderness School Association	Hazel	Bergen	CEO	hbergen@enviros.org	#220, 3115 - 12 Street NE	Calgary	Alberta	T2E 7J2
Foothills Alcohol Action Society (Detox)	Val	Campbell	Executive Director	valcampbell_foothills@yahoo.ca	Box 1573	Fort Macleod	Alberta	T0L 0Z0
Fresh Start Recovery Centre	Stacey	Petersen	Executive Director	Stacey@freshstartrecovery.ca	411 - 41 Ave NE	Calgary	Alberta	T2E 2N4
Her Recovery	Chelsea	Ault		chelsea.ault@irecover.ca	5201 48 Avenue	Glendon	Alberta	T0A 1P0
Hope Mission	Bruce	Reith	Executive Director	bruce.reith@hopemission.com	9908 106 Avenue NW	Edmonton	Alberta	T5H 0N6
Hull Services (PChAD Calgary)	Julie	Kerr	Executive Director	jkerr@hullservices.ca	2266 Woodpark Ave S.W.	Calgary	Alberta	T2W 2Z8
iRecover Treatment Centres INC.	Mitchell	Gray	Executive Director	mitchell.gray@irecover.ca	Box 51	Tees	Alberta	T0C 2N0
Jellinek Society	Ed	Fox	Director	director@jellinek.ca	11229 100 Avenue NW	Edmonton	Alberta	T5K 0J1
Lakeland Fetal Alcohol Spectrum Disorder Society (2nd Floor Women's Recovery Centre)	Sandy	Boyd		SBoyd@LCFASD.com	PO Box 479, 4823 50th Street	Cold Lake	Alberta	T9M 1R4
McMan Youth, Family and Community Services Association (Lynx Recovery Houses)	Damon	Van Ginneken		Damon.VanGinneken@McManSouth.ca	545 Woodman Avenue SE	Medicine Hat	Alberta	T1A 3H3
Metis Indian Town Alcohol Association	Robin	Stockman		mitaa@telusplanet.net	P.O. Box 1202	High Prairie	Alberta	T0G 1E0
Mountain Plains Community Services Society of the North (PChAD Grande Prairie)	Jessica	Beauchamp	Executive Director	ed@mpcssn.com	#205 10109 97 Avenue	Grande Prairie	Alberta	T8V 0N5
Narrow Road Home	Kim	Engbrecht	Executive Director	kim@narrowroadhome.com	36, 2nd Ave S.E.	High River	Alberta	T1V 1G4
Our House Edmonton Ltd.	Kim	Clark		kimc@ourhouseedmonton.com	22210 Stony Plain Road	Edmonton	Alberta	T5S 2C3
Pastew Place Detoxification Centre Society	Amber	Fort	Executive Director	ppdcs@shaw.ca	505 Sakitawaw Trail South	Fort McMurray	Alberta	T9H 4P3
Pihesiw Lodge	Marie	Rasi		marie@pihesiw.ca	74302 Range Road 61	Big Lakes County	Alberta	T0G 1E0
Poundmaker's Lodge Treatment Centres	Brad	Cardinal	Executive Director	brad-cardinal@poundmaker.org	Box 34007 Kingsway Mall PO	Edmonton	Alberta	T5G 3G4
Recovery Acres (Calgary) Society (1835 House)	Peter	Conroy	Executive Director	peter@recoveryacres.org	1835 - 27 Avenue SW	Calgary	Alberta	T2T 1H2
Recovery Acres Society	Jeremiah	Aherne	Executive Director	jeremiah@recoveryacres.ca	6329 118 Avenue	Edmonton	Alberta	T5W 1G2
Rising Above Ministry	Stephanie	Hudson		stephanie@risingabovevgp.com	11007 106 Street	Grande Prairie	Alberta	T8V 2Z3
Simon House Residence Society	John	Rook		jrook@simonhouse.com	5819 Bowness Road NW	Calgary	Alberta	T3B 0C5
Southern Alcare Society and Industries	Ron	Fromm	Executive Director	ron.alcare@shaw.ca	520 - 7th Street South	Lethbridge	Alberta	T1J 2H1
Sunrise Healing Lodge Society	Leslie	Big Bull	Executive Director	lbigbull@nass.ca	1231-34 Avenue	Calgary	Alberta	T3E 6N4
T.L.C.C. Inc (Nightwind Treatment Centre)	Thomas	Holmes	CEO	op@nightwind.ca	26130 Township Road 572	Sturgeon County	Alberta	T0G 1L0
Teen Challenge Canada Inc.	Greg	Cornelsen	Centre Director	greg.cornelsen@teenchallenge.ca	P.O. Box 24010 Evergreen RPO	Calgary	Alberta	T2Y 0J9
The George Spady Centre Society	Lorette	Garrick	CEO	lgarrick@gspady.ab.ca	#218 10509 81 Avenue	Edmonton	Alberta	T6E 1X7
The Governing Council of the Salvation Army in Canada (Salvation Army Men's Addiction Recovery Centre of Hope)	Elaine (Major)	Bridger	Executive Director (Edmonton)	elaine_bridger@can.salvationarmy.org	2 Overlea Boulevard	Toronto	Ontario	M4H 1P4
The McDougall House Association	Liz	Ferguson	Executive Director	ed@mcdougallhouse.com	11050 108 Street NW	Edmonton	Alberta	T5H 3A9
Venture Academy Alberta Inc.	Soupharuck Nancy	Dyer	Program Coordinator	nsdyer@ventureacademy.ca	101 - 1865 Dilworth Drive Suite 338	Kelowna	British Columbia	V1Y 9T1
Walter A. 'Slim' Thorpe Recovery Centre Society (Alberta)	Teressa	Krueckl	Chief Executive Officer	teressak@thorperecoverycentre.org	P.O. Box 291	Blackfoot	Alberta	T0B 0L0

# Recovery Community Operations Competitive Grant Overview

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## Stakeholder Question and Answer Session

**System Design and Monitoring Branch**

Addiction and Mental Health Division

July 7, 2022



# Grant Competition Timeline

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NDA Submission: July 6, 2022



Applicant Question Deadline: July 8, 2022



**Application Submission Deadline: July 25, 2022**



Shortlisted applicants will be advised of their shortlisted status: July 28, 2022



Part B of the Recovery Community Financial Profile: August 2, 2022



**Successful Applicants Notified:  
August 5, 2022**



# Application Submission

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## What does a complete submission package look like?

- Grant application/evaluation form
- Recovery Community Operations Grant Financial Profile Part A template
- Project proposal
- Requested reference letters from partners and stakeholders
- Other documentary evidence to support the application

Documents should be sent in PDF format to  
[health.systemdesignandmonitoring@gov.ab.ca](mailto:health.systemdesignandmonitoring@gov.ab.ca)  
by **July 25, 2022 at 10:00 AM MDT**



# Application Review

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- Alberta Health, with support of Ernst and Young (EY) will conducting initial screening for eligibility.
- Shortlisted applicants will be notified no later than July 28, 2022, and asked to submit Part B of the Recovery Community financial profile to Alberta Health by **August 2, 2022 at 10:00 AM Mountain Daylight Time.**

# Applicant Notification

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- Alberta Health will notify successful applicant(s) of funding approval by email by **August 5, 2022**.
- Shortlisted candidates may also be considered for future Recovery Community sites.

# Required Agreements

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- Successful applicants will need to enter into a grant agreement with Alberta Health
  - Agreements include terms of funding, required reporting schedule, payment schedule, and appendices drawn from the project proposal (e.g. overview/scope and budget).
- Successful applicants will also need to enter into a lease agreement with Alberta Infrastructure.
  - Many tenant costs will be borne by Alberta Health, although service providers will need to plan for daily caretaking, facility upkeep, and repair of damages incurred through the program.
  - The agreement template is currently under refinement.

# Red Deer

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# Lethbridge



# Gunn

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**Antonette Puerta**

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**From:** Evan Romanow  
**Sent:** November 17, 2022 2:24 PM  
**To:** Kevin Wipf  
**Subject:** RE: Recovery Training Institute and Services Grant Opportunity

Kevin – how is it looking to get the RFEIOQ package out? Thanks for the update.

Classification: Protected A

**From:** Linda Sabourin <linda.sabourin@gov.ab.ca> **On Behalf Of** Kevin Wipf  
**Sent:** November 10, 2022 1:49 PM  
**To:** Kevin Wipf <Kevin.Wipf@gov.ab.ca>  
**Cc:** HEALTH System Design and Monitoring Branch <Health.SystemDesignandMonitoring@gov.ab.ca>  
**Subject:** Recovery Training Institute and Services Grant Opportunity

Good afternoon,

I am contacting you today about an upcoming opportunity to support an expansion of Recovery Communities and Therapeutic Living Units (an adaption of the model located in correctional facilities) throughout Alberta. The intention is to weave the Recovery Communities into the broad system of care in our province. Consequently, we would like you to be abreast of these developments and invite you to consider if your organization would be well positioned to apply for this opportunity.

To optimize the impact of these exciting innovations, there is a need to build capacity and consistently oversee best practice models for recovery service provisions with operators. We are preparing to launch a competitive procurement process to identify (a) service provider(s) to:

- develop and deliver high-quality educational and applied training offerings, which are focused on: building and retaining the required recovery- oriented workforce;
- leveraging and, when needed, providing front-line support to operators to enable them to reach the highest standards of science and best practices in operations and delivery of care;
- operating the Gunn Recovery Community as both a recovery community and a front-line training site;
- developing and delivering youth programming; and
- delivering care in Therapeutic Living Units sites.

Over the past year, the Government of Alberta has begun construction on Recovery Communities across Alberta. The communities announced so far – located in Gunn, Red Deer, Lethbridge, and on the Blood Tribe First Nation – will provide up to 300 new beds for Albertans to access holistic residential addiction treatment services. Recently, additional Recovery Communities for Calgary and Edmonton and Therapeutic Living Units for all adult Alberta correctional facilities have been announced.

First announced in July 2020, Recovery Communities will serve as a focal point for the system of treatment and recovery services in Alberta; fill significant system gaps; provide a higher standard of care; and boost the broader service continuum by enhancing continuity of care. They are also a recommendation of the Alberta Mental Health and Addictions Advisory Council in their report, [Toward an Alberta Model of Wellness](#), which is guiding Alberta's shift to a recovery-oriented system of care for addiction and mental health care.

Recovery Communities and Therapeutic Living Units will focus on the whole person and overall lifestyle changes, providing opportunities for people to enhance their life skills and social competencies, as well as their recovery capital, to help them return to full community living. The programming will link the health, justice, and community/social service systems as part of an integrated support system, and be aligned with Alberta's recovery-oriented system of addiction and mental health care. Alumni will have enhanced social functioning and employment skills, and enjoy strong, more positive community and family connections, while also playing an ongoing role in the recovery community program as peer supports to help others on their recovery journeys.

As Alberta is looking to leverage innovative practices and build local capacity for recovery and treatment operations, applications from partnerships or consortia of service providers are welcomed and encouraged.

More details on the grant competition will be shared shortly.

Sincerely,

Kevin Wipf

Classification: Protected A

**Antonette Puerta**

**From:** Kay Rittenbach  
**Sent:** November 17, 2022 2:57 PM  
**To:** Lisa Blahey; Sharlene Stayberg; Geoff Driscoll  
**Cc:** Rob MacDonald; Rebecca Devlin; Carolyn Gregson  
**Subject:** RE: [redacted] 24(1)(a); 24 (1) (b)  
**Attachments:** [redacted]

Please note that these attachments are drafts and duplicate to other pages with the all the final versions found online. The links will be provided in the final letter.

N/R; Duplicate

Good afternoon Lisa,  
How exciting!

The attached 2 documents have our feedback (Sharlene and mine).

I am also including the Grant Guide and NDA [redacted] 24(1)(a); 24 (1) (b)

[redacted] 24(1)(a); 24 (1) (b) – can that be entered into it and then the document made a locked pdf? (if that is something we should do, [redacted] 24(1)(a); 24 (1) (b)

[redacted] 24(1)(a); 24 (1) (b)

Cheers,  
Kay

Classification: Protected A

**From:** Lisa Blahey <lisa.blahey@gov.ab.ca>  
**Sent:** November 17, 2022 2:14 PM  
**To:** Kay Rittenbach <Kay.Rittenbach@gov.ab.ca>; Sharlene Stayberg <sharlene.stayberg@gov.ab.ca>; Geoff Driscoll <Geoff.Driscoll@gov.ab.ca>  
**Cc:** Rob MacDonald <rob.macdonald@gov.ab.ca>; Rebecca Devlin <Rebecca.Devlin@gov.ab.ca>; Carolyn Gregson <Carolyn.Gregson@gov.ab.ca>  
**Subject:** RE: [redacted] 24(1)(a); 24 (1) (b)

Thank you Kay and team!

Please find attached the following:

- RTI and services grant – revised, with a few comments. If no further changes we'll send [redacted] 24(1)(a); 24 (1) (b)
- Recovery community grant [redacted] 24(1)(a); 24 (1) (b) where we can put all of the grants associated with recovery communities.
- [redacted] 24(1)(a); 24 (1) (b)

[redacted] 24(1)(a); 24 (1) (b) If you can review and flag any issues by EOD that would be great!

Lisa

Classification: Protected A

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**From:** Kay Rittenbach <[Kay.Rittenbach@gov.ab.ca](mailto:Kay.Rittenbach@gov.ab.ca)>  
**Sent:** November 17, 2022 9:30 AM  
**To:** Sharlene Stayberg <[sharlene.stayberg@gov.ab.ca](mailto:sharlene.stayberg@gov.ab.ca)>; Lisa Blahey <[lisa.blahey@gov.ab.ca](mailto:lisa.blahey@gov.ab.ca)>; Geoff Driscoll <[Geoff.Driscoll@gov.ab.ca](mailto:Geoff.Driscoll@gov.ab.ca)>  
**Cc:** Rob MacDonald <[rob.macdonald@gov.ab.ca](mailto:rob.macdonald@gov.ab.ca)>; Rebecca Devlin <[Rebecca.Devlin@gov.ab.ca](mailto:Rebecca.Devlin@gov.ab.ca)>; Carolyn Gregson <[Carolyn.Gregson@gov.ab.ca](mailto:Carolyn.Gregson@gov.ab.ca)>  
**Subject:** [REDACTED] 24(1)(a); 24 (1) (b)

Good morning,  
I am attaching the document you sent with our comments embedded in it.  
Most of your revisions we accepted 'as is' so those are gone, however we would like to move the institute to being the first part of the grant again. It is the primary focus of this call, operating Gunn supports the institute (rather than the other way around). Knowing that y'all are the communications experts, I left comments about this but did not change it myself. If you would prefer that we rearrange the sections, please let me know! I've also added the dates to the document (as tracked changes so they are obvious).  
Cheers,  
Kay

Classification: Protected A

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**From:** Sharlene Stayberg <[sharlene.stayberg@gov.ab.ca](mailto:sharlene.stayberg@gov.ab.ca)>  
**Sent:** November 16, 2022 10:58 PM  
**To:** Lisa Blahey <[lisa.blahey@gov.ab.ca](mailto:lisa.blahey@gov.ab.ca)>; Geoff Driscoll <[Geoff.Driscoll@gov.ab.ca](mailto:Geoff.Driscoll@gov.ab.ca)>  
**Cc:** Kay Rittenbach <[Kay.Rittenbach@gov.ab.ca](mailto:Kay.Rittenbach@gov.ab.ca)>; Rob MacDonald <[rob.macdonald@gov.ab.ca](mailto:rob.macdonald@gov.ab.ca)>; Rebecca Devlin <[Rebecca.Devlin@gov.ab.ca](mailto:Rebecca.Devlin@gov.ab.ca)>; Carolyn Gregson <[Carolyn.Gregson@gov.ab.ca](mailto:Carolyn.Gregson@gov.ab.ca)>  
**Subject:** RE: [REDACTED] 24(1)(a); 24 (1) (b)

Thanks so much – we'll get you some feedback tomorrow am.  
[REDACTED] 24(1)(a); 24 (1) (b) – Thursday or Friday if that isn't possible...

Classification: Protected A

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**From:** Lisa Blahey <[lisa.blahey@gov.ab.ca](mailto:lisa.blahey@gov.ab.ca)>  
**Sent:** Wednesday, November 16, 2022 5:10 PM  
**To:** Sharlene Stayberg <[sharlene.stayberg@gov.ab.ca](mailto:sharlene.stayberg@gov.ab.ca)>; Geoff Driscoll <[Geoff.Driscoll@gov.ab.ca](mailto:Geoff.Driscoll@gov.ab.ca)>  
**Cc:** Kay Rittenbach <[Kay.Rittenbach@gov.ab.ca](mailto:Kay.Rittenbach@gov.ab.ca)>; Rob MacDonald <[rob.macdonald@gov.ab.ca](mailto:rob.macdonald@gov.ab.ca)>; Rebecca Devlin <[Rebecca.Devlin@gov.ab.ca](mailto:Rebecca.Devlin@gov.ab.ca)>; Carolyn Gregson <[Carolyn.Gregson@gov.ab.ca](mailto:Carolyn.Gregson@gov.ab.ca)>  
**Subject:** RE: [REDACTED] 24(1)(a); 24 (1) (b)

Hi Sharlene,

Please find attached the proposed revisions [REDACTED] 24(1)(a); 24 (1) (b) if you can add the appropriate deadlines for applications, that would be great!

[REDACTED]

[REDACTED]

[REDACTED] 24(1)(a); 24 (1) (b)

Thanks!  
Lisa

Classification: Protected A

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**From:** Sharlene Stayberg <[sharlene.stayberg@gov.ab.ca](mailto:sharlene.stayberg@gov.ab.ca)>  
**Sent:** November 16, 2022 1:48 PM  
**To:** Lisa Blahey <[lisa.blahey@gov.ab.ca](mailto:lisa.blahey@gov.ab.ca)>; Geoff Driscoll <[Geoff.Driscoll@gov.ab.ca](mailto:Geoff.Driscoll@gov.ab.ca)>  
**Cc:** Kay Rittenbach <[Kay.Rittenbach@gov.ab.ca](mailto:Kay.Rittenbach@gov.ab.ca)>; Rob MacDonald <[rob.macdonald@gov.ab.ca](mailto:rob.macdonald@gov.ab.ca)>; Rebecca Devlin <[Rebecca.Devlin@gov.ab.ca](mailto:Rebecca.Devlin@gov.ab.ca)>; Carolyn Gregson <[Carolyn.Gregson@gov.ab.ca](mailto:Carolyn.Gregson@gov.ab.ca)>  
**Subject:** RE: [REDACTED] 24(1)(a); 24 (1) (b)

Thanks so much!  
We have dates for inclusion now:  
We can resend with these

Classification: Protected A

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**From:** Lisa Blahey <[lisa.blahey@gov.ab.ca](mailto:lisa.blahey@gov.ab.ca)>  
**Sent:** Wednesday, November 16, 2022 1:09 PM  
**To:** Sharlene Stayberg <[sharlene.stayberg@gov.ab.ca](mailto:sharlene.stayberg@gov.ab.ca)>; Geoff Driscoll <[Geoff.Driscoll@gov.ab.ca](mailto:Geoff.Driscoll@gov.ab.ca)>  
**Cc:** Kay Rittenbach <[Kay.Rittenbach@gov.ab.ca](mailto:Kay.Rittenbach@gov.ab.ca)>; Rob MacDonald <[rob.macdonald@gov.ab.ca](mailto:rob.macdonald@gov.ab.ca)>; Rebecca Devlin <[Rebecca.Devlin@gov.ab.ca](mailto:Rebecca.Devlin@gov.ab.ca)>; Carolyn Gregson <[Carolyn.Gregson@gov.ab.ca](mailto:Carolyn.Gregson@gov.ab.ca)>  
**Subject:** RE: [REDACTED] 24(1)(a); 24 (1) (b)

Hi Sharlene,

Absolutely – we'll take a look and provide input by EOD.

[REDACTED] 24(1)(a); 24 (1) (b)

Lisa

Classification: Protected A

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**From:** Sharlene Stayberg <[sharlene.stayberg@gov.ab.ca](mailto:sharlene.stayberg@gov.ab.ca)>  
**Sent:** November 16, 2022 12:37 PM  
**To:** Lisa Blahey <[lisa.blahey@gov.ab.ca](mailto:lisa.blahey@gov.ab.ca)>; Geoff Driscoll <[Geoff.Driscoll@gov.ab.ca](mailto:Geoff.Driscoll@gov.ab.ca)>  
**Cc:** Kay Rittenbach <[Kay.Rittenbach@gov.ab.ca](mailto:Kay.Rittenbach@gov.ab.ca)>; Rob MacDonald <[rob.macdonald@gov.ab.ca](mailto:rob.macdonald@gov.ab.ca)>; Rebecca Devlin <[Rebecca.Devlin@gov.ab.ca](mailto:Rebecca.Devlin@gov.ab.ca)>  
**Subject:** [REDACTED] 24(1)(a); 24 (1) (b)

Hi both

We have just received approval to proceed with [REDACTED] a new grant funding opportunity. Attached is the document [REDACTED] – similar to the Recovery Community operator grants. Can you please look to see if you need anything else? This doesn't include dates – which I'm currently confirming. Thanks so much!

## Antonette Puerta

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**From:** Linda Sabourin  
**Sent:** December 2, 2022 9:05 AM  
**To:** Kevin Wipf; Amalia Cameron  
**Cc:** Rob MacDonald; Sharlene Stayberg  
**Subject:** RE: Meeting with [REDACTED] 16(1)

I will reach out to Danielle for availability 😊

Thanks,  
Linda

Classification: Protected A

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**From:** Kevin Wipf <Kevin.Wipf@gov.ab.ca>  
**Sent:** Thursday, December 1, 2022 5:45 PM  
**To:** Amalia Cameron <Amalia.Cameron@gov.ab.ca>  
**Cc:** Rob MacDonald <rob.macdonald@gov.ab.ca>; Sharlene Stayberg <sharlene.stayberg@gov.ab.ca>; Linda Sabourin <linda.sabourin@gov.ab.ca>  
**Subject:** Fwd: Meeting with [REDACTED] 16(1)

Can we set up a meeting with them for early next week ?

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**From:** MHA System Design and Monitoring Branch <MHA.SystemDesignandMonitoring@gov.ab.ca>  
**Sent:** Thursday, December 1, 2022 3:53:36 PM  
**To:** Kevin Wipf <Kevin.Wipf@gov.ab.ca>  
**Subject:** FW: Meeting with [REDACTED] 16(1)

Hi Kevin,

I've just come across this email asking for you... Please let me know if you would like me to send her an NDA following your conversation/correspondence with her.

Thanks!

Amalia

Classification: Protected A

Good afternoon,

I am contacting you today about an upcoming opportunity to support an expansion of Recovery Communities and Therapeutic Living Units (an adaption of the model located in correctional facilities) throughout Alberta. The intention is to weave the Recovery Communities into the broad system of care in our province. Consequently, we would like you to be abreast of these developments and invite you to consider if your organization would be well positioned to apply for this opportunity.

To optimize the impact of these exciting innovations, there is a need to build capacity and consistently oversee best practice models for recovery service provisions with operators. We are preparing to launch a competitive procurement process to identify (a) service provider(s) to:

- develop and deliver high-quality educational and applied training offerings, which are focused on:
  - building and retaining the required recovery- oriented workforce;
- leveraging and, when needed, providing front-line support to operators to enable them to reach the highest standards of science and best practices in operations and delivery of care;
- operating the Gunn Recovery Community as both a recovery community and a front-line training site;
- developing and delivering youth programming; and
- delivering care in Therapeutic Living Units sites.

Over the past year, the Government of Alberta has begun construction on Recovery Communities across Alberta. The communities announced so far – located in Gunn, Red Deer, Lethbridge, and on the Blood Tribe First Nation – will provide up to 300 new beds for Albertans to access holistic residential addiction treatment services. Recently, additional Recovery Communities for Calgary and Edmonton and Therapeutic Living Units for all adult Alberta correctional facilities have been announced.

First announced in July 2020, Recovery Communities will serve as a focal point for the system of treatment and recovery services in Alberta; fill significant system gaps; provide a higher standard of care; and boost the broader service continuum by enhancing continuity of care. They are also a recommendation of the Alberta Mental Health and Addictions Advisory Council in their report, [Toward an Alberta Model of Wellness](#), which is guiding Alberta's shift to a recovery-oriented system of care for addiction and mental health care.

Recovery Communities and Therapeutic Living Units will focus on the whole person and overall lifestyle changes, providing opportunities for people to enhance their life skills and social competencies, as well as their recovery capital, to help them return to full community living. The programming will link the health, justice, and community/social service systems as part of an integrated support system, and be aligned with Alberta's recovery-oriented system of addiction and mental health care. Alumni will have enhanced social functioning and employment skills, and enjoy strong, more positive community and family connections, while also playing an ongoing role in the recovery community program as peer supports to help others on their recovery journeys.

As Alberta is looking to leverage innovative practices and build local capacity for recovery and treatment operations, applications from partnerships or consortia of service providers are welcomed and encouraged.

More details on the grant competition will be shared shortly.

Sincerely,

Kevin Wipf

Classification: Protected A

Desirable Service Requirements					
Recovery Training Institute					
#	Requirement	Maximum Score	Applicant's Score	Evaluation Rubric Guidelines	Evaluator Rationale/Comments
D1	Proposal describes an effective and innovative construct for the institute operator to train residential addiction service providers in both Recovery Community and TLU settings, including training on best-practice treatment for specific populations, including children and youth	5		0 - No response 1 - Construct described, no explanation of fit for RC or TLU, no mention of special populations 2 - Construct described, ties to EITHER RC or TLUs included, no mention of special populations 3 - Construct described and explanation of relevance to both RC and TLUs articulated, special populations highlighted 4 - in addition to "3" the innovation aspects are described in one setting, special populations highlighted 5 - in addition to "3" the innovation aspects are described in both settings, special populations highlighted	
D2	<b>Proposal demonstrates previous success in developing and implementing training for addiction/recovery service providers.</b> Letters of support and/or published journal articles are acceptable evidence.	5		0 - No response 1 - Addiction / Recovery training development demonstrated, not for service providers 2 - Addiction/Recovery training development demonstrated for service providers 3 - Training developed and implemented in Addiction/Recovery 4 - Training developed and implemented in Addiction/Recovery and includes multiple modalities 5 - Training developed and implemented in Addiction/Recovery and includes virtual, in-person and hands-on training	
D3	Proposal outlines a sustainable approach to developing and implementing a training curriculum, including timelines/milestones, required staffing and technology, and a budget that estimates operational and initial capital items (i.e. items that cost over \$5,000) costs on an annual basis over three fiscal years.	5		0 - No response 1 - only a general outline of how they would develop the curriculum 2 - includes above and an outline of how they would develop and implement the curriculum 3 - includes the above and timelines 4 - includes the above and staffing/technology needed 5 - excellent proposed plan that includes all aspects  NOTE - if aspects are included but not strong, the score should be reduced to reflect that	
D4	<b>Proposal includes high-level syllabi for Recovery Communities and TLUs that include (at minimum):</b> - Overview of addiction and addiction treatment; - Operationalizing community-as-model/work-as-model in addiction treatment - Treatment modalities in use at Recovery Communities and TLUs (e.g. cognitive behavioural therapy, motivational interviewing, etc.) - Supporting recovery post-program (i.e. aftercare) - Identifying and respecting the cultural needs and requirements of clients.  Applicants should include consideration for diverse experience in developing training modules.	5		0 - no response 1 - syllabi does not include all minimum topic areas 2 - syllabi includes minimum topic areas - not well developed 3 - syllabi includes minimum topic areas - well developed 4 - fully developed syllabi (beyond minimum requirements) 5 - fully developed syllabi with consideration of diverse experience in training sessions	

D5	<p>Proposal includes overview of groups to be trained and schedule to ensure training is kept up to date.</p> <p>Should include the RC and TLU operators; RC and TLU administration staff; and Corrections Officers.</p>	5		<p>0 - no response</p> <p>1 - schedule - no discussion of groups</p> <p>2 - includes all groups - no discussion of schedule</p> <p>3 - includes all groups to be trained, single schedule</p> <p>4 - may not include all groups, includes multiple schedules</p> <p>5 - includes all groups to be trained and has schedule for each</p>	
D6	<p>Proposal includes consideration of regular review and revision of training curriculum to incorporate practice innovations and evolving evidence base.</p> <p>Applicant must provide evidence of their review and revision schedules for other training curricula.</p>	5		<p>0 - no response</p> <p>1 - describes review of curriculum - no schedule nor incorporation of changes</p> <p>2 - describes review of curriculum with schedule for review</p> <p>3 - describes review with schedule and process for including changes - general language</p> <p>4 - describes review with schedule and process for including changes - rigorous process</p> <p>5 - proposal explains review process and timeline and gives relevant examples.</p>	
D7	<p>Proposal includes description of how an expert team could be developed and deployed to support operation of Recovery Communities and TLUs as required.</p> <p>Applicant should consider detailing the staff that would be required, and considerations for identifying what support is needed, and how such a team could be deployed.</p>	5		<p>0 - no response</p> <p>1 - describes co-creating team, no concrete description</p> <p>2 - team described - does not seem feasible</p> <p>3 - team described - plan is feasible</p> <p>4 - team well described - not incorporated into staffing (add on)</p> <p>5 - team well described and incorporated into staffing model effectively and efficiently</p>	
<b>Total score</b>		35	0		

Recovery Communities					
#	Requirement	Maximum Score	Applicant's Score	Evaluation Rubric Guidelines	Evaluator Rationale/Comments
D1	<p><b>Describe your experience and capacity to deliver evidence-based, multimodal biopsychosocial addiction treatment programs of 25 or more clients, including the model of care and practice guidelines to which current programs are aligned.</b></p> <p>Indicate how these (4) guidelines will inform your proposed program at the Recovery Community, and how the Recovery Community will be staffed to provide the program.</p> <p>1) Applicable standards for adult residential substance use services  2) Recognized Clinical Practice Guidelines for Opioid Use Disorder  3) Recognized Clinical Practice Guidelines for Alcohol Use Disorder  4) Recognized Practice guidelines for provision of Trauma - Informed Care</p>	5		<p>0 - No response</p> <p>1-2 - Up to 2 guidelines addressed</p> <p>3-4 - More than 2 guidelines addressed</p> <p>5 - All guidelines addressed</p>	

D2	Describe your approach to leveraging innovative practices or tools, at least (2) innovations you have instituted at your existing facilities in the last (3) years, and clear descriptions of how these will be used in the proposed Recovery Community.	5		0 - No response 1-2 - Limited demonstrated application of policy, process, or model of care innovations to improve clients' recovery outcomes 3-4 - Demonstrated application of policy, process, or model of care innovations to improve clients' recovery outcomes, leveraging one (1) innovative practice tool instituted in their existing facility in the last three (3) years. 5 - Demonstrated application of policy, process, or model of care innovations to improve clients' recovery outcomes, leveraging at least two (2) innovative practice tools instituted in their existing facility in the last three (3) years.	
D3	Describe how you ensure ongoing evaluation, which instruments you use and how continuous quality improvement is currently incorporated in existing programs. Peer-reviewed publications, or independent outcome/program evaluations are preferred. Include as applicable examples, anonymized or redacted where required, of previous evaluation/outcome reports.	5		0 - No response/no experience 1-2 - Limited experience employing ongoing evaluation processes 3-4 - Some experience employing ongoing evaluation utilizing validated instruments and procedures to measure outcomes and facilitate continuous quality improvement 5 - Demonstrates extensive experience using validated tools used in the assessment and planning process in their current programs	
D4	Describe your experience and ability to link facility-based addiction treatment programs to community supports and services, including but not limited to mental health, social services, employment placement support, and legal aid.  Describe how proposed partners will be integrated into your Recovery Community program.	5		0 - No response 1-3 - Some familiarity with Alberta's ecosystem of health, addiction and mental health, social services and justice system services and legislation with limited demonstration of how proposed program will fit 4-5 - Demonstrated a strong familiarity of Alberta's ecosystem and how their proposed program will fit and has included consideration of how service providers will connect clients with other supports and services to improve recovery capital	
D5	Describe how your proposed Recovery Community program will fit into Alberta's health/addiction and mental health system, including considerations for connecting residents with community-based services and supports to improve their health and recovery capital.	5		0 - No response 1 - Limited description of system fit OR connections 2 - Limited description of system fit AND connections 3 - Description of system fit and connections, specifying how referrals and handoffs will occur 4 - Description of system fit and connections, with referral/handoff specificity and identifying improved resident outcomes 5 - Strong description of system fit and connections, with referral/handoff specificity and identifying improved resident outcomes	

<b>Total score</b>	<b>25</b>	<b>0</b>		
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Therapeutic Living Units in Correctional Facilities					
#	Requirement	Maximum Score	Applicant's Score	Evaluation Rubric Guidelines	Evaluator Rationale/Comments
D1	Expresses a clear vision for the role of Therapeutic Living Units in addiction treatment and social re-integration. Describe the journey of a person from the point of arrest, to their incarceration in a remand centre, their transfer to a correctional facility, work with TLUs, to their relocation to a Recovery Community, and re-integration to society.	5		0 - no description of TLUs 1 - TLU description the same as RC 2 - some description of differences between TLU and RC 3 - well described TLU and clear understanding of differences between TLUs and RC 4 - clear understanding of differences between TLUs and RC, and an idealized description of the journey a person takes 5 - clear understanding of differences between TLUs and RC, and very good description of the journey a person takes	

D2	Proposal clearly articulates how TLUs can be developed and operated in both correctional and remand centre environments, incorporating opportunities for innovation to improve the desired outcomes.	5		<ul style="list-style-type: none"> <li>0 - no response</li> <li>1 - brief description of TLU development, OR does not include children and youth</li> <li>2 - good description of TLU development and operations, OR does not include children and youth</li> <li>3 - good description of TLU development and operations with differences between sentenced and remand facilities discussed, including for children and youth</li> <li>4 - all of the above and meaningful outcomes highlighted, including for children and youth</li> <li>5 - all of the above and clear description of how innovation will be incorporated, including for children and youth</li> </ul>	
D3	Applicant has demonstrated knowledge of the corrections system and developed pathways to connect offenders to supports and services to help reduce recidivism and achieve recovery outcomes.	5		<ul style="list-style-type: none"> <li>0 - no response</li> <li>1 - description of theoretical pathways - no specific understanding</li> <li>2 - description of theoretical / ideal pathways - demonstrates understanding of some of the specific challenges</li> <li>3 - understanding of challenges and description of established partnerships with organizations that have real experience connecting offenders to recovery supports</li> <li>4 - clear description of past work done by the applicant to connect offenders to non-recovery supports</li> <li>5 - clear description of past work done by applicant to connect offenders to recovery supports</li> </ul>	
D4	Proposal clearly articulates specific treatment modalities best suited to remand and correctional environments and how these will be applied in the different sites.	5		<ul style="list-style-type: none"> <li>0 - no response</li> <li>1 - description of general RC treatment programs</li> <li>2 - RC treatment program revised with acknowledgement of TLU context</li> <li>3 - treatment modalities discussed, delivery mechanism not mentioned (e.g. virtual)</li> <li>4 - clear description of multiple modalities of both therapy and delivery mechanism and when each would be best used</li> <li>5 - clear description of multiple modalities of both therapy and delivery mechanism and when each would be best used (sentenced and remand mentioned)</li> </ul>	
D5	Proposal clearly articulates how "hot handoffs" to subsequent treatment or support providers will be executed to ensure strong continuity of care for TLU inmates.	5		<ul style="list-style-type: none"> <li>0 - no response</li> <li>1 - priority mentioned, process not described</li> <li>2 - some discussion of process for either sentenced or remand clients</li> <li>3 - description of process for both sentenced and remand environments</li> <li>4 - proposal clearly demonstrates strong continuity of care</li> <li>5 - proposal clearly demonstrates strong continuity of care - differentiated between sentenced and remand centres</li> </ul>	
<b>Total score</b>		<b>25</b>	<b>0</b>		

# ROSC Solutions Group

Score	weight factor	total score	
	RTI		<b>0.206944</b>
D1	2.33	1	2.333333333
D2	4.00	1.5	6
D3	3.67	1	3.666666667
D4	4.33	1.5	6.5
D5	1.00	1	1
D6	2.33	1	2.333333333
D7	3.00	1	3

Score	weight factor	total score	
	RC		<b>0.205128</b>
D1	2.67	1	2.666666667
D2	2.67	1.5	4
D3	3.67	1.5	5.5
D4	3.33	1	3.333333333
D5	3.00	1.5	4.5

Score	weight factor	total score	
	TLU		<b>0.172222</b>
D1	2.75	1	2.75
D2	2.25	1.5	3.375
D3	2.25	1.5	3.375
D4	4	1	4
D5	2	1	2

**Total score (total possible = 1) 0.584295**

Evaluator 1	Score	weight factor	total score	
		RTI		<b>0</b>
D1	0	1	0	
D2	0	1.5	0	
D3	0	1	0	
D4	0	1.5	0	
D5	0	1	0	
D6	0	1	0	
D7	0	1	0	

Score	weight factor	total score	
	RC		<b>0</b>
D1	0	1	0
D2	0	1.5	0
D3	0	1.5	0
D4	0	1	0
D5	0	1.5	0

Score	weight factor	total score	
	TLU		<b>0.177778</b>
D1	3	1	3
D2	2	1.5	3
D3	2	1.5	3
D4	5	1	5
D5	2	1	2

**Total score 0.177778**

Evaluator 2	Score	weight factor	total score	
		RTI		<b>0.2375</b>
D1	3	1	3	
D2	4	1.5	6	
D3	3	1	3	
D4	5	1.5	7.5	
D5	2	1	2	
D6	3	1	3	
D7	4	1	4	

Score	weight factor	total score	
	RC		<b>0.266667</b>
D1	4	1	4
D2	3	1.5	4.5
D3	5	1.5	7.5
D4	4	1	4
D5	4	1.5	6

Score	weight factor	total score	
	TLU		<b>0.161111</b>
D1	0	1	0
D2	3	1.5	4.5
D3	2	1.5	3
D4	5	1	5
D5	2	1	2

**Total score 0.665278**

Evaluator 3	Score	weight factor	total score	
		RTI		<b>0.229167</b>
D1	3	1	3	
D2	5	1.5	7.5	
D3	4	1	4	
D4	4	1.5	6	
D5	1	1	1	
D6	3	1	3	
D7	3	1	3	

Score	weight factor	total score	
	RC		<b>0.282051</b>
D1	4	1	4
D2	4	1.5	6
D3	5	1.5	7.5
D4	4	1	4
D5	4	1.5	6

Score	weight factor	total score	
	TLU		<b>0.177778</b>
D1	4	1	4
D2	2	1.5	3
D3	2	1.5	3
D4	3	1	3
D5	3	1	3

**Total score 0.688996**

Evaluator 4	Score	weight factor	total score	
		RTI		<b>0.154167</b>
D1	1	1	1	
D2	3	1.5	4.5	
D3	4	1	4	
D4	4	1.5	6	
D5	0	1	0	
D6	1	1	1	
D7	2	1	2	

Score	weight factor	total score	
	RC		<b>0.066667</b>
D1	0	1	0
D2	1	1.5	1.5
D3	1	1.5	1.5
D4	2	1	2
D5	1	1.5	1.5

Score	weight factor	total score	
	TLU		<b>0.172222</b>
D1	4	1	4
D2	2	1.5	3
D3	3	1.5	4.5
D4	3	1	3
D5	1	1	1

**Total score 0.393056**

# Other Applicant

Score	weight factor	total score
RTI		
D1	2.33	1 2.333333
D2	3.67	1.5 5.5
D3	1.33	1 1.333333
D4	2.00	1.5 3
D5	1.33	1 1.333333
D6	1.33	1 1.333333
D7	2.00	1 2

**0.140278**

Score	weight factor	total score
RC		
D1	4.33	1 4.333333
D2	5.00	1.5 7.5
D3	3.67	1.5 5.5
D4	4.00	1 4
D5	2.67	1.5 4

**0.259829**

Score	weight factor	total score
TLU		
D1	1.75	1 1.75
D2	1	1.5 1.5
D3	2.25	1.5 3.375
D4	1	1 1
D5	1.5	1 1.5

**0.101389**

**Total score (total possible = 1) 0.501496**

Evaluator 1	Score	weight factor	total score
RTI			
D1	0	1	0
D2	0	1.5	0
D3	0	1	0
D4	0	1.5	0
D5	0	1	0
D6	0	1	0
D7	0	1	0

**0**

Score	weight factor	total score
RC		
D1	0	1 0
D2	0	1.5 0
D3	0	1.5 0
D4	0	1 0
D5	0	1.5 0

**0**

Score	weight factor	total score
TLU		
D1	2	1 2
D2	1	1.5 1.5
D3	3	1.5 4.5
D4	1	1 1
D5	2	1 2

**0.122222**

**Total score 0.122222**

Evaluator 2	Score	weight factor	total score
RTI			
D1	3	1	3
D2	3	1.5	4.5
D3	2	1	2
D4	4	1.5	6
D5	1	1	1
D6	1	1	1
D7	2	1	2

**0.1625**

Score	weight factor	total score
RC		
D1	4	1 4
D2	5	1.5 7.5
D3	5	1.5 7.5
D4	3	1 3
D5	2	1.5 3

**0.25641**

Score	weight factor	total score
TLU		
D1	1	1 1
D2	1	1.5 1.5
D3	2	1.5 3
D4	0	1 0
D5	0	1 0

**0.061111**

**Total score 0.480021**

Evaluator 3	Score	weight factor	total score
RTI			
D1	2	1	2
D2	5	1.5	7.5
D3	2	1	2
D4	1	1.5	1.5
D5	2	1	2
D6	3	1	3
D7	3	1	3

**0.175**

Score	weight factor	total score
RC		
D1	5	1 5
D2	5	1.5 7.5
D3	5	1.5 7.5
D4	4	1 4
D5	4	1.5 6

**0.307692**

Score	weight factor	total score
TLU		
D1	2	1 2
D2	1	1.5 1.5
D3	3	1.5 4.5
D4	2	1 2
D5	4	1 4

**0.155556**

**Total score 0.638248**

Evaluator 4	Score	weight factor	total score
RTI			
D1	2	1	2
D2	3	1.5	4.5
D3	0	1	0
D4	1	1.5	1.5
D5	1	1	1
D6	0	1	0
D7	1	1	1

**0.083333**

Score	weight factor	total score
RC		
D1	4	1 4
D2	5	1.5 7.5
D3	1	1.5 1.5
D4	5	1 5
D5	2	1.5 3

**0.215385**

Score	weight factor	total score
TLU		
D1	2	1 2
D2	1	1.5 1.5
D3	1	1.5 1.5
D4	1	1 1
D5	0	1 0

**0.066667**

**Total score 0.365385**

## ROSC Solutions Group Inc. – Key Leadership Bios

### **Dr. Carson McPherson - CEO**

As CEO of ROSC Solutions Group Inc. (RSG), Dr. Carson McPherson is responsible for all strategic and operational aspects of the organization. He provides visionary leadership and oversees the design, implementation, and delivery of addiction treatment programs across Canada. Dr. McPherson's extensive experience includes managing a 75-bed residential addiction treatment centre as CEO for Cedars Cobble Hill, designing and implementing large-scale hospital-based programs, and operating supportive recovery houses in British Columbia.

In addition to his role at RSG, Dr. McPherson is the lead author of the Recovery Communities Guidance Manual (2022), which serves as the framework for recovery community programs not only at Lakeview but across Alberta. His contributions to this manual reflect his dedication to advancing recovery-oriented systems of care and providing comprehensive support for individuals on their journey to wellness.

Dr. McPherson holds a doctorate in social sciences as well as master's degrees in science and business administration.

### **Dr. Paul Sobey, MD CCFP (AM) CCSAM DABAM FASAM – Executive Director, Recovery Training Institute of Alberta**

Over the course of my career, I have had the honour and opportunity to work extensively in education, residential treatment, hospital and correctional facility settings, as well as medical-legal, occupational, and administrative roles.

Although my background is in family practice—I'm a University of Alberta MD graduate—as a person in recovery myself, for most of my career, my focus has been treatment for patients with addictions and assisting people in finding pathways to recovery.

In December 2022, alongside Dr. Carson McPherson, we formed ROSC Solutions Group (RSG) to support recovery-oriented care in Canada. After a competitive bid process, we were awarded several healthcare contracts by the Government of Alberta focused on supporting the province's efforts to create a provincially based recovery-oriented system of care to address addiction and mental health challenges.

For a year and a half, I had the opportunity to be part of a team that established and is now operating therapeutic communities and ancillary services in four provincial jails through RSG's subsidiary Beccarian Correctional Care. I found this work inspirational as I was able to witness people stepping into a pathway of recovery.

### **Elizabeth Loudon - Chief Clinical Officer**

Elizabeth has over 23 years of clinical experience as a Registered Clinical Counsellor (RCC through BCACC) a Certified Sexual Addiction Therapist (CSAT) and Certified Multiple Addictions Therapist (CMAT, Financial Disorders).

Her areas of specialty are substance use disorder, compulsive sexual behaviors, trauma and disordered eating. Most of Elizabeth's career has been in Inpatient and Outpatient Treatment, and often in leadership roles. She has served as the Clinical Director at Edgewood West, where she not only supported the inpatient facility but also aided in developing and maintaining 6 Outpatient offices in BC, Alberta and Washington State. She also supported Bellwood in Toronto as their interim Clinical Director as they joined EHN.

Additionally, she was the Clinical Director for Cedars at Cobblehill before and during the pandemic. She also helped design and implement a program in Estevan, Saskatchewan and offered clinical oversight. She has extensive experience in inpatient and outpatient settings and enjoys developing programmes and supporting individuals and families struggling with substance use disorder. Elizabeth uses an integrative approach to treating clients. She is trained in Cognitive Behavioral Therapy (CBT), Dialectical Behavioral Therapy (DBT); solution-focused, family therapy, trauma-informed care and Accelerated Resolutions therapy. She is especially passionate about programme development that helps clients build recovery capital to support their relationships and lives.

### **Bill Caldwell - Senior Director of Programs**

Bill Caldwell is the Senior Director of Programs at RSG, overseeing all bed-based services and leading program development across the organization. With over 20 years of experience in addiction and mental health treatment, Bill has worked as a counsellor, coach, consultant, and director in both residential and outpatient settings. He is passionate about creating compassionate, effective systems of care that support long-term recovery. Outside of work, Bill enjoys scuba diving, motorcycle riding, exploring the outdoors, and spending quality time with his daughter, Georgia. He brings a deep commitment to healing and innovation to everything he does at RSG.

### **Teri DuTemple - Director of Strategic Systems & Implementation**

Throughout her career Teri worked in a variety of operational areas including youth custody, investigations, program development, staffing, labor relations, and human resources. Teri developed a deep commitment to enhancing interventions for those with mental health and substance use challenges, with the goal of supporting their successful reintegration into the community.

Teri most recently served as the warden at the Nanaimo Correctional Centre (NCC). Throughout her career Teri advocated for evidence-based programming and worked to foster a correctional culture centered on meaningful interventions and relational correctional practices. She was involved in the establishment of Canada's first correctional-based therapeutic community, which began operations in September 2006, and in 2012 she transitioned to NCC, assuming the role of warden in 2014, where she then provided direct oversight of the TC program.

Teri has enjoyed the opportunity to speak at international conferences, addressing topics such as the benefits of therapeutic communities in corrections, integrated offender management, the impact of architectural design on behavior, and the development of innovative correctional programming. Teri is also a co-author of the article *Turning Correctional Education Inside-Out: Experiences and Lessons From a University Partnership*, published in the *Advancing Corrections* journal by the International Corrections and Prisons Association (ICPA) in 2018.

Teri joined the team at ROSC Solutions Group (RSG), as the Operations Director with Beccarian Correctional Care in October 2024. In March of 2025, she transitioned into the role of Director of Strategic Systems and Implementation with RSG and is excited to be working on key expansion initiatives to support increased access to recovery programs. Teri is honored to be part of an organization whose comprehensive understanding of gaps in addiction treatment and commitment to recovery-oriented systems of care is truly inspiring.

**Lyndsey Hague** - Executive Director, Lakeview Recovery Community & Co-director, Recovery Training Institute of Alberta

With over 20 years of experience in addiction recovery, Lyndsey Hague leads Lakeview Recovery Community with a deep commitment to the Therapeutic Community model. Having operated therapeutic networks across the United Kingdom, Lyndsey brings a wealth of international experience and a holistic approach to recovery. Her leadership is characterized by a dedication to creating a safe, supportive, and transformative environment for all residents.

**Jackie Muth, Family Nurse Practitioner, NP, MSN, BSCN, OAT Cert., ACTOC Cert.** - Medical Director, Lakeview Recovery Community

Jackie Muth is a seasoned medical professional with extensive experience in addiction medicine and healthcare management. As the Medical Director at Lakeview Recovery Community, Jackie oversees all medical aspects of our treatment programs, ensuring that residents receive the highest standard of care. Her compassionate approach and dedication to holistic healing play a crucial role in the recovery journey of our residents.

**Russell Purdy** - Executive Director, Beccarian Correctional Care

An accomplished professional in addiction recovery and treatment, I am currently serving as the Executive Director at Beccarian Correctional Care. With a robust background that includes leadership roles in private recovery houses, private and publicly funded treatment centres, a hospital-based addiction recovery centre, and co-creating training programs for the Alberta Model, I bring a fresh perspective and wealth of experience to the role.

A notable highlight in my career was my time as Executive Director of the Red Deer Recovery Community, the first therapeutic community to open under the Alberta Model for addiction treatment. I also led the team that established the Recovery Coach Academy of Canada.

A CCAR Recovery Coach Professional (RCP) and Facilitator, I am a passionate advocate for those in recovery.

**Kelsie Haughian** - Director of Programs, Beccarian Correctional Care

An experienced professional in the realm of addiction and recovery, I bring over 13 years of dedicated service to the field. Currently, I serve as the Program Director for Beccarian Correctional Care, where I help lead innovative, recovery-focused programming within a correctional setting. With a Bachelor of Health Science majoring in Addiction Counselling and a Master of Arts in Counselling Psychology (MACP), I have built a career grounded in evidence-based practice and compassionate client care.

My work has spanned the development and implementation of psycho-educational and clinical group programming for several not-for-profit, recovery-based organizations. These programs have not only enhanced therapeutic outcomes but have also shaped the foundation of sustainable recovery practices within the agencies I've supported, often through direct oversight and continued program refinement.

I am passionate about involvement within systems of care that prioritize dignity, recovery, and long-term wellness. My approach integrates clinical rigour with a deep understanding of the personal journey of recovery.

Outside of my professional life, I enjoy spending quality time with my daughter and finding peace in nature—two constants that inspire my work and keep me grounded.

This Agreement made effective February 21, 2023 (the “Effective Date”).

**BETWEEN:**

**HIS MAJESTY IN RIGHT OF ALBERTA**  
as represented by the Minister of Mental Health and Addiction  
(the “Province”)

~ and ~

**ROSC Solutions Group Inc.**  
an Alberta corporation  
(the “Grant Recipient”)

**WHEREAS** the Province has, subject to the terms and conditions of this Agreement, agreed to provide grant funding to the Grant Recipient for purposes related to the establishment of a Frontline Expert Team (FET) that will support and assist in building capacity for recovery-oriented service provision and provide expert guidance on all aspects of recovery-oriented service delivery within residential and non-residential therapeutic settings; and

**WHEREAS** the *Ministerial Grants Regulation*, Alberta Regulation 215/2022, authorizes such a grant being made; and

**WHEREAS** the Grant Recipient is prepared to perform and enter into certain undertakings relative to the payment of the grant;

**NOW THEREFORE** the parties agree as follows:

**1. DEFINITIONS:**

In this Agreement:

- (a) “Agreement” means this document and the attached Appendix A (Project Description and Budget), Appendix B (Financial Reporting Template) and Appendix C (Eligible and Ineligible Expenses for Grants), and includes any amendments made in writing by the parties.
- (b) “Fiscal Year” means the period from April 1 in one year to March 31 in the next year.
- (c) “Funding” means the grant monies that are provided to the Grant Recipient by the Province pursuant to this Agreement and includes any interest earned thereon.
- (d) “Grants Regulation” means the *Ministerial Grants Regulation*, Alberta Regulation 215/2022, as amended or substituted from time to time.

Grant MHA-SDM-01

ROSC Solutions Group Inc.

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Classification: Protected A

- (e) "Personal Information" means personal information as defined in the *Freedom of Information and Protection of Privacy Act* and the *Personal Information Protection Act*, and individually identifying health information as defined in the *Health Information Act*, that the Grant Recipient collects, uses, or discloses in the course of the Project.
- (f) "Privacy Legislation" means the *Freedom of Information and Protection of Privacy Act*, the *Health Information Act*, and the *Personal Information Protection Act*.
- (g) "Project" means the activities to be performed by the Grant Recipient as described in Appendix A.
- (h) "Project Period" means the period from December 20, 2022, to March 31, 2024.
- (i) "Term" means the period from the Effective Date to June 30, 2024.
- (j) "Third-Party Assurance" means a signed audit opinion from an independent chartered professional accountant:
  - (i) prepared in accordance with the Canadian Standards on Assurance Engagements; and
  - (ii) providing assurance that the Grant Recipient is in compliance with the terms and conditions of the Agreement respecting its use of the Funding.

## 2. GRANT RECIPIENT RESPONSIBILITIES:

- (a) The Grant Recipient has performed and/or shall perform the Project:
  - (i) in accordance with this Agreement; and
  - (ii) during the Project Period.
- (b) The Grant Recipient shall comply with all applicable laws in its performance of the Project. Nothing in this Agreement in any way relieves the Grant Recipient from strict compliance with the Grant Regulation or otherwise impacts the interpretation or application of the Grant Regulation.

## 3. TERM:

This Agreement shall be effective for the Term.

## 4. REPRESENTATIVES:

- (a) The Province designates the Executive Director, System Design and Monitoring Branch, Ministry of Mental Health and Addiction to be the Province's representative ("Province's

Representative”) to maintain a continuing liaison with the Grant Recipient in matters relating to this Agreement.

- (b) The Grant Recipient designates its Chief Executive Officer to be the Grant Recipient’s representative to maintain a continuing liaison with the Province in matters relating to this Agreement.

5. FUNDING:

- (a) The Province will release Funding to the Grant Recipient, as follows:

- (i) as soon as reasonably possible after full execution of this Agreement, the amount of \$2,357,992.00;
- (ii) as soon as reasonably possible after the Province’s receipt and review of the Site #3 Completion Report, up to a maximum amount of \$914,529.20, the exact amount to be determined by the Province after receipt and review of the Site #3 Completion Report;
- (iii) as soon as reasonably possible after the Province’s receipt and review of the Site #4 Completion Report, up to a maximum amount of \$914,529.20, the exact amount to be determined by the Province after receipt and review of the Site #4 Completion Report; and
- (iv) as soon as reasonably possible after the Province’s receipt and review of the Site #5 Completion Report, up to a maximum amount of \$914,529.20, the exact amount to be determined by the Province after receipt and review of the Site #5 Completion Report.

- (b) The Grant Recipient acknowledges that the maximum Funding that the Province may release under this Agreement shall not exceed \$5,101,579.60 and that there will be no additional funding from the Province in the case of cost overruns.

- (c) Notwithstanding Clauses 5(a) and (b), the total amount of Funding, or the amount or timing of any scheduled payment of Funding, may be adjusted at any time in the sole discretion of the Province.

6. FUNDING USE:

- (a) The Grant Recipient covenants and agrees that it is and will be, in relation to the Funding, bound by the provisions of this Agreement and the Grants Regulation.
- (b) The Grant Recipient shall only use the Funding during the Project Period for:
- (i) the purposes described in Appendix A, as they may be varied by the Minister in accordance with the Grants Regulation, and for no other purpose; and

(ii) the expenditures described in Appendix A, within the specified budget allocations, subject to Appendix C.

#### 7. PUBLICATION, DISSEMINATION AND RELEASE OF INFORMATION:

- (a) The Grant Recipient acknowledges that this Agreement and all reports and other records submitted to the Province will be subject to the access and disclosure provisions of Privacy Legislation, as amended or substituted from time to time, and as applicable.
- (b) Subject to any applicable laws, the Grant Recipient shall allow the Province access to or provide copies to the Province of any data or information acquired, collected or produced under this Agreement.
- (c) The Grant Recipient shall not disclose, authorize or permit disclosure to any person or organization now, or at any time in the future, any information or documents of any kind or other matter or thing which comes into its knowledge or possession from the Province by reason of this Agreement, and shall retain all such knowledge as confidential, unless it is expressly authorized by the Province in writing. This clause does not apply to information that is publicly available or becomes publicly available without breach of this clause.
- (d) The Grant Recipient shall comply with all applicable Privacy Legislation in its collection, use and disclosure of any Personal Information.
- (e) The Grant Recipient has control over and is solely responsible for all Personal Information, collected, used or disclosed under this Agreement, and the Province does not have any control over or responsibility for the Personal Information. The Grant Recipient shall protect Personal Information by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure, copying, modification, disposal or destruction.
- (f) The Grant Recipient shall not include any Personal Information in any of the reports the Grant Recipient is required to provide to the Province for the Project.
- (g) The Grant Recipient shall not make any public announcement or issue any press release regarding the entering into this Agreement or the Province's provision of the Funding except in consultation with and the approval of the Province as to the contents of the announcement or press release, which approval shall not be unreasonably withheld.

#### 8. REPORTING:

- (a) The Grant Recipient shall provide the Province with a financial report, substantially in the form set out in Appendix B, of all revenues and expenditures of the Funding prepared in accordance with Canadian generally accepted accounting principles and certified correct

by a senior financial officer of the Grant Recipient, in accordance with the following schedule:

Financial Report #	Financial Reporting Period	Due Date
#1	December 20, 2022 to March 31, 2023	June 30, 2023
#2	April 1, 2023 to September 30, 2023	November 30, 2023

- (b) The Grant Recipient shall provide Project progress reports in accordance with Appendix A.
- (c) Within 60 calendar days after the end date of the Project Period (or within 60 days of receipt of a notice of termination, if the Agreement is terminated in accordance with Clause 12(a)), the Grant Recipient shall provide the Province with:
- (i) a financial report, substantially in the form set out in Appendix B, of all revenues and expenditures of the Funding made under this Agreement prepared in accordance with Canadian generally accepted accounting principles that is certified correct by a senior financial officer of the Grant Recipient; and
  - (ii) a detailed final Project report that contains sufficient information to inform the Province of the Project outcomes.
- (d) In addition to the Project reports provided under Clause 8(b), the Grant Recipient shall provide *ad hoc* reports with respect to the Project as may be reasonably requested by the Province, within the timeframes requested.
- (e) The Province shall have the right and ability to use, publish, or distribute Project reporting as the Province determines appropriate, subject to any applicable laws.
- (f) The Grant Recipient shall provide the Province with Third-Party Assurance in accordance with the following schedule:

Assurance Report #	Assurance Reporting Period	Due Date
#1	December 20, 2022 to March 31, 2023	June 30, 2023
#2	April 1, 2023 to September 30, 2023	November 30, 2023
#3	October 1, 2023 to March 31, 2024	May 31, 2024

## 9. ACCOUNTING:

The Grant Recipient shall:

- (a) deposit and maintain the Funding in an interest bearing account separate from all other monies of the Grant Recipient;
- (b) maintain adequate financial records relating to the Funding. It shall keep proper books and records of the cost of the materials, services or resources funded under this Agreement, in accordance with Canadian generally accepted accounting principles, and have them available at all times during the Term and for a period of six years after the termination or expiry of this Agreement;
- (c) during the Term and for six years after the termination or expiry of this Agreement, produce on demand to any representative of the Province or the Auditor General of Alberta:
  - (i) any books or records that the Province or Auditor General considers necessary for the purpose of determining how the Funding has been or is being used; and
  - (ii) any other information that the Grant Recipient may be required to provide pursuant to the Grants Regulation; and
- (d) permit the representative of the Province or the Auditor General to examine and audit such books and records referred to in Clause 9(c) and take copies and extracts of them.

#### 10. REPAYMENT OF FUNDING:

- (a) The Province may require the Grant Recipient to repay all or part of the Funding if the Grant Recipient fails to comply with any condition of this Agreement, or in any of the other circumstances set out in the Grants Regulation.
- (b) Subject to Clause 10(c), the Grant Recipient shall repay any unused portion of the Funding within 60 calendar days after the expiry or termination of this Agreement.
- (c) If the Grant Recipient wishes to retain Funding that it did not use prior to the end date of the Project Period ("unused Funding"), then the Grant Recipient may submit a request to the Province for approval to retain the unused Funding. Such a request must be submitted to the Province's Representative in writing, no later than 60 calendar days after the end of the Project Period. The request must identify the amount of the unused Funding, the proposed use of the unused Funding, budget allocation, and the time frame in which the unused Funding will be used.
- (d) The Province may decline the Grant Recipient's request under Clause 10(c) or may allow the Grant Recipient to use some or all of the unused Funding in accordance with further written terms and conditions, which may include, without limitation, the submission of a further supplementary report.

## 11. GENERAL PROVISIONS:

- (a) In the event of a conflict between a provision in an Appendix and a provision in the body of this Agreement, the provision in the body of this Agreement shall govern.
- (b) The Grant Recipient agrees to indemnify and hold harmless the Province, the Province's employees and agents from any and all claims, demands, actions and costs whatsoever that may arise, directly or indirectly, out of any act or omission of the Grant Recipient or its employees or agents, with respect to carrying out the purposes of this Agreement.
- (c) The Province shall not be liable for any personal or bodily injury or property damage that may be suffered or sustained by the Grant Recipient, its employees, contractors, agents or any other person in carrying out this Agreement.
- (d) This Agreement may be amended:
  - (i) when the parties reduce to writing and each sign such amendments; or
  - (ii) by the Province by written notice, in accordance with the Grants Regulation, in which case this Agreement is deemed to be amended on the date indicated in the Province's notice.
- (e) The Grant Recipient is an independent entity and any persons engaged by the Grant Recipient to provide goods and services in carrying out this Agreement are employees, agents, or contractors of the Grant Recipient and not of the Province.
- (f) The Grant Recipient may not assign this Agreement or any part of it.
- (g) Notwithstanding any other provision of this Agreement, those clauses which by their nature continue after the expiry or termination of this Agreement shall survive, including without limitation the following:
  - (i) Clause 7 PUBLICATION, DISSEMINATION AND RELEASE OF INFORMATION
  - (ii) Clause 9 ACCOUNTING
  - (iv) Clause 10 REPAYMENT OF FUNDING
  - (iii) Clause 11(b) and (c) – INDEMNITY AND LIMITATION OF LIABILITY

## 12. TERMINATION:

- (a) This Agreement may be terminated at any time by either party without cause or reason with 30 calendar days' written notice to the other party.

- (b) Notwithstanding any other provision in this Agreement, from the date that the Grant Recipient either issues a notice of termination, or receives a notice of termination from the Province, to the date that this Agreement terminates, the Grant Recipient shall only make expenditures that it committed to make prior to the date that the Grant Recipient issued or received such notice, and shall make no other expenditures unless it receives the prior written consent of the Province.

13. NOTICES:

- (a) All notices shall be deemed given or submitted to the other party if in writing and either sent by email, personally delivered to the office of the addressee or sent by registered mail, postage prepaid, to the office of the addressee provided below:

for the Province:

Executive Director  
 System Design and Monitoring Branch  
 Ministry of Mental Health and Addiction  
 Telus Tower, 13th Floor  
 10020 -- 100 St. NW  
 Edmonton AB T5J 0N3

E-mail: [redacted] 20(1)(m); 25 (1) (b)

for the Grant Recipient:

Chief Executive Officer  
 ROSC Solutions Group Inc.  
 800 333 7th Ave SW  
 Calgary, Alberta T2P 2Z1

Attention: Dr. Carson McPherson

E-mail: [redacted] 17(1)

- (b) The parties respectively designate for the time being, the individuals identified in Clause 13(a) as having the authority to give notice, and notice given by these individuals is binding on the party giving the notice.
- (c) Either party may change its information in Clause 13(a) by giving notice to the other in the manner described in Clause 13(a).
- (d) Notices that are:
  - (i) personally served shall be deemed received when actually delivered or transmitted, if delivery or transmission is between 8:15 am to 4:30 pm in Alberta from Monday through Friday excluding holidays observed by the Province (a "business day"), or

if not delivered or transmitted on a business day then on the next following business day;

- (ii) sent by prepaid registered mail shall be deemed to be received on the fourth business day following mailing in any post office in Canada, except in the case of postal disruption, then any notice shall be personally served or sent by email if the recipient has provided an email address in accordance with this Clause 13; and
- (iii) sent by email shall be deemed to have been received when sent if sent on a business day, or if not on a business day, on the following business day provided that the email addressee specifically confirms receipt of such email notice by return email to the sender. For clarity, confirmation of email receipt does not include automatic email system-generated receipts.

14. EXECUTION IN COUNTERPART:

This Agreement may be executed in counterparts, in which case (i) the counterparts together shall constitute one agreement, and (ii) communication of execution by e-mail in PDF shall constitute good delivery.

IN WITNESS WHEREOF, notwithstanding the dates of signature below, the parties have made this Agreement to be effective as of the day, month and year first above written.

**HIS MAJESTY IN RIGHT OF ALBERTA**

as represented by the Minister of Mental Health and Addiction



Evan Romanow, Deputy Minister (Acting)  
Mental Health and Addiction

Feb 24, 2023

Date

**ROSC Solutions Group Inc.**

Dr. Carson McPherson

Digitally signed by Dr. Carson  
McPherson  
Date: 2023.02.23 13:58:04 -08'00'

Dr. Carson McPherson  
Chief Executive Officer

Date

APPENDIX B

	Mental Health and Addiction	C.A.S.G.M.S. Grant ID: _____	<b>UNAUDITED FINANCIAL REPORTING FOR GRANTS MULTI-YEAR AGREEMENT</b>																																																																																																																																																								
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Grant Recipient Attestation Note: Grant Recipients that provide false or misleading financial reporting may be required to repay Funding and/or may not be considered for future grants from the Province.																																																																																																																																																											
I, _____ (name in full), of the City of _____, in the Province of Alberta, am the _____ (insert position) of _____ (name of grant recipient).																																																																																																																																																											
I hereby certify that: (a) I am authorized to sign this financial report on behalf of the Grant Recipient; (b) The Grant Recipient has used the Funding in accordance with the Grant Agreement described above; and, (c) This financial report is correct, and was prepared according to Canadian generally accepted accounting principles.																																																																																																																																																											
Name (print) _____	Position / Phone # _____	DNA _____	Signature _____																																																																																																																																																								

END OF APPENDIX

## APPENDIX C

### Eligible and Ineligible Expenses for Grants

A Grant Recipient may only use Funding as set out in the Agreement for expenses that are directly related to the Project activities. If a Grant Recipient is uncertain if a proposed expenditure is eligible or ineligible, they should contact the Province's Representative prior to making the expenditure.

- **Compensation related expenses** - Expenses must be for individuals whose duties are directly and primarily related to activities undertaken as part of the Project as set out in the Agreement. Ineligible items include, but are not limited to:
  - Discretionary severance and separation packages
- **Travel and Subsistence costs** - Travel and subsistence costs include reasonable out-of-pocket expenses in accordance with standard Government of Alberta rates for fieldwork, research and other related activities directly related to and necessary to carry out the activities under the Project as set out in the Agreement. Travel and subsistence costs must comply with and must not exceed the maximums allowable under the directive applicable to Government of Alberta employees. Ineligible items include, but are not limited to:
  - Commuting costs between residence and place of employment
  - Passport and immigration fees
  - Reimbursement for airfare purchased with personal frequent flyer points
- **Equipment and supplies** - Expenses include reasonable costs for the purchase of equipment and supplies which are directly related to and will be used primarily for the Project as set out in the Agreement. Ineligible items include, but are not limited to:
  - Insurance costs for equipment
  - Costs of construction, renovation of laboratories, offices
- **Computers** - Reasonable expenses related to the purchase of computers that are directly related to and will be used for the Project as set out in the Agreement. Ineligible items include, but are not limited to:
  - Monthly telephone connection and rental costs (that are unrelated to the Project)
  - Voicemail (If unrelated to the Project).
- **Services** - Reasonable expenses for services that are directly related to the Project activities as set out in the Agreement. Expenses where a personal benefit could be derived are ineligible. Ineligible items include, but are not limited to:
  - Alcohol
  - Staff awards and recognition
  - Education or training unrelated to the Project
  - Insurance costs
  - Monthly parking fees (unless required for Project field work)
  - Patenting expenses

Common costs for more than one project should be allocated on an estimated usage basis by the various projects.

**END OF APPENDIX C**

**AMENDING AGREEMENT #1** is made effective March 28, 2024.

**BETWEEN:**

**HIS MAJESTY IN RIGHT OF ALBERTA**  
as represented by the Minister of Mental Health and Addiction  
(the "Province")

~ and ~

**ROSC SOLUTIONS GROUP INC.**  
an Alberta corporation  
(the "Grant Recipient")

**WHEREAS** the Province and the Grant Recipient entered into an agreement made effective February 21, 2023, with respect to the provision of grant funding to the Grant Recipient for purposes of the Project entitled "Frontline Expert Team (FET) that will support and assist in building capacity for recovery-oriented service provision and provide expert guidance on all aspects of recovery-oriented service delivery within residential and non-residential therapeutic settings" (the "Agreement"); and

**WHEREAS** the parties wish to amend the terms of the Agreement;

**NOW THEREFORE**, in consideration of the terms of the Agreement and the provisions of this Amending Agreement, the parties agree as follows:

1. The Agreement is amended:

- (a) in clause 1(g) by adding "and as further described in the Framework" immediately after "Appendix A";
- (b) in clause 1(h) by deleting "March 31, 2024" and substituting "March 31, 2025";
- (c) in clause 1(i) by deleting "June 30, 2024" and substituting "August 31, 2025";
- (d) by inserting the following immediately after clause 1(j):  

“(k) “Framework” means the FET framework that is developed by the Grant Recipient for the Project activities, as further described in Appendix A, and as approved in writing by the Province in accordance with this Agreement, and includes any amendments as agreed to by the parties from time to time.”;
- (e) by deleting clause 2(a) in its entirety and substituting the following:  

“(a) The Grant Recipient shall:

Grant #01 7243

ROSC Solutions Group Inc.

MHA Initials 

Classification: Protected A

- (i) prepare a proposed Framework and submit the same to the Province for review and written approval in accordance with Appendix A. Upon the Province’s written approval of the Framework, the Framework is deemed to immediately form Addendum #2 to Appendix A of this Agreement; and
  - (ii) administer the Project in accordance with this Agreement, including the Framework, during the Project Period.”;
- (f) in clause 4(a) by deleting “Executive Director, System Design and Monitoring Branch, Ministry of Mental Health and Addiction” and substituting “Executive Director, Community Response and Programs Branch, Policy and Programs Division, Mental Health and Addiction”;
- (g) by inserting the following immediately after clause 4(b):
- “(c) The Grant Recipient designates its Director of Finance to sign the financial reporting attestation set out in Appendix B and hereby confirms its Director of Finance duly authorized to sign financial reports.”;
- (h) in clause 6(b)(i) by adding “, including the Framework,” immediately after “Appendix A”;
- (i) by deleting clause 8 in its entirety and substituting the following:

**“8. PROJECT REPORTING:**

- (a) The Grant Recipient shall provide the Province with financial reports, substantially in the form set out in Appendix B, of all revenues and expenditures of the Funding prepared in accordance with Canadian generally accepted accounting principles and certified correct by a senior financial officer of the Grant Recipient, in accordance with the following schedule:

<b>Report #</b>	<b>Financial Reporting Period</b>	<b>Due Date</b>
#1	December 20, 2022 - March 31, 2023	April 30, 2023
#2	April 1, 2023 - September 30, 2023	October 31, 2023
#3	October 1, 2023 - March 31, 2024	April 30, 2024
#4	April 1, 2024 - September 30, 2024	October 31, 2024

- (b) The Grant Recipient shall provide Project progress reports in accordance with Appendix A and Appendix D.
- (c) Within 60 calendar days after the end date of the Project Period [or within 60 calendar days of the Agreement being terminated, if the Agreement is terminated in accordance with clause 12(a)], the Grant Recipient shall provide the Province with:

- (i) a financial report, substantially in the form set out in Appendix B, of all revenues and expenditures of the Funding made under this Agreement prepared in accordance with Canadian generally accepted accounting principles that is certified correct by a senior financial officer of the Grant Recipient; and
- (ii) a detailed final Project report that contains sufficient information to inform the Province of the Project outcomes.
- (d) In addition to the Project reports provided under clause 8(c)(ii), the Grant Recipient shall provide *ad hoc* reports with respect to the Project as may be reasonably requested by the Province, within timeframes requested.
- (e) The Province shall have the right and ability to use, publish, or distribute Project reporting as the Province determines appropriate, subject to any applicable laws.
- (f) The Grant Recipient shall provide the Province with Third-Party Assurance in accordance with the following schedule:

Report #	Report Period	Due Date
#1	December 20, 2022 - March 31, 2023	June 30, 2023
#2	April 1, 2023 - March 31, 2024	June 30, 2024
#3	April 1, 2024 - March 31, 2025	June 30, 2025

- (j) by deleting clause 13(a) in its entirety and replacing it with the following:

“13. NOTICES:

- (a) All notices shall be deemed given or submitted to the other party if in writing and either sent by email, personally delivered to the office of the addressee or sent by registered mail, postage prepaid, to the office of the addressee provided below:

For the Province:

Executive Director  
 Community Response and Programs Branch  
 Policy and Programs Division  
 Mental Health and Addiction  
 Telus Tower, 13 Floor  
 10020100 Street NW  
 Edmonton AB T5J 0N3

Email Address: 20(1)(m); 25 (1) (b)

For the Grant Recipient:  
 Chief Executive Officer  
 ROSC Solutions Group Inc.  
 800-333 7 Avenue SW  
 Calgary, Alberta T2P 2Z1  
 Attention: Dr. Carson McPherson  
 Email Address: 17(1)

- (b) The parties respectively designate for the time being, the individuals identified in Clause 13(a) as having the authority to give notice, and notice given by these individuals is binding on the party giving the notice.
  - (c) Either party may change its information in Clause 13(a) by giving notice to the other in the manner described in Clause 13(a).
  - (d) Notices that are:
    - (i) personally served shall be deemed received when actually delivered, if delivery is between 8:15 am to 4:30 pm in Alberta from Monday through Friday excluding holidays observed by the Province (a "business day"), or if not delivered on a business day then on the next following business day;
    - (ii) sent by prepaid registered mail shall be deemed to be received on the fourth business day following mailing in any post office in Canada, except in the case of postal disruption, then any notice shall be personally served or sent by email if the recipient has provided an email address in accordance with this clause 13; and
    - (iii) sent by email shall be deemed to have been received when sent if sent on a business day, or if not on a business day, on the following business day provided that the email addressee specifically confirms receipt of such email notice by return email to the sender. For clarity, confirmation of email receipt does not include automatic email system-generated receipts."
  - (k) by appending Addendum #1 to Appendix A, the updated Project Description, attached to and forming part of this amending agreement.
2. This amending agreement shall be effective on the first date written above.
  3. Except as amended by this amending agreement, in all other respects the Agreement remains unchanged and shall continue in full force and effect throughout the term of the Agreement.

- 4. This amending agreement is binding on the parties and their successors and permitted assigns.
- 5. This amending agreement may be executed in counterparts, in which case: (i) the counterparts together shall constitute one agreement; and (ii) communication of execution by e-mail in PDF shall constitute good delivery.

**IN WITNESS WHEREOF**, notwithstanding the dates of signature below, the parties have made this amending agreement to be effective as of the day, month and year first above written.

**HIS MAJESTY IN RIGHT OF ALBERTA**

as represented by the Minister of Mental Health and Addiction



Evan Romanow, Deputy Minister

**MAR 28 2024**

Date

**ROSC SOLUTIONS GROUP INC.**



Signature of Authorized Official

March 28, 2024

Date

Carson McPherson, CEO, RSG

Print Name and Title

Agreement made effective March 30, 2023 (the “Effective Date”).

**BETWEEN:**

**HIS MAJESTY IN RIGHT OF ALBERTA**  
as represented by the Minister of Mental Health and Addiction  
(the “Province”)

~ and ~

**ROSC Solutions Group Inc.**  
A corporation created pursuant to the laws of Alberta  
(the “Grant Recipient”)

**WHEREAS** the Province has, subject to the terms and conditions of this Agreement, agreed to provide grant funding to the Grant Recipient for purposes related to Recovery Training Institute (RTI) and Services - Therapeutic Living Units (TLU); and

**WHEREAS** the *Ministerial Grants Regulation*, Alberta Regulation 215/2022, authorizes such a grant being made; and

**WHEREAS** the Grant Recipient is prepared to perform and enter into certain undertakings relative to the payment of the grant;

**NOW THEREFORE** the parties agree as follows:

**1. DEFINITIONS:**

In this Agreement:

- (a) “Agreement” means this document and the attached Appendix A (Project Description and Budget), Appendix B (Financial Reporting Template), Appendix C (Eligible and Ineligible Expenses for Grants), Appendix D (Public Safety and Emergency Services Matters), Appendix E (Performance Incentive Plan), and Appendix F (Staffing Plan) and includes any amendments made in writing by the parties.
- (b) “Client” means a person admitted to a TLU or someone receiving Transitional Services.
- (c) “Course and Curriculum Materials” means all work and materials associated with the courses, programs, modules and related curriculum, respecting in-person and on-line training for the training program and/or on-line certificate course to be developed and/or delivered by the Grant Recipient under the Project and in accordance with this Agreement.
- (d) “Funding” means the grant monies that are provided to the Grant Recipient by the Province pursuant to this Agreement and includes any interest earned thereon.

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ROSC Solutions Group Inc

MHA Initials 

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- (e) "Grants Regulation" means the *Ministerial Grants Regulation*, Alberta Regulation 215/2022, as amended or substituted from time to time.
- (f) "Performance Incentive Plan" means a plan setting out conditions for reallocation from specified Budget and Resource Allocations in Appendix A to the budget allocation for Administration Fees in Appendix A.
- (g) "Personal Information" means information about an identifiable individual, including without limitation any individually identifying health information subject to the *Health Information Act*, that the Grant Recipient collects, uses, or discloses in the course of the Project.
- (h) "PSES" means the Ministry of Public Safety and Emergency Services or any successor ministry designated as being responsible for the *Corrections Act*.
- (i) "Project" means the activities to be performed by the Grant Recipient as described in Appendix A.
- (j) "Project Period" means the period from January 1, 2023 to March 31, 2026;
- (k) "Staffing Plan" means a staffing plan for TLU and TS sites the Grant Recipient shall provide to the Province under the Project and in accordance with this Agreement.
- (l) "Term" means the period from the Effective Date to June 30, 2026.
- (m) "Third-Party Assurance" means a signed audit opinion from an independent chartered professional accountant:
  - (i) prepared in accordance with the Canadian Standards on Assurance Engagements; and
  - (ii) providing assurance that the Grant Recipient is in compliance with the terms and conditions of the Agreement respecting its use of the Funding.
- (n) "TLU" or "Therapeutic Living Unit" means four (4) therapeutic living units to be located within correctional institutions operated by the Province to be established and operated by the Grant Recipient and staffed by individuals trained by the Grant Recipient under the Project and in accordance with this Agreement.
- (o) "TS" or "Transitional Services" sites means five (5) Transitional Services sites to be located within remand facilities operated by the Province to be established and operated by the Grant Recipient and staffed by individuals trained by the Grant Recipient under the Project and in accordance with this Agreement.
- (p) "Working Group" means the working group established by the Province and PSES which the Grant Recipient shall participate in under the Project and in accordance with this Agreement.

## 2. GRANT RECIPIENT RESPONSIBILITIES:

- (a) The Grant Recipient has performed and/or shall perform the Project:
- i. in accordance with this Agreement; and
  - ii. during the Project Period.
- (b) For greater certainty, and without limiting the generality of clause 2(a), the Grant Recipient in accordance with this Agreement and during the Project Period has:
- i. established and operated and/or shall establish and operate the TLU and TS;
  - ii. hired and/or shall hire and employ staff for the TLU and TS;
  - iii. trained and/or shall train staff for the TLU and TS;
  - iii. developed and/or shall develop the Course and Curriculum Materials;
  - iv. delivered and/or shall deliver the Project activities to Clients in accordance with this Agreement; and
  - v. participated and/or shall participate in the Working Group.
- (c) The Grant Recipient shall comply with all applicable laws in its performance of the Project. Without limiting the generality of the foregoing, the Grant Recipient shall comply with any applicable privacy legislation (which may include but is not limited to the *Personal Information Protection Act*, the *Freedom of Information and Protection of Privacy Act* and/or the *Health Information Act*) in its collection, use, and disclosure of any Personal Information and shall comply with all applicable policies and procedures established by the Province, including those set out in the *Recovery Communities Provincial Manual Program Guidance (2022)*. Nothing in this Agreement in any way relieves the Grant Recipient from strict compliance with the Grant Regulation or otherwise impacts the interpretation or application of the Grant Regulation.
- (d) For greater certainty, and without limiting the generality of clause 2(c), in its performance of the Project, the Grant Recipient shall comply with all obligations set out in Appendix D of this Agreement and shall obtain all required governmental approvals, including any permits, licenses or other forms of approval related, but not limited to, health and safety and/or labour codes and standards.
- (e) The Grant Recipient must obtain and maintain, at its own expense and without limiting its liabilities herein, the following insurance in accordance with the Alberta *Insurance Act*.
- (i) “all risks” property insurance on all property owned by the Grant Recipient, and for which the Grant Recipient has an obligation to insure, in forms and amount sufficient to cover the replacement value of the destroyed property or the cost of its repairs;
  - (ii) automobile liability insurance on all vehicles owned or licensed in the name of the Grant Recipient and used for the purposes of the Project in an amount not less than \$2,000,000;

- (iii) general liability insurance in an amount not less than \$5,000,000 inclusive per occurrence, insuring against bodily injury, personal injury and property damage including loss of use thereof; and
  - (iv) medical malpractice and/or professional liability insurance in an amount not less than \$5,000,000 per claim insuring its liability resulting from the performance of the professional services. This insurance is required to remain in place for a period of 36 months following the completion or termination of this Agreement.
- (f) All required insurance must be endorsed to provide the Province with 30 days' advance written notice of cancellation, including for non-payment of premium.
  - (g) The Grant Recipient must promptly provide evidence of all required insurance, in the form of a detailed certificate of insurance, acceptable to the Province, at inception of the Agreement, annually thereafter and at any other time requested by the Province.
  - (h) The Grant Recipient must ensure that all its contractors obtain and maintain the type of coverage and limits of insurance required in this Agreement as applicable to the contractor's operations.
  - (i) The insurance requirements in this clause 2 are not to be construed as limiting the Grant Recipient's liability and the Grant Recipient acknowledges that these requirements are the Province's minimum requirements only.
  - (j) The Grant Recipient shall provide the Province a written Staffing Plan aligned to the Project requirements for TLU and TS site staffing and in accordance with this Agreement. The Staffing Plan shall, when agreed to and signed by both parties, be attached, via slip page, to this Agreement as Schedule F.
  - (k) Without limiting the generality of clause 2(j), and in accordance with the Project at Appendix A, the Staffing Plan shall include the following information for the TLU and TS sites:
    - (i) position titles and role descriptions for each type of employee, volunteer and contracted worker or TLU or TS Client ("program participant") that will provide services, including whether the position is management or operational;
    - (ii) typical and minimum qualifications and experience for each position type, including whether the position must be held by a program participant, a member of a health profession, and of any other registrations or licences the incumbent must hold;
    - (iii) breakdown of staffing by site (i.e., how may FTE of each position type) and any staff that are overarching;
    - (iv) salaries (inclusive of benefits) for each position;
    - (v) timeline for onboarding and training of staff for each site.

- (l) The Grant Recipient shall participate in the Working Group during the Project Period and as directed by the Province.

### 3. TERM:

This Agreement shall be effective for the Term.

### 4. REPRESENTATIVES:

- (a) The Province designates the Executive Director, System Design and Monitoring Branch, Ministry of Mental Health and Addiction, to be the Province's representative ("Province's Representative") to maintain a continuing liaison with the Grant Recipient in matters relating to this Agreement.
- (b) The Grant Recipient designates its Chief Executive Officer (CEO) of ROSC Solutions Group Inc. to maintain a continuing liaison with the Province in matters relating to this Agreement.
- (c) The Grant Recipient designates 17(1) or persons with equivalent qualifications as approved by the Province, as the Grant Recipient's designated participants in the Working Group.

### 5. FUNDING:

- (a) The Province will release Funding to the Grant Recipient, as follows:
- (i) as soon as reasonably possible after full execution of this Agreement, the amount of \$1,755,900.00;
  - (ii) as soon as reasonably possible after June 1, 2023, up to a maximum amount of \$2,610,417.50, the exact amount to be determined by the Province after:
    - a. receipt and review of Project progress report #1; and
    - b. the Province being and remaining satisfied, in the sole discretion of the Province, that the Project activities respecting Milestones in Appendix A to be performed during the Project progress report period are/have been performed as required under this Agreement;
  - (iii) as soon as reasonably possible after December 1, 2023, up to a maximum amount of \$2,610,417.50, the exact amount to be determined by the Province after:
    - a. receipt and review of Project progress report #2; and
    - b. the Province being and remaining satisfied, in the sole discretion of the Province, that the Project activities respecting Milestones in Appendix A to be performed during the Project progress report period are/have been performed as required under this Agreement;
  - (iv) as soon as reasonably possible after June 1, 2024, up to a maximum amount of \$3,790,337.00, the exact amount to be determined by the Province after:

- a. receipt and review of Project progress report #3; and
    - b. the Province being and remaining satisfied, in the sole discretion of the Province, that the Project activities respecting Milestones in Appendix A to be performed during the Project progress report period are/have been performed as required under this Agreement;
  - (v) as soon as reasonably possible after December 1, 2024, up to a maximum amount of \$3,790,337.00, the exact amount to be determined by the Province after:
    - a. receipt and review of Project progress report #4; and
    - b. the Province being and remaining satisfied, in the sole discretion of the Province, that the Project activities respecting Milestones in Appendix A to be performed during the Project progress report period are/have been performed as required under this Agreement;
  - (vi) as soon as reasonably possible after June 1, 2025, up to a maximum amount of \$3,404,446.50, the exact amount to be determined by the Province after:
    - a. receipt and review of Project progress report #5; and
    - b. the Province being and remaining satisfied, in the sole discretion of the Province, that the Project activities respecting Milestones in Appendix A to be performed during the Project progress report period are/have been performed as required under this Agreement;
  - (vii) as soon as reasonably possible after December 1, 2025, up to a maximum amount of \$3,404,446.50, the exact amount to be determined by the Province after:
    - a. receipt and review of Project progress report #6; and
    - b. the Province being and remaining satisfied, in the sole discretion of the Province, that the Project activities respecting Milestones in Appendix A to be performed during the Project progress report period are/have been performed as required under this Agreement.
  - (b) The Grant Recipient acknowledges that the maximum Funding that the Province may release under this Agreement shall not exceed \$21,366,302.00 and that there will be no additional funding from the Province in the case of cost overruns.
  - (c) Notwithstanding clauses 5(a) and (b), the total amount of Funding, or the amount or timing of any scheduled payment of Funding, may be adjusted at any time in the sole discretion of the Province.
6. FUNDING USE:
- (a) The Grant Recipient covenants and agrees that it is and will be, in relation to the Funding, bound by the provisions of this Agreement and the Grants Regulation.
  - (b) The Grant Recipient shall only use the Funding during the Project Period for:

- (i) the purposes described in Appendix A, as they may be varied by the Minister in accordance with the Grants Regulation, and for no other purpose; and
  - (ii) the expenditures described in Appendix A, within the specified budget allocations, subject to Appendix C.
- (c) Notwithstanding clause 6(b), subject to clause 6(e), the Grant Recipient may reallocate Funding amounts from within specified Budget and Resource Allocations to the budget allocation for Administration Fees in Appendix A, subject to the terms and conditions of the written Performance Incentive Plan agreed to and signed by both parties, and attached as Schedule E, via slip page, to this Agreement. Thereafter the Grant Recipient shall provide the Province with an updated Budget and Resource Allocation table as part of its reporting obligations in accordance with clause 8.
- (d) The written Performance Incentive Plan shall identify the:
- (i) Milestones in Appendix A that the Grant Recipient must meet in order to reallocate Funding allocated to specified Budget and Resource Allocations in Appendix A to the budget allocation for Administration Fees in Appendix A;
  - (ii) applicable time period for achieving the Milestones in Appendix A;
  - (iii) metrics that apply; and
  - (iv) specified Budget and Resource Allocations in Appendix A that may be reallocated to the budget allocation for Administration Fees in Appendix A.
- (e) Any reallocation of Funding under clauses 6(c) and 6(d) must not result in the budgeted amount for Administration Fees in Appendix A exceeding 20% of the total Funding in any given period.

## 7. PUBLICATION, DISSEMINATION AND RELEASE OF INFORMATION:

- (a) The Grant Recipient acknowledges that this Agreement and all reports and other records submitted to the Province will be subject to the access and disclosure provisions of the *Freedom of information and Protection of Privacy Act* or *Health Information Act*, as amended or substituted from time to time, and as applicable.
- (b) Subject to any applicable laws, the Grant Recipient shall allow the Province access to or provide copies to the Province of any data or information acquired, collected or produced under this Agreement.
- (c) The Grant Recipient shall not disclose, authorize or permit disclosure to any person or organization now, or at any time in the future, any information or documents of any kind or other matter or thing which comes into its knowledge or possession from the Province by reason of this Agreement, and shall retain all such knowledge as confidential, unless it is expressly authorized by the Province in writing. This clause 7(c) does not apply to information that is publicly available or becomes publicly available without breach of this clause.

- (d) The Grant Recipient is solely responsible for all Personal Information, collected, used or disclosed under this Agreement, and the Province does not have any control over or responsibility for the Personal Information. For clarity, the Grant Recipient is not an affiliate of the Province under the *Health Information Act*, or an employee of the Province under the *Freedom of Information and Protection of Privacy Act*.
- (e) The Grant Recipient shall protect Personal Information by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure, copying, modification, disposal or destruction. Such arrangements shall include, but are not limited to ensuring learners attending in-person-or on-line training in respect of Project activities described in Appendix A do not have access to the Personal Information of any Client the Grant Recipient is providing services to under this Agreement unless the Grant Recipient has obtained appropriate consent from such Clients and is complying with all other requirements of any applicable privacy legislation.
- (f) The Grant Recipient shall not make any public announcement or issue any press release regarding the entering into this Agreement or the Province's provision of the Funding except in consultation with and the approval of the Province as to the contents of the announcement or press release, which approval shall not be unreasonably withheld.

#### 8. REPORTING:

- (a) The Grant Recipient shall provide the Province with Project progress reports that contain:
- (i) a financial report, substantially in the form set out in Appendix B, of all revenues and expenditures of the Funding prepared in accordance with Canadian generally accepted accounting principles and certified correct by a senior financial officer of the Grant Recipient; and
- (ii) a report on the progress of the Project setting out information that the Grant Recipient is required to provide to the Province in accordance with the requirements of Appendix A and other sufficient information about Project activities completed, including but not limited to, information on the progress of Project activities as set out in Appendix A which are in progress or which Appendix A states are to be initiated as of the date of the Project progress report and any issues encountered, including how those issues were or will be resolved,

in accordance with the following schedule:

Report #	Report Period	Due Date
#1	January 1, 2023-March 31, 2023	May 31, 2023
#2	April 1, 2023-September 30, 2023	November 30, 2023
#3	October 1, 2023-March 31, 2024	May 31, 2024
#4	April 1, 2024-September 30, 2024	November 30, 2024
#5	October 1, 2024-March 31, 2025	May 31, 2025
#6	April 1, 2025-September 30, 2025	November 30, 2025

- (b) Within 60 calendar days after the end date of the Project Period (or within 60 days of receipt of a notice of termination, if the Agreement is terminated in accordance with clause 13(a)), the Grant Recipient shall provide the Province with:
  - (i) a financial report, substantially in the form set out in Appendix B, of all revenues and expenditures of the Funding made under this Agreement prepared in accordance with Canadian generally accepted accounting principles that is certified correct by a senior financial officer of the Grant Recipient; and
  - (ii) a detailed final Project report that contains sufficient information to inform the Province of the Project outcomes including:
    - a. description and list of the Project activities completed by the Grant Recipient, including, but not limited to a description of the Grant Recipient’s contributions to the Working Group;
    - b. final reporting on Key Indicators as described in Appendix A;
    - c. the objectives that were met and the outcomes that were achieved by the Grant Recipient;
    - d. description of the successful aspects of the Project, as well as any opportunities for improvements; and
    - e. any other information requested by the Province.
- (c) In addition to the Project reports provided under clause 8, the Grant Recipient shall provide *ad hoc* reports with respect to the Project as may be reasonably requested by the Province, within the timeframes requested and shall provide any other reporting required under this Agreement, including but not limited to any updated Budget and Resource Allocation that shall be provided in accordance with clause 6.
- (d) The Grant Recipient shall not include any Personal Information in any of the reports the Grant Recipient is required to provide to the Province for the Project.
- (e) The Province shall have the right and ability to use, publish, or distribute Project reporting as the Province determines appropriate, subject to any applicable laws.
- (f) The Grant Recipient shall provide the Province with Third-Party Assurance in accordance with the following schedule:

Report #	Report Period	Due Date
#1	January 1, 2023 – March 31, 2023	May 31, 2023
#2	April 1, 2023 – March 31, 2024	May 31, 2024
#3	April 1, 2024- March 31, 2025	May 31, 2025
#4	April 1, 2025 – end of Project Period	May 31, 2026

## 9. ACCOUNTING:

The Grant Recipient shall:

- (a) deposit and maintain the Funding in an interest bearing account separate from all other monies of the Grant Recipient;
- (b) maintain adequate financial records relating to the Funding. It shall keep proper books and records of the cost of the materials, services or resources funded under this Agreement, in accordance with Canadian generally accepted accounting principles, and have them available at all times during the Term and for a period of six years after the termination or expiry of this Agreement;
- (c) during the Term and for six years after the termination or expiry of this Agreement, produce on demand to any representative of the Province or the Auditor General of Alberta:
  - (i) any books or records that the Province or Auditor General considers necessary for the purpose of determining how the Funding has been or is being used; and
  - (ii) any other information that the Grant Recipient may be required to provide pursuant to the Grants Regulation; and
- (d) permit the representative of the Province or the Auditor General to examine and audit such books and records referred to in Clause 9(c), and take copies and extracts of them.

## 10. REPAYMENT OF FUNDING:

- (a) The Province may require the Grant Recipient to repay all or part of the Funding if the Grant Recipient fails to comply with any condition of this Agreement, or in any of the other circumstances set out in the Grants Regulation.
- (b) Subject to clause 10(c), the Grant Recipient shall repay any unused portion of the Funding within 60 calendar days after the expiry or termination of this Agreement.
- (c) If the Grant Recipient wishes to retain Funding that it did not use prior to the end date of the Project Period ("unused Funding"), then the Grant Recipient may submit a request to the Province for approval to retain the unused Funding. Such a request must be submitted to the Province's Representative in writing, no later than 60 calendar days after the end of the Project Period. The request must identify the amount of the unused Funding, the proposed use of the unused Funding, budget allocation, and the time frame in which the unused Funding will be used.
- (d) The Province may decline the Grant Recipient's request under clause 10(c) or may allow the Grant Recipient to use some or all of the unused Funding in accordance with further

written terms and conditions, which may include, without limitation, the submission of a further supplementary report.

## 11. COURSE AND CURRICULUM MATERIALS

- (a) Ownership of any work, information, records or materials, regardless of form, including copyright, patent, industrial design or trademark which was owned by the Province, the Grant Recipient or a third party prior to the Effective Date remain the property of each party respectively.
- (b) The Grant Recipient shall own the Course and Curriculum Materials, including intellectual property rights therein. Subject to clause 11(c), the Grant Recipient hereby grants to the Province an unrestricted, worldwide, irrevocable, royalty-free, fully paid up, non-exclusive license to use, adapt, reproduce, publish, modify, translate, distribute, further develop, sub-licence or otherwise use the Course and Curriculum Materials information in any medium, mode or format for any purpose ("Licence").
- (c) The Licence shall expire one (1) year after the expiry of this Agreement provided however that if this Agreement is terminated early, the Licence shall nonetheless expire on the date that is one year after the end of the Term stated in clause 1(l), subject to any extension of the Licence as may be agreed to by the parties in writing.
- (d) Upon expiry of the Licence, if the Province wishes to further extend the Licence, the parties shall work in good faith to negotiate an extension of the Licence in respect of the Course and Curriculum Materials.
- (e) The Grant Recipient shall ensure that it has sufficient intellectual property rights in the Course and Curriculum Materials to license the Course and Curriculum Materials to the Province as contemplated under this Agreement.
- (f) The Grant Recipient shall provide the Province with copies of, or any portion of, the Course and Curriculum Materials, whether complete or incomplete, immediately upon the Province's request.
- (g) The Province shall own any modifications made by the Province to the Course and Curriculum Materials and is under no obligation to provide or license or assign or transfer any other rights in such modifications to the Grant Recipient.
- (h) The Grant Recipient shall notify the Province in writing of any material changes to the Course and Curriculum Materials prior to implementing such changes.
- (i) The Grant Recipient shall grant access to the Course and Curriculum Materials as directed and approved by the Province.

## 12. GENERAL PROVISIONS:

- (a) In the event of a conflict between a provision in an Appendix and a provision in the body of this Agreement, the provision in the body of this Agreement shall govern.
- (b) If the Grant Recipient at any time during the Term:
  - (i) is petitioned into bankruptcy or make an assignment for the benefit of creditors;
  - (ii) is adjudicated bankrupt or insolvent;
  - (iii) files a petition or institutes any proceedings under any bankruptcy or insolvency legislation; or
  - (iv) is the subject of an appointment of a receiver or trustee in bankruptcy, the Grant Recipient shall immediately notify the Province by notice, and upon the Province's demand, by notice, shall immediately repay the Funding to the Province and not distribute any portion of the Funding to any third party.
- (c) The Grant Recipient shall ensure that there is not a conflict of interest or an apparent conflict of interest on the part of the Grant Recipient or its employees, subcontractors or agents in relation to the Agreement. In the event the Grant Recipient becomes aware of any matter that causes or is likely to cause a conflict of interest in relation to the Grant Recipient's performance of the Agreement, the Grant Recipient shall immediately disclose such matter to the Province in writing.
- (d) The Grant Recipient agrees to indemnify and hold harmless the Province, the Province's employees and agents from any and all claims, demands, actions and costs whatsoever that may arise, directly or indirectly, out of any act or omission of the Grant Recipient or its employees or agents, with respect to carrying out the purposes of this Agreement.
- (e) The Province shall not be liable for any personal or bodily injury or property damage that may be suffered or sustained by the Grant Recipient, its employees, contractors, agents or any other person in carrying out this Agreement.
- (f) This Agreement may be amended:
  - (i) when the parties reduce to writing and each sign such amendments; or
  - (ii) by the Province by written notice, in accordance with the Grants Regulation, in which case this Agreement is deemed to be amended on the date indicated in the Province's notice.
- (g) The Grant Recipient is an independent entity and any persons engaged by the Grant Recipient to provide goods and services in carrying out this Agreement are employees, agents, or contractors of the Grant Recipient and not of the Province.
- (h) The Grant Recipient may not assign this Agreement or any part of it.
- (i) Notwithstanding any other provision of this Agreement, those clauses which by their nature continue after the expiry or termination of this Agreement shall survive, including without limitation the following:
  - (i) Clause 2(e)(iv) of GRANT RECIPIENT RESPONSIBILITIES

- (ii) Clause 7 PUBLICATION, DISSEMINATION AND RELEASE OF INFORMATION
- (iii) Clause 9 ACCOUNTING
- (iv) Clause 10 REPAYMENT OF FUNDING
- (v) Clause 11 COURSE AND CURRICULUM MATERIALS
- (iii) Clause 12(d) and (e) – GENERAL PROVISIONS

### 13. TERMINATION:

- (a) This Agreement may be terminated at any time by either party without cause or reason with 60 calendar days' written notice to the other party.
- (b) In the event the Grant Recipient breaches any material provision of this Agreement, or provides the Province with a notice under clause 14(c), the Province may in its sole discretion immediately terminate this Agreement, by notice to the Grant Recipient.
- (c) Notwithstanding any other provision in this Agreement, from the date that the Grant Recipient either issues a notice of termination, or receives a notice of termination from the Province, to the date that this Agreement terminates, the Grant Recipient shall only make expenditures that it committed to make prior to the date that the Grant Recipient issued or received such notice, and shall make no other expenditures unless it receives the prior written consent of the Province.

### 14. NOTICES:

- (a) All notices shall be deemed given or submitted to the other party if in writing and either sent by email, personally delivered to the office of the addressee or sent by registered mail, postage prepaid, to the office of the addressee provided below:

For the Province:

Executive Director, System Design and Monitoring Branch  
 Ministry of Mental Health and Addiction  
 Telus Tower, 13th Floor  
 10020 – 100 St. NW  
 Edmonton AB T5J 0N3  
 Fax: 780-422-2892  
 Email: 20(1)(m); 25 (1) (b)

For the Grant Recipient:

Chief Executive Officer  
 ROSC Solutions Group Inc.  
 800 333 7<sup>th</sup> Ave SW  
 Calgary, Alberta T2P 2Z1

- (b) The parties respectively designate for the time being, the individuals identified in clause 14(a) as having the authority to give notice, and notice given by these individuals is binding on the party giving the notice.
- (c) Either party may change its information in clause 14(a) by giving notice to the other in the manner described in clause 14(a).
- (d) Notices that are:
  - (i) personally served shall be deemed received when actually delivered or transmitted, if delivery or transmission is between 8:15 am to 4:30 pm in Alberta from Monday through Friday excluding holidays observed by the Province (a "business day"), or if not delivered or transmitted on a business day then on the next following business day;
  - (ii) sent by prepaid registered mail shall be deemed to be received on the fourth business day following mailing in any post office in Canada, except in the case of postal disruption, then any notice shall be personally served or sent by email if the recipient has provided an email address in accordance with this clause 13; and
  - (iii) sent by email shall be deemed to have been received when sent if sent on a business day, or if not on a business day, on the following business day provided that the email addressee specifically confirms receipt of such email notice by return email to the sender. For clarity, confirmation of email receipt does not include automatic email system-generated receipts.

**THIS SPACE IS LEFT BLANK INTENTIONALLY**

14. EXECUTION IN COUNTERPART:

This Agreement may be executed in counterparts, in which case (i) the counterparts together shall constitute one agreement, and (ii) communication of execution by e-mail in PDF shall constitute good delivery.

IN WITNESS WHEREOF, notwithstanding the dates of signature below, the parties have made this Agreement to be effective as of the day, month and year first above written.

**HIS MAJESTY IN RIGHT OF ALBERTA**

as represented by the Minister of Mental Health and Addiction



Evan Romanow, Deputy Minister (Acting)

**MAR 13 12 2023**

Date

**ROSC Solutions Group Inc.**



Signature of Authorized Representative

March 31, 2023

Date

Carson McPherson, CEO

Print Name and Title

## APPENDIX B FINANCIAL REPORTING TEMPLATE

**Alberta** Mental Health and Addiction

UNAUDITED FINANCIAL REPORTING FOR GRANTS  
MULTI-YEAR AGREEMENT

YEAR  of

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Grant Recipient: \_\_\_\_\_  
 Description of Grant: \_\_\_\_\_  
 Term of Agreement: \_\_\_\_\_ to \_\_\_\_\_ Date: \_\_\_\_\_  
 Financial Reporting for the Period: \_\_\_\_\_ to \_\_\_\_\_

	Current Fiscal Period				Full Term of Agreement to Date			
	Budget	Actuals	Variance	Variance Explanation	Budget	Actuals	Variance	Variance Explanation
<b>Revenue</b>								
Contribution from Alberta Health	\$	\$	\$	-	\$	\$	\$	-
Other (specify):								
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>-</b>
<b>Expenses (include only, except to other program where appropriate)</b>								
Management Staff	\$	\$	\$	-	\$	\$	\$	-
Treatment/Therapeutic Staff								
Admission Staff								
Facility/Grounds Staff								
Support Staff								
Medical Staff								
Food Service Staff								
Resident General Supplies								
Food								
Housekeeping/Cleaning/Groundskeeping Supplies								
Professional Development/Training								
Applicable Insurance (Professional Liability, General Liability)								
Vehicle General								
Office Expenses								
Telephone/Internet Service								
Security/IT								
Administration (Office Administration, Evaluation/Reporting Payroll)								
Third Party Assistance								
Operations Consulting								
Capital Consulting								
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>-</b>
<b>Surplus / (Deficit)</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>-</b>

Where these activities are shared, appropriate to set parallel

Opening Balance: Prior Year's Cumulative Unspent Retention \$

Add (Subtract) Current Surplus / (Deficit) \$

Less: Approved Request(s) for Reduction of Unexpended Funding (TOTAL YEAR ONLY) \$

Closing Balance: Current Year's Cumulative Unspent Retention \$

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Finance Contact: \_\_\_\_\_ Program Contact: \_\_\_\_\_

Name (print) \_\_\_\_\_ Name (print) \_\_\_\_\_ Name (print) \_\_\_\_\_ Name (print) \_\_\_\_\_

Grant Recipient: Alberta Health Services

Note: Grant Recipients that provide false or misleading financial reporting may be required to repay funding and/or may not be considered for future grants from the Province.

I, \_\_\_\_\_ (name in full), of the City of \_\_\_\_\_ in the Province of Alberta, am the \_\_\_\_\_ (insert position) of \_\_\_\_\_ (name of grant recipient)

I hereby certify that

(a) I am authorized to sign this financial report on behalf of the Grant Recipient.

(b) The Grant Recipient has used the Funding in accordance with the Grant Agreement described above; and,

(c) This financial report is correct, and was prepared according to Canadian generally accepted accounting principles.

Name (print) \_\_\_\_\_ Position/Phone # \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_

**END OF APPENDIX B**

**APPENDIX C  
ELIGIBLE AND INELIGIBLE EXPENSES FOR GRANTS**

A Grant Recipient may only use the Funding as set out in the Agreement for expenses that are directly related to the Project activities. If a Grant Recipient is uncertain if a proposed expenditure is eligible or ineligible, they must contact the Province's grant manager prior to making the expenditure.

- Compensation related expenses - Expenses must be for individuals whose duties are directly and primarily related to activities undertaken as part of the Project as set out in the Agreement. Ineligible items include, but are not limited to:
  - Severance and separation packages
- Travel and Subsistence costs - Travel and subsistence costs include reasonable out-of-pocket expenses in accordance with standard Government of Alberta rates for fieldwork, research and other related activities directly related to and necessary to carry out the activities under the Project as set out in the Agreement. Travel and subsistence costs must comply with and must not exceed the maximums allowable under the directive applicable to Government of Alberta employees. Ineligible items include, but are not limited to:
  - Commuting costs between residence and place of employment
  - Passport and immigration fees
  - Reimbursement for airfare purchased with personal frequent flyer points
  - Business class and first class airfare
- Equipment and supplies - Expenses include reasonable costs for the purchase of equipment and supplies which are directly related to and will be used primarily for the Project as set out in the Agreement. Ineligible items include, but are not limited to:
  - Insurance costs for equipment
  - Costs of construction, renovation of laboratories, offices
- Computers - Reasonable expenses related to the purchase of computers that are directly related to and will be used for the Project as set out in the Agreement. Ineligible items include, but are not limited to:
  - Monthly telephone connection and rental costs not directly related to and used for the Project
  - Voicemail not directly related to and used for the Project
  - Cellular devices not directly related to and used for the Project
- Services - Reasonable expenses for services that are directly related to the funded Project activities as set out in the Agreement. Expenses where a personal benefit could be derived are ineligible. Ineligible items include, but are not limited to:
  - Alcohol
  - Staff awards and recognition
  - Professional training or development costs not directly related to and used for the Project
  - Insurance costs not directly related to and used for the Project
  - Monthly parking fees (unless required for project field work)
  - Clothing costs
  - Patenting expenses

Common costs for more than one project should be allocated on an estimated usage basis by the various projects.

**END OF APPENDIX C**

## APPENDIX D

### PUBLIC SAFETY AND EMERGENCY SERVICES MATTERS

The Grant Recipient shall comply with the following:

1.
  - (a) Prior to performing Project activities at a TLU or TS ("Facility") and annually thereafter, the Grant Recipient will, at its own expense, provide the Province with a current criminal record check, including fingerprinting, performed by the RCMP or a local police service for each of Grant Recipient's employees, subcontractors or agents (collectively "staff") who are proposed to carry out the Project at a Facility.
  - (b) Any of the Grant Recipient's staff who do not have, in the opinion of the Province, satisfactory criminal record checks are prohibited from performing the Project activities at the Facilities.
  - (c) The Grant Recipient must require each of its staff, as a condition of the staff's participating in the performance of the Project activities, to notify the Grant Recipient, as soon as reasonably possible, of any:
    - a. incident which occurs whereby the staff is in contact with police and incurs a criminal charge; and
    - b. change to the staff's previous criminal record.

Upon becoming aware that any of its staff who are performing Project activities has had contact with police and has incurred a criminal charge or has had a change to the staff's criminal record from the previous criminal record provided to the Province, the Grant Recipient must provide written notice of the incident resulting in the staff incurring a criminal charge or a change to the staff's criminal record to the Province and the staff shall immediately cease performing Project activities at the Facilities.

- (d) Within five Business Days of providing written notice under clause 1(c), the Grant Recipient shall provide the Province a current criminal record check for that individual. The staff may only recommence performing Project activities at the Facilities upon written approval from the Province.
- (e) To meet the mutual goal of the parties of having a safe and secure environment for the staff and Participants while the Grant Recipient is performing Project activities at the Facilities, the Grant Recipient shall ensure all staff involved in providing services attend staff orientation program offered or required by Corrections, and thereafter attend any annual programs for staff as may be offered or required by Corrections addressing a Facility's security and safety policies and procedures including basic security training.
- (f) The Grant Recipient shall ensure its staff comply with Correction's security measures and policies generally in place at the Facilities.

- (g) The Grant Recipient acknowledges and agrees that if the Director of a Facility where Project activities are carried out ("Director") determines, at the Director's sole discretion, that a specific staff member of the Grant Recipient poses a risk to the safety or well-being of any individual within the Facility, then such Director may:
  - (i) direct the staff member to immediately leave the Facility;
  - (ii) direct whether that staff member may return to the Facility and any terms and conditions that apply for the return of that staff member; and
  - (iii) determine, in the Director's sole discretion, that the staff member cannot return to the Facility due to the risks associated with such a return.
  
- (h) If a Director determines that a staff member of the Grant Recipient cannot return under clause 1(g)(iii), the Grant Recipient shall continue to carry out the Project in accordance with this Agreement but shall provide a replacement staff member to replace the staff member who was removed.

**APPENDIX F  
STAFFING PLAN**

**Cost Centre:** 25 (1) (b)  
**WBS:** 25 (1) (b)

Category	Population	Grant #	Grant Recipient	Grant Name	Total Amount of Grant	Project Description	Term Start Date	Term End Date
Early Intervention	Adult	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)	\$ <b>13,431,951</b>	Part of the grant is under Treatment Recovery - Addiction	31-Mar-23	31-Jul-26
Early Intervention	Adult	017247	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)				

**Cost Centre:** 25 (1) (b)

**WBS:** 25 (1) (b)

Category	Population	Grant #	Grant Recipient	Grant Name	Total Amount of Grant	Project Description	Term Start Date	Term End Date
Treatment/Recovery - Addiction	Adult	017243/MHA-SDM-01	ROSC Solutions Group Inc.	CAPACITY BUILDING - Establishment of a Frontline Expert Team (FET) that will support and assist in building capacity for recovery-oriented service provision and provide expert guidance on all aspects of recovery-oriented service delivery within residential and non-residential therapeutic settings	\$ 4,187,050	Capacity Building will be provided through a Frontline Expert Team (FET), which will evaluate the current state at selected sites and create an action plan and implement to the extent of their capacity at those sites. The sites will include the Walter A. "Slim" Recovery Centre Society (Thorpe) residential addiction treatment facility and four addiction treatment/detox facilities yet to be determined, these will be identified based on need by MHA.	21-Feb-23	30-Jun-24
24(1)(a); 25 (1) (b)								
Treatment/Recovery - Addiction	Adult	017247	ROSC Solutions Group Inc.	Recovery Training (RTI) and Services - Therapeutic Living Units (TLU)	\$ 21,366,302	The funding and purposes of this grant, along with the Capacity Building Grant, Recovery Training Institute Grant and Gunn Recovery Community Grant, will not exceed the previously approved scope and estimated budget (AR 205466). This grant will fund ROSC Solutions Group Inc. (800 – 333 7 Ave SW, Calgary, AB T2P 2Z1) to provide therapeutic addiction treatment programming at Alberta's Therapeutic Living Units (TLUs) and Transitional Services (TS) in Alberta Correction Facilities.	30-Mar-23	30-Jun-26

Treatment/Recovery - Addiction	Adult	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)	\$ 13,431,951	The Recovery Training Institute will serve as a centralized, province-wide hub of highly-trained personnel for training of all Recovery Community staff (estimated up to 9 sites in the future) and other treatment provider staff, as determined to be appropriate. The RTI will develop and complete an evaluation of the impact of their training. The RTI will provide training on best practice treatment methods for populations requiring different kinds of care. The training model can include virtual delivery for some parts but will also include 'hands on' training in the Gunn Recovery Community.	31-Mar-23	31-Jul-26
Treatment/Recovery - Addiction	Adult	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)				

**Cost  
Centre  
WBS**

25 (1) (b)

Category	Population	Grant Number	Grant Recipient	Grant Name	Total Amount of Grant	Grant Description	Grant Start Date	Grant End Date
Early Intervention	Adult	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)	\$ 13,431,951	Part of the grant is under Treatment Recovery - Addiction	31-Mar-23	31-Jul-26
Early Intervention	Adult	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)				

Legend:

N/R

**Cost Centre:** 25 (1) (b)

**WBS:** 25 (1) (b)

Category	Population	Grant #	Grant Recipient	Grant Name	Total Amount of Grant	Project Description	Term Start Date	Term End Date
Treatment/Recovery - Addiction	Adult	017243/MHA-SDM-01	ROSC Solutions Group Inc.	CAPACITY BUILDING - Establishment of a Frontline Expert Team (FET) that will support and assist in building capacity for recovery-oriented service provision and provide expert guidance on all aspects of recovery-oriented service delivery within residential and non-residential therapeutic settings	\$ 3,272,521	Capacity Building will be provided through a Frontline Expert Team (FET), which will evaluate the current state at selected sites and create an action plan and implement to the extent of their capacity at those sites. The sites will include the Walter A. "Slim" Recovery Centre Society (Thorpe) residential addiction treatment facility and four addiction treatment/detox facilities yet to be determined, these will be identified based on need by MHA.	21-Feb-23	30-Jun-24
<b>24(1)(a); 25 (1) (b)</b>								
Treatment/Recovery - Addiction	Adult	017247	ROSC Solutions Group Inc.	Recovery Training (RTI) and Services - Therapeutic Living Units (TLU)	\$ 21,366,302	The funding and purposes of this grant, along with the Capacity Building Grant, Recovery Training Institute Grant and Gunn Recovery Community Grant, will not exceed the previously approved scope and estimated budget (AR 205466). This grant will fund ROSC Solutions Group Inc. (800 – 333 7 Ave SW, Calgary, AB T2P 2Z1) to provide therapeutic addiction treatment programming at Alberta's Therapeutic Living Units (TLUs) and Transitional Services (TS) in Alberta Correction Facilities.	30-Mar-23	30-Jun-26

Treatment/Recovery - Addiction	Adult	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)	\$ 13,431,951	The Recovery Training Institute will serve as a centralized, province-wide hub of highly-trained personnel for training of all Recovery Community staff (estimated up to 9 sites in the future) and other treatment provider staff, as determined to be appropriate. The RTI will develop and complete an evaluation of the impact of their training. The RTI will provide training on best practice treatment methods for populations requiring different kinds of care. The training model can include virtual delivery for some parts but will also include 'hands on' training in the Gunn Recovery Community.	31-Mar-23	31-Jul-26
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**Cost  
Centre  
WBS**

25 (1) (b)

Category	Population	Grant Number	Grant Recipient	Grant Name	Total Amount of Grant	Grant Description	Grant Start Date	Grant End Date
Early Intervention	Adult	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)	\$ 6,158,219	Part of the grant is under Treatment Recovery - Addiction	31-Mar-23	31-Jul-26

**Cost Centre:** 25 (1) (b)  
**WBS:** 25 (1) (b)

Category	Population		Grant Recipient	Grant Name	Total Amount of Grant	Project Description	Term Start Date	Term End Date
Treatment/Recovery - Addiction	Adult	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)	\$ 16,590,170	The Recovery Training Institute will serve as a centralized, province-wide hub of highly-trained personnel for training of all Recovery Community staff (estimated up to 9 sites in the future) and other treatment provider staff, as determined to be appropriate. The RTI will develop and complete an evaluation of the impact of their training. The RTI will provide training on best practice treatment methods for populations requiring different kinds of care. The training model can include virtual delivery for some parts but will also include 'hands on' training in the Gunn Recovery Community.	31-Mar-23	31-Jul-26
Treatment/Recovery - Addiction	Adult	017243/MHA-SDM-01	ROSC Solutions Group Inc.	CAPACITY BUILDING - Establishment of a Frontline Expert Team (FET) that will support and assist in building capacity for recovery-oriented service provision and provide expert guidance on all aspects of recovery-oriented service delivery within residential and non-residential therapeutic settings	\$ 4,307,051	Capacity Building will be provided through a Frontline Expert Team (FET), which will evaluate the current state at selected sites and create an action plan and implement to the extent of their capacity at those sites. The sites will include the Walter A. "Slim" Recovery Centre Society (Thorpe) residential addiction treatment facility and four addiction treatment/detox facilities yet to be determined, these will be identified based on need by MHA.	21-Feb-23	31-Aug-25

Treatment/Recovery - Addiction	Adult	017247	ROSC Solutions Group Inc.	Recovery Training (RTI) and Services - Therapeutic Living Units (TLU)	<b>\$ 21,366,302</b>	The funding and purposes of this grant, along with the Capacity Building Grant, Recovery Training Institute Grant and Gunn Recovery Community Grant, will not exceed the previously approved scope and estimated budget (AR 205466). This grant will fund ROSC Solutions Group Inc. (800 – 333 7 Ave SW, Calgary, AB T2P 2Z1) to provide therapeutic addiction treatment programming at Alberta’s Therapeutic Living Units (TLUs) and Transitional Services (TS) in Alberta Correction Facilities.	30-Mar-23	30-Jun-26
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**Cost Centre:** 25 (1) (b)  
**WBS:** 25 (1) (b)

Category	Population		Grant Recipient	Grant Name	Total Amount of Grant	Project Description	Term Start Date	Term End Date
Treatment/Recovery - Addiction	Adult	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)	\$ 16,590,170	The Recovery Training Institute will serve as a centralized, province-wide hub of highly-trained personnel for training of all Recovery Community staff (estimated up to 9 sites in the future) and other treatment provider staff, as determined to be appropriate. The RTI will develop and complete an evaluation of the impact of their training. The RTI will provide training on best practice treatment methods for populations requiring different kinds of care. The training model can include virtual delivery for some parts but will also include 'hands on' training in the Gunn Recovery Community.	31-Mar-23	31-Jul-26
Treatment/Recovery - Addiction	Adult	017243/MHA-SDM-01	ROSC Solutions Group Inc.	CAPACITY BUILDING - Establishment of a Frontline Expert Team (FET) that will support and assist in building capacity for recovery-oriented service provision and provide expert guidance on all aspects of recovery-oriented service delivery within residential and non-residential therapeutic settings	\$ 4,307,051	Capacity Building will be provided through a Frontline Expert Team (FET), which will evaluate the current state at selected sites and create an action plan and implement to the extent of their capacity at those sites. The sites will include the Walter A. "Slim" Recovery Centre Society (Thorpe) residential addiction treatment facility and four addiction treatment/detox facilities yet to be determined, these will be identified based on need by MHA.	21-Feb-23	31-Aug-25
Treatment/Recovery - Addiction	Adult	017247	ROSC Solutions Group Inc.	Recovery Training (RTI) and Services - Therapeutic Living Units (TLU)	\$ 21,366,302	The funding and purposes of this grant, along with the Capacity Building Grant, Recovery Training Institute Grant and Gunn Recovery Community Grant, will not exceed the previously approved scope and estimated budget (AR 205466). This grant will fund ROSC Solutions Group Inc. (800 – 333 7 Ave SW, Calgary, AB T2P 2Z1) to provide therapeutic addiction treatment programming at Alberta's Therapeutic Living Units (TLUs) and Transitional Services (TS) in Alberta Correction Facilities.	30-Mar-23	30-Jun-26

**Cost Centre:** 25 (1) (b)

**WBS:** 25 (1) (b)

Category	Population		Grant Recipient	Grant Name	Total Amount of Grant	Project Description	Term Start Date	Term End Date
Treatment/Recovery - Addiction	Adult	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)	\$ 16,590,170	The Recovery Training Institute will serve as a centralized, province-wide hub of highly-trained personnel for training of all Recovery Community staff (estimated up to 9 sites in the future) and other treatment provider staff, as determined to be appropriate. The RTI will develop and complete an evaluation of the impact of their training. The RTI will provide training on best practice treatment methods for populations requiring different kinds of care. The training model can include virtual delivery for some parts but will also include 'hands on' training in the Gunn Recovery Community.	31-Mar-23	31-Jul-26
Treatment/Recovery - Addiction	Adult	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)				

Treatment/Recovery - Addiction	Adult	017243/MHA- SDM-01	ROSC Solutions Group Inc.	CAPACITY BUILDING - Establishment of a Frontline Expert Team (FET) that will support and assist in building capacity for recovery-oriented service provision and provide expert guidance on all aspects of recovery-oriented service delivery within residential and non-residential therapeutic settings	\$ 5,101,580	Capacity Building will be provided through a Frontline Expert Team (FET), which will evaluate the current state at selected sites and create an action plan and implement to the extent of their capacity at those sites. The sites will include the Walter A. "Slim" Recovery Centre Society (Thorpe) residential addiction treatment facility and four addiction treatment/detox facilities yet to be determined, these will be identified based on need by MHA.	21-Feb-23	31-Aug-25
Treatment/Recovery - Addiction	Adult	017247	ROSC Solutions Group Inc.	Recovery Training (RTI) and Services - Therapeutic Living Units (TLU)	\$ 21,366,302	The funding and purposes of this grant, along with the Capacity Building Grant, Recovery Training Institute Grant and Gunn Recovery Community Grant, will not exceed the previously approved scope and estimated budget (AR 205466). This grant will fund ROSC Solutions Group Inc. (800 – 333 7 Ave SW, Calgary, AB T2P 2Z1) to provide therapeutic addiction treatment programming at Alberta's Therapeutic Living Units (TLUs) and Transitional Services (TS) in Alberta Correction Facilities.	30-Mar-23	30-Jun-26

**Cost Centre:** 25 (1) (b)

**WBS:** 25 (1) (b)

Category	Population	TIER		Grant Recipient	Grant Name	Total Amount of Grant	Project Description	Term Start Date	Term End Date
Treatment/Recovery - Addiction	Adult	1	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care <i>(Part of the grant is in Early Start)</i>	\$ 16,590,170	The Recovery Training Institute will serve as a centralized, province-wide hub of highly-trained personnel for training of all Recovery Community staff (estimated up to 9 sites in the future) and other treatment provider staff, as determined to be appropriate. The RTI will develop and complete an evaluation of the impact of their training. The RTI will provide training on best practice treatment methods for populations requiring different kinds of care. The training model can include virtual delivery for some parts but will also include 'hands on' training in the Gunn Recovery Community.	31-Mar-23	31-Jul-26
Treatment/Recovery - Addiction	Adult		017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care <i>(Part of the grant is in Early Start)</i>				
Treatment/Recovery - Addiction	Adult	1	017243/MHA-SDM-01	ROSC Solutions Group Inc.	CAPACITY BUILDING - Establishment of a Frontline Expert Team (FET) that will support and assist in building capacity for recovery-oriented service provision and provide expert guidance on all aspects of recovery-oriented service delivery within residential and non-residential therapeutic settings	\$ 5,101,580	Capacity Building will be provided through a Frontline Expert Team (FET), which will evaluate the current state at selected sites and create an action plan and implement to the extent of their capacity at those sites. The sites will include the Walter A. "Slim" Recovery Centre Society (Thorpe) residential addiction treatment facility and four addiction treatment/detox facilities yet to be determined, these will be identified based on need by MHA.	21-Feb-23	31-Aug-25

Treatment/Recovery - Addiction	Adult	3	017247	ROSC Solutions Group Inc.	Recovery Training (RTI) and Services - Therapeutic Living Units (TLU)	\$ <b>21,366,302</b>	The funding and purposes of this grant, along with the Capacity Building Grant, Recovery Training Institute Grant and Gunn Recovery Community Grant, will not exceed the previously approved scope and estimated budget (AR 205466). This grant will fund ROSC Solutions Group Inc. (800 – 333 7 Ave SW, Calgary, AB T2P 2Z1) to provide therapeutic addiction treatment programming at Alberta's Therapeutic Living Units (TLUs) and Transitional Services (TS) in Alberta Correction Facilities.	30-Mar-23	30-Jun-26
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**Cost Centre: 624106**

**WBS: P-007230.05 (Operating)**

Category	Population	TIER		Grant Recipient	Grant Name	Total Amount of Grant	Project Description	Term Start Date	Term End Date
Treatment/Recovery - Addiction	Adult	1	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)	\$ 18,419,228	The Recovery Training Institute will serve as a centralized, province-wide hub of highly- trained personnel for training of all Recovery Community staff (estimated up to 9 sites in the future) and other treatment provider staff, as determined to be appropriate. The RTI will develop and complete an evaluation of the impact of their training. The RTI will provide training on best practice treatment methods for populations requiring different kinds of care. The training model can include virtual delivery for some parts but will also include 'hands on' training in the Gunn Recovery Community.	31-Mar-23	31-Jul-26

Treatment/Recovery - Addiction	Adult	1	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)				
Treatment/Recovery - Addiction	Adult		017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)				
Treatment/Recovery - Addiction	Adult	1	017243/MHA-SDM-01	ROSC Solutions Group Inc.	CAPACITY BUILDING - Establishment of a Frontline Expert Team (FET) that will support and assist in building capacity for recovery-oriented service provision and provide expert guidance on all aspects of recovery-oriented service delivery within residential and non-residential therapeutic settings	\$ 3,272,522	Capacity Building will be provided through a Frontline Expert Team (FET), which will evaluate the current state at selected sites and create an action plan and implement to the extent of their capacity at those sites. The sites will include the Walter A. "Slim" Recovery Centre Society (Thorpe) residential addiction treatment facility and four addiction treatment/detox facilities yet to be determined, these will be identified based on need by MHA.	21-Feb-23	31-Aug-25

Treatment/Recovery - Addiction	Adult	3	017247	ROSC Solutions Group Inc.	Recovery Training (RTI) and Services - Therapeutic Living Units (TLU)	\$ <b>21,366,302</b>	The funding and purposes of this grant, along with the Capacity Building Grant, Recovery Training Institute Grant and Gunn Recovery Community Grant, will not exceed the previously approved scope and estimated budget (AR 205466). This grant will fund ROSC Solutions Group Inc. (800 – 333 7 Ave SW, Calgary, AB T2P 2Z1) to provide therapeutic addiction treatment programming at Alberta’s Therapeutic Living Units (TLUs) and Transitional Services (TS) in Alberta Correction Facilities.	30-Mar-23	30-Jun-26
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Cost Centre: [Redacted] 25 (1) (b)

WBS: [Redacted] 25 (1) (b)

Element 5.2 Prevention and Early Intervention

LEGEND

[Redacted]

24(1)(a)

Element Category	Population	TIER	Grant Number	Grant Recipient	Grant Name	Total Amount of Grant	Grant Start Date	Grant End Date
5.2 Prevention and Early Intervention	Adult	2	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care (Part of the grant is in Early Start)	\$ 6,158,219	31-Mar-23	31-Jul-26

Cost Centre: 25 (1) (b)

WBS: 25 (1) (b)

Element 5.3 Community Treatment and Recovery Services

LEGEND
24(1)(a)

Element Category	Population	TIER	Grant Number	Grant Recipient	Grant Name	Total Amount of Grant	Grant Description	Grant Start Date	Grant End Date
5.3 Community Treatment and Recovery Services	Adult	3	017247	ROSC Solutions Group Inc.	Recovery Training (RTI) and Services - Therapeutic Living Units (TLU)	\$ 21,366,302	The funding and purposes of this grant, along with the Capacity Building Grant, Recovery Training Institute Grant and Gunn Recovery Community Grant, will not exceed the previously approved scope and estimated budget (AR 205466). This grant will fund ROSC Solutions Group Inc. (800 – 333 7 Ave SW, Calgary, AB T2P 2Z1) to provide therapeutic addiction treatment programming at Alberta’s Therapeutic Living Units (TLUs) and Transitional Services (TS) in Alberta Correction Facilities.	30-Mar-23	30-Jun-26

Cost Centre: 25 (1) (b)

WBS: 25 (1) (b)

Element 5.2 Prevention and Early Intervention

<b>LEGEND</b>
24(1)(a)

Element Category	Population	TIER	Grant Number	Grant Recipient	Grant Name	Total Amount of Grant	Grant Description	Grant Start Date	Grant End Date
5.2 System Capacity	All	1	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care <span style="color: green;">(Part of the grant is in Early Start)</span>	\$ 16,419,229	The Recovery Training Institute will serve as a centralized, province-wide hub of highly-trained personnel for training of all Recovery Community staff (estimated up to 9 sites in the future) and other treatment provider staff, as determined to be appropriate. The RTI will develop and complete an evaluation of the impact of their training. The RTI will provide training on best practice treatment methods for populations requiring different kinds of care. The training model can include virtual delivery for some parts but will also include 'hands on' training in the Gunn Recovery Community.	31-Mar-23	31-Jul-26
5.2 System Capacity	All	1	017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) establishment and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care <span style="color: green;">(Part of the grant is in Early Start)</span>				

**Cost Centre:** 25 (1) (b)

**WBS:**  

**WBS:** 25 (1) (b)

Grant #	Grant Recipient	Grant Name	Total Amount of Grant	Project Description	Term Start Date	Term End Date
017246	ROSC Solutions Group Inc.	Recovery Training Institute of Alberta (RTIA) - <i>Recovery Coaches (part of the grant)</i>	\$13,431,950.92	Part of the grant is under Treatment Recovery - Addiction		

**Cost Centre:** 25 (1) (b)

**WBS:** 25 (1) (b)

Grant #	Grant Recipient	Grant Name	Total Amount of Grant	Project Description	Term Start Date	Term End Date
017243/MHA-SDM-01	ROSC Solutions Group	Capacity Building	\$5,101,579.60	Capacity Building will be provided through a Frontline Expert Team (FET), which will evaluate the current state at selected sites and create an action plan and implement to the extent of their capacity at those sites. The sites will include the Walter A. "Slim" Recovery Centre Society (Thorpe) residential addiction treatment facility and four addiction treatment/detox facilities yet to be determined, these will be identified based on need by MHA.	February 21, 2023	June 30, 2024
017247	ROSC Solutions Group	Recovery Training (RTI) and Services - Therapeutic Living Units (TLU)	\$21,366,302.00	The funding and purposes of this grant, along with the Capacity Building Grant, Recovery Training Institute Grant and Gunn Recovery Community Grant, will not exceed the previously approved scope and estimated budget (AR 205466). This grant will fund ROSC Solutions Group Inc. (800 – 333 7 Ave SW, Calgary, AB T2P 2Z1) to provide therapeutic addiction treatment programming at Alberta's Therapeutic Living Units (TLUs) and Transitional Services (TS) in Alberta Correction Facilities.	March 30, 2023	June 30, 2026

017246	ROSC Solutions Group	Recovery Training Institute of Alberta (RTIA)	\$12,431,950.92	The Recovery Training Institute will serve as a centralized, province-wide hub of highly-trained personnel for training of all Recovery Community staff (estimated up to 9 sites in the future) and other treatment provider staff, as determined to be appropriate. The RTI will develop and complete an evaluation of the impact of their training. The RTI will provide training on best practice treatment methods for populations requiring different kinds of care. The training model can include virtual delivery for some parts but will also include 'hands on' training in the Gunn Recovery Community.	2023-03-31	July 31, 2026
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**AMENDING AGREEMENT #2** made to be effective March 28, 2024.

BETWEEN:

**HIS MAJESTY IN RIGHT OF ALBERTA**  
as represented by the Minister of Mental Health and Addiction  
(the "Province")

~ and ~

**ROSC SOLUTIONS GROUP INC.**  
an Alberta Corporation  
operating as Recovery Training Institute of Alberta  
(the "Grant Recipient")

**WHEREAS** the Province and the Grant Recipient entered into an agreement made effective March 31, 2023, which was amended on April 27, 2023, with respect to the provision of grant funding to the Grant Recipient for purposes related to the establishment of the Recovery Training Institute of Alberta ("RTIA") and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care; and

**WHEREAS** the parties wish to further amend the terms of the Agreement;

**NOW THEREFORE**, in consideration of the terms of the Agreement and the provisions of this amending agreement, the parties agree as follows:

1. The Agreement is amended:

(a) In Clause 4(a) by deleting "Executive Director, System Design and Monitoring, Ministry of Mental Health and Addiction" and substituting "Executive Director, Community Response and Programs Branch, Policy and Programs Division, Mental Health and Addiction".

(b) In Clause 4(c) by deleting its entirety and replacing it as follows:

"(c) The Grant Recipient designates its Director of Finance to sign the financial reporting attestation set out in Appendix B and hereby confirms its Director of Finance is duly authorized to sign financial reports."

(c) By deleting Clause 5(a) in its entirety and replacing it as follows:

"(a) The Province will release Funding to the Grant Recipient, as follows:  
(i) As soon as reasonably possible after full execution of this Agreement, the amount of \$1,829,480.00;

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ROSC Solutions Group Inc.

MHA Initials SF

- (ii) As soon as reasonably possible after April 27, 2023, the amount of \$500,000;
- (iii) As soon as reasonably possible after July 2, 2023, up to a maximum amount of \$1,467,846.15, the exact amount to be determined by the Province after:
  - a. Receipt and review of Project progress report #1; and,
  - b. The Province being and remaining satisfied, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 1 through 3 as set out in Appendix A are completed;
- (iv) As soon as reasonably possible after October 1, 2023, up to a maximum amount of \$500,000, the exact amount to be determined by the province after the Province approving, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activity 24, as set out in Appendix A, are completed;
- (v) As soon as reasonably possible after December 1, 2023, up to a maximum amount of \$1,467,846.15, the exact amount to be determined by the Province after:
  - a. Receipt and review of Project progress report #2; and,
  - b. The Province being and remaining satisfied, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 4 through 9 as set out in Appendix A are completed;
- (vi) as soon as reasonably possible after March 28, 2024, the Province will release additional funding up to a maximum amount of \$4,158,219.00;
- (vii) As soon as reasonably possible after July 2, 2024, up to a maximum amount of \$2,324,274.15, the exact amount to be determined by the Province after:
  - a. Receipt and review of Project progress reports #3; and,
  - b. The Province approving, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 10, 11, 25 and 26 as set out in Appendix A are completed;
- (viii) As soon as reasonably possible after December 1, 2024, up to a maximum amount of \$1,324,274.16, the exact amount to be determined by the Province after:
  - a. Receipt and review of Project progress reports #4; and,
  - b. The Province approving, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 13, 14, and 16 as set out in Appendix A are completed;

- (ix) As soon as reasonably possible after July 2, 2025, up to a maximum amount of \$2,509,115.16, the exact amount to be determined by the Province after:
  - a. Receipt and review of Project progress report #5; and,
  - b. The Province approving, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 15, 17, 19 and 27 (25 fully trained recovery coaches by March 31, 2025) as set out in Appendix A, are completed;
- (x) As soon as reasonably possible after December 1, 2025, up to a maximum amount of \$1,509,115.15, the exact amount to be determined by the Province after:
  - a. Receipt and review of Project progress report #6; and,
  - b. With the Province approving, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 20 and 21 as set out in Appendix A are completed.”

(d) In Clause 5(b) by deleting “\$13,431,950.92” and substituting “\$17,590,169.92”.

(e) In Clause 6 by inserting the following immediately after Clause 6(b):

“(c) Notwithstanding anything else in this Agreement, the Grant Recipient agrees that none of the Funding, as allocated and set out in the budgets for each of Initiatives A, B, and C (as described in Appendix A and Addendum #1 thereto) may be transferred from one initiative to the other without the prior written consent of the Province.”

(f) By deleting Clause 8(a)(i) in its entirety and substituting the following:

“(i) for each of Initiatives A, B, and C (as described in Appendix A and Addendum #1 thereto), separate financial reports, substantially in the form set out in Appendix B, of all revenues and expenditures of the Funding prepared in accordance with Canadian generally accepted accounting principles and certified correct by a senior financial officer of the Grant Recipient; and”

(g) By inserting the following immediately after Clause 8(a)(ii)a.1:

“a.2 the progress on the development and implementation of the Virtual Recovery Coaching and Navigation Centres (VRCN) Program;”

(h) In Clause 8(a)(ii)b. by deleting “Key Activities #23, #28 and #29” and substituting “Key Activities #23, #28, #29 and #36”

(i) By inserting the following immediately after Clause 8(a)(ii)f.:

“g. For Project progress reports #4, #5, and #6, in addition to a. through d.1 above and, in the case of Project progress report #5, .f, include reporting on the status of

the Virtual Recovery Coaching and Navigation Centres (VRCN) Program including details respecting any outcomes and indicators as contemplated in the Strategic Plan-VRCN (as defined in Addendum #1 to Appendix A) along with any outcomes and indicators arising from any of the associated workplans that are to be created as contemplated in Addendum #1 to Appendix A;”

(j) By deleting Clause 8(b)(i) in its entirety and substituting the following:

“(i) for each of Initiatives A, B, and C (as described in Appendix A and Addendum #1 thereto), separate financial reports, substantially in the form set out in Appendix B, of all revenues and expenditures of the Funding prepared in accordance with Canadian generally accepted accounting principles and certified correct by a senior financial officer of the Grant Recipient; and”

(k) By deleting Clause 8(b)(ii)a. in its entirety and substituting the following:

“a. Reporting on the information set out in Clause 8(a)(i) and 8(a)(ii)(a. through d.1) and, in the case of Initiative C, 8(a)(ii)g. for the reporting period from October 1, 2025 to the end of the Project Period”;

(l) In Clause 14(a) by deleting the information immediately following “For the Province:” and substituting:

“Executive Director, Community Response and Programs Branch  
Policy and Programs Division  
Mental Health and Addiction  
Telus Tower, 13th Floor 10020 –100 Street NW  
Edmonton, AB T5J 0N3  
Email Address: 20(1)(m); 25(2)(b)”

(m) By replacing all references to “Alberta Health” in the Agreement with “Mental Health and Addiction”.

(n) By appending Addendum #1 (Updated Project Description and Budget) attached hereto and forming a part of this amending agreement, to Appendix A of the Agreement.

(o) By deleting Appendix B to the Agreement in its entirety and replacing it with the Appendix B (Updated Financial Reporting Template) attached hereto, which new Appendix B shall be used by the Grant Recipient for any financial reporting required after the date of this amending agreement.

2. These amendments are incorporated into the Agreement and shall take force and effect on the date first written above.

- 3. In all other respects the Agreement remains unchanged and shall continue in full force and effect throughout the Term of the Agreement.
- 4. This amending agreement is binding on the parties and their successors and permitted assigns.
- 5. This amending agreement may be executed in counterparts, in which case (i) the counterparts together shall constitute one agreement, and (ii) communication of execution by e-mail in PDF shall constitute good delivery.

**IN WITNESS WHEREOF**, notwithstanding the dates of signature below, the parties have made this amending agreement to be effective as of the day, month and year first above written.

**HIS MAJESTY IN RIGHT OF ALBERTA**

as represented by the Minister of Mental Health and Addiction



\_\_\_\_\_  
 Evan Romanow, Deputy Minister  
 Mental Health and Addiction

March 28, 24,  
 Date

**ROSC SOLUTIONS GROUP INC.**



\_\_\_\_\_  
 Dr. Carson McPherson  
 Chief Executive Officer

March 28, 2024  
 Date

\_\_\_\_\_  
 Carson McPherson, CEO, RSG  
 Print Name and Title



This Agreement made effective March 31, 2023 (the “Effective Date”).

**BETWEEN:**

**HIS MAJESTY IN RIGHT OF ALBERTA**  
as represented by the Minister of Mental Health and Addiction (the “Province”)

~ and ~

**ROSC SOLUTIONS GROUP INC.**  
an Alberta Corporation  
operating as Recovery Training Institute Of Alberta  
(the “Grant Recipient”)

**WHEREAS** the Province has, subject to the terms and conditions of this Agreement, agreed to provide grant funding to the Grant Recipient for purposes related to the establishment of the Recovery Training Institute of Alberta (“RTIA”) and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care.

**WHEREAS** the *Ministerial Grants Regulation*, Alberta Regulation 215/2022, authorizes such a grant being made; and

**WHEREAS** the Grant Recipient is prepared to perform and enter into certain undertakings relative to the payment of the grant;

**NOW THEREFORE** the parties agree as follows:

**I. DEFINITIONS:**

In this Agreement:

- (a) “Agreement” means this document and the attached Appendix A (Project Description and Budget), Appendix B (Financial Reporting Template), Appendix C (Eligible and Ineligible Expenses for Grants), and Appendix D (Training Courses, Programs and Modules), and includes any amendments made in writing by the parties.
- (b) “Course and Curriculum Materials” means all work and materials associated with the courses, programs, modules and related curriculum, as further described in Appendix D, that the Grant Recipient produces, develops makes or generates in the course of carrying out the Project.
- (c) “Fiscal Year” means the period from April 1 in one year to March 31 in the next year.
- (d) “Funding” means the grant monies that are provided to the Grant Recipient by the Province pursuant to this Agreement and includes any interest earned thereon.
- (e) “Grants Regulation” means the *Ministerial Grants Regulation*, Alberta Regulation 215/2022, as amended or substituted from time to time.

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ROSC Solutions Group Inc.

MH&A Initials 

Classification: Protected A

- (f) "Personal Information" means information about an identifiable individual, including without limitation any individually identifying health information subject to the *Health Information Act*, that the Grant Recipient collects, uses, or discloses in the course of the Project.
- (g) "Project" means the activities to be performed by the Grant Recipient as described in Appendix A.
- (h) "Project Period" means the period from December 20, 2022 to March 31, 2026;
- (i) "Term" means the period from the Effective Date to July 31, 2026.
- (j) "Third-Party Assurance" means a signed audit opinion from an independent chartered professional accountant:
  - (i) prepared in accordance with the Canadian Standards on Assurance Engagements; and
  - (ii) providing assurance that the Grant Recipient is in compliance with the terms and conditions of the Agreement respecting its use of the Funding.

## 2. GRANT RECIPIENT RESPONSIBILITIES:

- (a) The Grant Recipient has performed and/or shall perform the Project:
  - (i) in accordance with this Agreement; and
  - (ii) during the Project Period.
- (b) The Grant Recipient shall comply with all applicable laws in its performance of the Project. Without limiting the generality of the foregoing, the Grant Recipient shall comply with any applicable privacy legislation (which may include but is not limited to the *Personal Information Protection Act*, the *Freedom of Information and Protection of Privacy Act* and/or the *Health Information Act*), in its collection, use, disclosure and protection of any Personal Information. Nothing in this Agreement in any way relieves the Grant Recipient from strict compliance with the Grant Regulation or otherwise impacts the interpretation or application of the Grant Regulation.
- (c) The Grant Recipient must obtain and maintain, at its own expenses and without limiting its liabilities herein, the following insurance in accordance with the Alberta Insurance Act:
  - (i) "all risks" property insurance on all property owned by the Grant Recipient, and for which the Grant Recipient has an obligation to insure, in forms and amount sufficient to cover the replacement value of the destroyed property or the cost of its repairs;
  - (ii) automobile liability insurance on all vehicles owned or licensed in the name of the Grant Recipient and used for the purposes of the Project in an amount not less than \$2,000,000;

- (iii) general liability insurance in an amount not less than \$5,000,000 inclusive per occurrence, insuring against bodily injury, personal injury, and property damage including loss of use thereof; and,
  - (iv) medical malpractice and/or professional liability insurance in an amount not less than \$5,000,000 per claim insuring its liability resulting from the performance of the professional services. This insurance is required to remain in place for a period of 36 months following the completion or termination of this Agreement.
- (d) All required insurance must be endorsed to provide the Province with 30 days' advance written notice of cancellation, including for non-payment of premium.
  - (e) The Grant Recipient must promptly provide evidence of all required insurance, in the form of a detailed certificate of insurance, acceptable to the Province, at inception of the Agreement, annually thereafter and at any other time requested by the Province.
  - (f) The Grant Recipient must ensure that all its contractors obtain and maintain the type of coverage and limits of insurance required in this Agreement as applicable to the contractor's operations.
  - (g) The insurance requirements in this clause 2 are not to be construed as limiting the Grant Recipient's liability and the Grant Recipient acknowledges that these requirements are the Province's minimum requirements only.

### 3. TERM:

This Agreement shall be effective for the Term.

### 4. REPRESENTATIVES:

- (a) The Province designates the Executive Director, System Design and Monitoring Branch, Ministry of Mental Health and Addiction, to be the Province's representative ("Province's Representative") to maintain a continuing liaison with the Grant Recipient in matters relating to this Agreement.
- (b) The Grant Recipient designates its Chief Executive Officer to be the Grant Recipient's representative to maintain a continuing liaison with the Province in matters relating to this Agreement.
- (c) The Grant Recipient designates its Chief Executive Officer Carson McPherson, to sign the financial reporting attestation set out in Appendix B and hereby confirms the Chief Executive Officer, Carson McPherson is duly authorized to sign financial reports.

### 5. FUNDING:

- (a) The Province will release Funding to the Grant Recipient, as follows:

- (i) as soon as reasonably possible after full execution of this Agreement, the amount of \$1,829,480.00;
  - (ii) as soon as reasonably possible after July 2, 2023, up to a maximum amount of \$1,467,846.15, the exact amount to be determined by the Province after:
    - a. receipt and review of Project progress report #1; and,
    - b. the Province being and remaining satisfied, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 1 through 3 as set out in Appendix A are completed;
  - (iii) as soon as reasonably possible after December 1, 2023, up to a maximum amount of \$1,467,846.15, the exact amount to be determined by the Province after:
    - a. receipt and review of the Project progress report #2; and,
    - b. the Province being and remaining satisfied, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 4 through 9 as set out in Appendix A are completed;
  - (iv) as soon as reasonably possible after July 2, 2024, up to a maximum amount of \$1,324,274.15, the exact amount to be determined by the Province after:
    - a. receipt and review of the Project progress report #3; and,
    - b. the Province approving, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 10 and 11 as set out in Appendix A are completed;
  - (v) as soon as reasonably possible after December 1, 2024, up to a maximum amount of \$1,324,274.16, the exact amount to be determined by the Province after:
    - a. receipt and review of the Project progress reports #4; and,
    - b. the Province approving, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 13, 14, and 16 as set out in Appendix A are completed;
  - (vi) as soon as reasonably possible after July 2, 2025, up to a maximum amount of \$1,509,115.16, the exact amount to be determined by the Province after:
    - a. receipt and review of the Project progress reports #5; and,
    - b. the Province approving, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 15, 17 and 19 as set out in Appendix A are completed; and
  - (vii) as soon as reasonably possible after December 1, 2025, up to a maximum amount of \$1,509,115.15, the exact amount to be determined by the Province after:
    - a. receipt and review of the Project progress report #6; and,
    - b. with the Province approving, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 20 and 21 as set out in Appendix A are completed.
- (b) The Grant Recipient acknowledges that the maximum Funding that the Province may release under this Agreement shall not exceed \$10,431,950.92 and that there will be no additional funding from the Province in the case of cost overruns.

- (c) Notwithstanding clauses 5(a) and (b), the total amount of Funding, or the amount or timing of any scheduled payment of Funding, may be adjusted at any time in the sole discretion of the Province.

#### 6. FUNDING USE:

- (a) The Grant Recipient covenants and agrees that it is and will be, in relation to the Funding, bound by the provisions of this Agreement and the Grants Regulation.
- (b) The Grant Recipient shall only use the Funding during the Project Period for:
- (i) the purposes described in Appendix A, as they may be varied by the Minister in accordance with the Grants Regulation, and for no other purpose; and
  - (ii) the expenditures described in Appendix A, within the specified budget allocations, subject to Appendix C.

#### 7. PUBLICATION, DISSEMINATION AND RELEASE OF INFORMATION:

- (a) The Grant Recipient acknowledges that this Agreement and all reports and other records submitted to the Province will be subject to the access and disclosure provisions of the *Freedom of Information and Protection of Privacy Act* or *Health Information Act*, as amended or substituted from time to time, and as applicable.
- (b) Subject to any applicable laws, the Grant Recipient shall allow the Province access to or provide copies to the Province of any data or information acquired, collected or produced under this Agreement.
- (c) The Grant Recipient shall not disclose, authorize or permit disclosure to any person or organization now, or at any time in the future, any information or documents of any kind or other matter or thing which comes into its knowledge or possession from the Province by reason of this Agreement, and shall retain all such knowledge as confidential, unless it is expressly authorized by the Province in writing. This clause does not apply to information that is publicly available or becomes publicly available without breach of this clause.
- (d) The Grant Recipient is solely responsible for all Personal Information, collected, used or disclosed under this Agreement, and the Province does not have any control over or responsibility for the Personal Information. For clarity, the Grant Recipient is not an affiliate of the Province under the *Health Information Act*, or an employee of the Province under the *Freedom of Information and Protection of Privacy Act*.
- (e) The Grant Recipient shall protect Personal Information by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure, copying, modification, disposal or destruction. Such arrangements shall include, but are not limited to ensuring learners attending in-person-training (as described in Appendices A and D) do not have access to the Personal Information of any individuals receiving treatment or services at Gunn Recovery Community or other facility, as applicable (“Residents”) unless the Grant Recipient has obtained appropriate consent from such

Residents, and is complying with all other requirements of any applicable privacy legislation.

- (f) The Grant Recipient shall not make any public announcement or issue any press release regarding the entering into this Agreement or the Province's provision of the Funding except in consultation with and the approval of the Province as to the contents of the announcement or press release, which approval shall not be unreasonably withheld.

## 8. REPORTING:

- (a) The Grant Recipient shall provide the Province with Project progress reports that contain:
- (i) a financial report, substantially in the form set out in Appendix B, of all revenues and expenditures of the Funding prepared in accordance with Canadian generally accepted accounting principles and certified correct by a senior financial officer of the Grant Recipient; and
  - (ii) a report on the progress of the Project that includes sufficient information about Project activities completed, activities in progress, any issues encountered (including how those issues were or will be resolved), and reporting on the following items for the reporting period:
    - a. the progress on implementation of the relevant Annual Project Plan;
    - b. the progress on the continual developmental evaluation and improvement activities referenced in Key Activity #23;
    - c. the number of learners who have completed each of the training courses;
    - d. the learner experience/satisfaction rating;
    - e. for Project progress report #3, in addition to a. through d. above, include the total number of individuals trained for the 2023-24 fiscal year, broken down by course and learner type (whether RC Staff or other learner);
    - f. for Project progress report #5, in addition to a. through d. above, include the total number of individuals trained for the 2024-25 fiscal year, broken down by course and learner type (whether RC Staff or other learner);

in accordance with the following schedule:

Report #	Reporting Period	Due Date
#1	December 20, 2022-March 31, 2023	May 31, 2023
#2	April 1, 2023-September 30, 2023	November 30, 2023
#3	October 1, 2023-March 31, 2024	May 31 2024
#4	April 1, 2024-September 30, 2024	November 30, 2024
#5	October 1, 2024-March 31, 2025	May 31, 2025
#6	April 1, 2025- September 30, 2025	November 30, 2025

- (b) Within 60 calendar days after the end date of the Project Period (or within 60 days of receipt of a notice of termination, if the Agreement is terminated in accordance with clause 13(a)), the Grant Recipient shall provide the Province with:
- (i) a financial report, substantially in the form set out in Appendix B, of all revenues and expenditures of the Funding made under this Agreement prepared in accordance with Canadian generally accepted accounting principles that is certified correct by a senior financial officer of the Grant Recipient; and
  - (ii) a detailed final Project report that contains sufficient information to inform the Province of the Project outcomes including:
    - a. reporting on the information set out in clause 8(a)(i) and 8(a)(ii)(a. through d.) for the reporting period from October 1, 2025 to the end of the Project Period;
    - b. the number of staff trained, including a breakdown by course, for the 2025-26 fiscal year.
    - c. a list of the activities completed by the Grant Recipient in relation to the Project;
    - d. the objectives that were met and the outcomes that were achieved by the Grant Recipient;
    - e. a description of the successful aspects of the Project, as well as any opportunities for improvements; and
    - f. any other information requested by the Province.
- (c) In addition to the Project reports provided under clause 8(a), the Grant Recipient shall provide *ad hoc* reports with respect to the Project as may be reasonably requested by the Province, within the timeframes requested.
- (d) The Grant Recipient shall not include any Personal Information in the Project reports the Grant Recipient is required to provide under this clause 8.
- (e) The Province shall have the right and ability to use, publish, or distribute Project reporting as the Province determines appropriate, subject to any applicable laws.
- (f) The Grant Recipient shall provide the Province with Third-Party Assurance in accordance with the following schedule:

Assurance Report #	Assurance Reporting Period	Due Date
#1	December 20, 2022-March 31, 2023	June 30, 2023
#2	April 1, 2023-March 31, 2024	June 30, 2024
#3	April 1, 2024-March 31, 2025	June 30, 2025
#4	April 1, 2025 – end of Project Period	June 30, 2026

## 9. ACCOUNTING:

The Grant Recipient shall:

- (a) deposit and maintain the Funding in an interest bearing account separate from all other monies of the Grant Recipient;
- (b) maintain adequate financial records relating to the Funding. It shall keep proper books and records of the cost of the materials, services or resources funded under this Agreement, in accordance with Canadian generally accepted accounting principles, and have them available at all times during the Term and for a period of six years after the termination or expiry of this Agreement;
- (c) during the Term and for six years after the termination or expiry of this Agreement, produce on demand to any representative of the Province or the Auditor General of Alberta:
  - (i) any books or records that the Province or Auditor General considers necessary for the purpose of determining how the Funding has been or is being used; and
  - (ii) any other information that the Grant Recipient may be required to provide pursuant to the Grants Regulation; and
- (d) permit the representative of the Province or the Auditor General to examine and audit such books and records referred to in clause 9(c) and take copies and extracts of them.

## 10. REPAYMENT OF FUNDING:

- (a) The Province may require the Grant Recipient to repay all or part of the Funding if the Grant Recipient fails to comply with any condition of this Agreement, or in any of the other circumstances set out in the Grants Regulation.
- (b) Subject to clause 10(c), the Grant Recipient shall repay any unused portion of the Funding within 60 calendar days after the expiry or termination of this Agreement.
- (c) If the Grant Recipient wishes to retain Funding that it did not use prior to the end date of the Project Period ("unused Funding"), then the Grant Recipient may submit a request to the Province for approval to retain the unused Funding. Such a request must be submitted to the Province's Representative in writing, no later than 60 calendar days after the end of the Project Period. The request must identify the amount of the unused Funding, the proposed use of the unused Funding, budget allocation, and the time frame in which the unused Funding will be used.
- (d) The Province may decline the Grant Recipient's request under clause 10(c) or may allow the Grant Recipient to use some or all of the unused Funding in accordance with further written terms and conditions, which may include, without limitation, the submission of a further supplementary report.

## 11. COURSE AND CURRICULUM MATERIALS

- (a) Ownership of any work, information, records or materials, regardless of form, including copyright, patent, industrial design or trademark which was owned by the Province, the Grant Recipient or a third party prior to the Effective Date remain the property of each party respectively.
- (b) The Grant Recipient shall own the Course and Curriculum Materials, including intellectual property rights therein. Subject to clause 11(c), the Grant Recipient hereby grants to the Province an unrestricted, worldwide, irrevocable, royalty-free, fully paid up, non-exclusive license to use, adapt, reproduce, publish, modify, translate, distribute, further develop, sub-licence or otherwise use the Course and Curriculum Materials information in any medium, mode or format for any purpose ("Licence").
- (c) The Licence shall expire one year after the expiry of this Agreement provided however that if this Agreement is terminated early, the Licence shall nonetheless expire on the date that is one year after the end of the Term stated in clause 1(i), subject to any extension of the Licence as may be agreed to by the parties in writing.
- (d) Upon expiry of the Licence, if the Province wishes to further extend the Licence, the parties shall work in good faith to negotiate an extension of the License in respect of the Course and Curriculum Materials.
- (e) The Grant Recipient shall ensure that it has sufficient intellectual property rights in the Course and Curriculum Materials to license the Course and Curriculum Materials to the Province as contemplated under this Agreement.
- (f) The Grant Recipient shall provide the Province with copies of, or any portion of, the Course and Curriculum Materials, whether complete or incomplete, immediately upon the Province's request.
- (g) The Province shall own any modifications made by the Province to the Course and Curriculum Materials and is under no obligation to provide or license or assign or transfer any other rights in such modifications to the Grant Recipient.
- (h) The Grant Recipient shall notify the Province in writing of any material changes to the Course and Curriculum Materials prior to implementing such changes.
- (i) The Grant Recipient shall grant access to the Course and Curriculum Materials as directed and approved by the Province.

## 12. GENERAL PROVISIONS:

- (a) In the event of a conflict between a provision in an Appendix and a provision in the body of this Agreement, the provision in the body of this Agreement shall govern.

- (b) The Grant Recipient agrees to indemnify and hold harmless the Province, the Province's employees and agents from any and all claims, demands, actions and costs whatsoever that may arise, directly or indirectly, out of any act or omission of the Grant Recipient or its employees or agents, with respect to carrying out the purposes of this Agreement.
- (c) This Agreement may be amended:
- (i) when the parties reduce to writing and each sign such amendments; or
  - (ii) by the Province by written notice, in accordance with the Grants Regulation, in which case this Agreement is deemed to be amended on the date indicated in the Province's notice.
- (d) The Grant Recipient is an independent entity and any persons engaged by the Grant Recipient to provide goods and services in carrying out this Agreement are employees, agents, or contractors of the Grant Recipient and not of the Province.
- (e) The Grant Recipient may not assign this Agreement or any part of it.
- (f) Notwithstanding any other provision of this Agreement, those clauses which by their nature continue after the expiry or termination of this Agreement shall survive, including without limitation the following:
- (i) Clause 2(c)(iv) of GRANT RECIPIENT RESPONSIBILITIES
  - (ii) Clause 7 PUBLICATION, DISSEMINATION AND RELEASE OF INFORMATION
  - (iii) Clause 9 ACCOUNTING
  - (iv) Clause 10 REPAYMENT OF FUNDING
  - (v) Clause 11 COURSE AND CURRICULUM MATERIALS
  - (vi) Clause 12(b) of GENERAL PROVISIONS (Indemnity)
- (g) This Agreement, which includes the attached Appendices, is the entire agreement between the Province and the Grant Recipient with respect to the Project, and supersedes all previous agreements, correspondence, negotiations and understandings.
- (h) If the Grant Recipient at any time during the Term:
- (i) is petitioned into bankruptcy or make an assignment for the benefit of creditors;
  - (ii) is adjudicated bankrupt or insolvent;
  - (iii) files a petition or institutes any proceedings under any bankruptcy or insolvency legislation; or
  - (iv) is the subject of an appointment of a receiver or trustee in bankruptcy.

the Grant Recipient shall immediately notify the Province by notice, and upon the Province's demand, by notice, shall immediately repay the Funding to the Province and not distribute any portion of the Funding to any third party.

- (i) The Grant Recipient shall ensure that there is not a conflict of interest or an apparent conflict of interest on the part of the Grant Recipient or its employees, subcontractors or

agents in relation to the Agreement. In the event the Grant Recipient becomes aware of any matter that causes or is likely to cause a conflict of interest in relation to the Grant Recipient's performance of the Agreement, the Grant Recipient shall immediately disclose such matter to the Province in writing.

### 13. TERMINATION:

- (a) This Agreement may be terminated at any time by either party without cause or reason with 30 calendar days' written notice to the other party.
- (b) Notwithstanding any other provision in this Agreement, from the date that the Grant Recipient either issues a notice of termination, or receives a notice of termination from the Province, to the date that this Agreement terminates, the Grant Recipient shall only make expenditures that it committed to make prior to the date that the Grant Recipient issued or received such notice, and shall make no other expenditures unless it receives the prior written consent of the Province.

### 14. NOTICES:

- (a) All notices shall be deemed given or submitted to the other party if in writing and either sent by email, personally delivered to the office of the addressee or sent by registered mail, postage prepaid, to the office of the addressee provided below:

for the Province:

Executive Director, System Design and Monitoring Branch  
 Ministry of Mental Health and Addiction  
 Telus Tower, 13th Floor  
 10020 -- 100 St. NW  
 Edmonton AB T5J 0N3  
 Email: 20(1)(m); 25 (1) (b)

for the Grant Recipient:

Chief Executive Officer  
 ROSC Solutions Group Inc.  
 Calgary, Alberta T2P 2Z1  
 Attention: Dr. Carson McPherson  
 E-mail: 17(1)

- (b) The parties respectively designate for the time being, the individuals identified in clause 14(a) as having the authority to give notice, and notice given by these individuals is binding on the party giving the notice.
- (c) Either party may change its information in clause 14(a) by giving notice to the other in the manner described in clause 14(a).
- (d) Notices that are:

- (i) personally served shall be deemed received when actually delivered or transmitted, if delivery or transmission is between 8:15 am to 4:30 pm in Alberta from Monday through Friday excluding holidays observed by the Province (a "business day"), or if not delivered or transmitted on a business day then on the next following business day;
- (ii) sent by prepaid registered mail shall be deemed to be received on the fourth business day following mailing in any post office in Canada, except in the case of postal disruption, then any notice shall be personally served or sent by email if the recipient has provided an email address in accordance with this clause 13; and
- (iii) sent by email shall be deemed to have been received when sent if sent on a business day, or if not on a business day, on the following business day provided that the email addressee specifically confirms receipt of such email notice by return email to the sender. For clarity, confirmation of email receipt does not include automatic email system-generated receipts.

14. EXECUTION IN COUNTERPART:

This Agreement may be executed in counterparts, in which case (i) the counterparts together shall constitute one agreement, and (ii) communication of execution by e-mail in PDF shall constitute good delivery.

IN WITNESS WHEREOF, notwithstanding the dates of signature below, the parties have made this Agreement to be effective as of the day, month and year first above written.

**HIS MAJESTY IN RIGHT OF ALBERTA**

as represented by the Minister of Mental Health and Addiction

[Redacted Signature]

Evan Romanow, Deputy Minister (Acting)  
Mental Health and Addiction

**MAR 29 2023**

Date

**ROSC SOLUTIONS GROUP INC.**

[Redacted Signature]

Dr. Carson McPherson  
Chief Executive Officer

March 29, 2023

Date

## APPENDIX B FINANCIAL REPORTING TEMPLATE

<span style="font-weight: bold; font-size: 1.2em;">Health</span>		UNAUDITED FINANCIAL REPORTING FOR GRANTS MULTI-YEAR AGREEMENT						
Grant Recipient: _____ Description of Grant: _____ Term of Agreement: _____ to _____ Date: _____ Financial Reporting for the Period: _____ to _____		YEAR <input type="text"/> of <input type="text"/>						
Current Fiscal Period:		Full Term of Agreement:						
Year-To-Date		Agreement-To-Date						
	Budget	Actuals	Variance	Variance Explanation	Budget	Actuals	Variance	Variance Explanation
Revenue								
Core-Funding from Alberta Health	\$	\$	\$		\$	\$	\$	
Other (specify)								
<b>Total Revenue</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	
Expense (guide only, adapt to actual program where appropriate)								
Management Staff	\$	\$	\$		\$	\$	\$	
Treatment/Therapeutic Staff								
Administration Staff								
Facility/Community Staff								
Support Staff								
Medical Staff								
Food Service Staff								
Resident General Supplies								
Food								
Housekeeping/Cleaning/Circularkeeping Supplies								
Professionals' Development/Training								
Applicable Insurance (Professional Liability, General Liability)								
Vehicle General								
Other Expense								
Telephone/Internet Service								
Security/IT								
Administrative (Grant Administration, Evaluation/Reporting, Payroll)								
Third Party Assurance								
Operations Controlling								
Capital Commissioning								
Unexpended Funding								
<b>Total Expenses</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b>Surplus / (Deficit)</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	
Opening Balance: Prior Year's Cumulative Unspent Retention \$ _____ Add (Subtract) Current Surplus / (Deficit): _____ Less: Approved Request(s) for Retention of Unexpended Funding (FINAL YEAR ONLY) _____ Closing Balance, Current Year's Cumulative Unspent Retention \$ _____								
Finance Contact: _____ Name (print) _____ Phone # _____		Program Contact: _____ Name (print) _____ Name (print) _____ Phone # _____						
Grant Recipient Attestation Note: Grant Recipients that provide false or misleading financial reporting may be required to repay funding and/or may not be considered for future grants from the Province.								
I, _____ (name in full), of the City of _____, in the Province of Alberta, am the _____ (exact position) of _____ (name of grant recipient).								
I hereby certify that: (a) I am authorized to sign this financial report on behalf of the Grant Recipient; (b) The Grant Recipient has used the Funding in accordance with the Grant Agreement described above; and, (c) This financial report is correct, and was prepared according to Canadian generally accepted accounting principles.								
Name (print) _____		Position / Phase # _____		Date _____		Signature _____		

END OF APPENDIX B

## **APPENDIX C ELIGIBLE AND INELIGIBLE EXPENSES FOR GRANTS**

A Grant Recipient may only use the Funding as set out in the Agreement for expenses that are directly related to the Project activities. If a Grant Recipient is uncertain if a proposed expenditure is eligible or ineligible, they must contact the Province's grant manager prior to making the expenditure.

- Compensation related expenses - Expenses must be for individuals whose duties are directly and primarily related to activities undertaken as part of the Project as set out in the Agreement. Ineligible items include, but are not limited to:
  - Severance and separation packages
- Travel and Subsistence costs - Travel and subsistence costs include reasonable out-of-pocket expenses in accordance with standard Government of Alberta rates for fieldwork, research and other related activities directly related to and necessary to carry out the activities under the Project as set out in the Agreement. Travel and subsistence costs must comply with and must not exceed the maximums allowable under the directive applicable to Government of Alberta employees. Ineligible items include, but are not limited to:
  - Commuting costs between residence and place of employment
  - Passport and immigration fees
  - Reimbursement for airfare purchased with personal frequent flyer points
  - Reimbursement for business class flights
- Equipment and supplies - Expenses include reasonable costs for the purchase of equipment and supplies which are directly related to and will be used primarily for the Project as set out in the Agreement. Ineligible items include, but are not limited to:
  - Insurance costs for equipment
  - Costs of construction, renovation of laboratories, offices
- Computers - Reasonable expenses related to the purchase of computers that are directly related to and will be used for the Project as set out in the Agreement. Ineligible items include, but are not limited to:
  - Monthly telephone connection and rental costs, except for telephone costs as described in the Budget section of Appendix A
  - Voicemail
  - Cellular devices
- Services - Reasonable expenses for services that are directly related to the funded Project activities as set out in the Agreement. Expenses where a personal benefit could be derived are ineligible. Ineligible items include, but are not limited to:
  - Alcohol
  - Staff awards and recognition
  - Professional training or development costs, except for specialty training for faculty and staff as described in the Budget section of Appendix A
  - Insurance costs
  - Monthly parking fees (unless required for project field work)
  - Clothing costs
  - Patenting expenses

Common costs for more than one project should be allocated on an estimated usage basis by the various projects.

**END OF APPENDIX C**

**AMENDING AGREEMENT #1** made effective April 27, 2023 (the “Effective Date”).

**BETWEEN:**

**HIS MAJESTY IN RIGHT OF ALBERTA**  
as represented by the Minister of Mental Health and Addiction (the “Province”)

~ and ~

**ROSC SOLUTIONS GROUP INC.**  
an Alberta Corporation  
operating as Recovery Training Institute of Alberta  
(the “Grant Recipient”)

**WHEREAS** the Province and the Grant Recipient entered into an Agreement effective March 31, 2023, with respect to the provision of grant funding to the Grant Recipient for purposes related to the establishment of the Recovery Training Institute of Alberta (“RTIA”) and the development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care; and

**WHEREAS** the parties wish to amend the terms of the Agreement to, among other things, update the Project and budget, as contemplated by Clause 12(c) of the Agreement;

**NOW THEREFORE**, in consideration of the terms of the Agreement and the provisions of this amending agreement, the parties agree as follows:

1. In this amending agreement any capitalized terms used but not defined herein shall have the meaning given to them in the Agreement unless otherwise indicated.

2. The Agreement is amended:

(a) By inserting the following immediately after Clause 5(a)(i):

“(i.1) as soon as reasonably possible after full execution of this Amending Agreement #1, the amount of \$500,000;”

(b) By inserting the following immediately after Clause 5(a)(ii):

“(ii.1) as soon as reasonably possible after October 1, 2023, up to a maximum amount of \$500,000, the exact amount to be determined by the Province after the Province approving, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activity 24, as set out in Appendix A, are completed;”

(c) By deleting Clause 5(iv) in its entirety and replacing it as follows:

“(iv) as soon as reasonably possible after July 2, 2024, up to a maximum amount of \$2,324,274.15, the exact amount to be determined by the Province after:

- a. receipt and review of the Project progress report #3; and
- b. the Province approving, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 10, 11, 25 and 26, as set out in Appendix A, are completed;”

Grant 017246

ROSC Solutions Group Inc.

MHA Initials SF

Classification: Protected A

(d) By deleting Clause 5(vi) in its entirety and replacing it as follows:

“(vi) as soon as reasonably possible after July 2, 2025, up to a maximum amount of \$2,509,115.16, the exact amount to be determined by the Province after:

- a. receipt and review of the Project progress report #5; and,
- b. the Province approving, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 15, 17, 19 and 27 (25 fully trained recovery coaches by March 31, 2025), as set out in Appendix A, are completed;”

(e) In Clause 5(b) by deleting “\$10,431,950.92” and substituting “\$13,431,950.92”.

(f) By inserting the following immediately after Clause 8(a)(ii)a.:

“a.1 the progress on the development and implementation of the Recovery Coaches of Alberta Training Program;”

(g) In Clause 8(a)(ii)b. by deleting “Key Activity #23” and substituting “Key Activities #23, #28 and #29”.

(h) By deleting Clause 8(a)(ii)c. in its entirety and replacing it as follows:

“c. the number of learners who have completed each of the training courses, including the Recovery Coaches of Alberta Training Program, and the number of fully trained recovery coaches;”

(i) By inserting the following immediately after Clause 8(a)(ii)d.:

“d.1 outcomes, indicators, and workplans as identified in the Strategic Plan for the Recovery Coaches of Alberta Training Program, as described in Key Activity 24;”

(j) In Clause 8(a)(ii)e. by deleting “d.” and substituting “d.1”.

(k) In Clause 8(a)(ii)f. by deleting “d.” and substituting “d.1”.

(l) In Clause 8(b)(ii)a. by deleting “d.” and substituting “d.1”.

(m) By deleting Appendix A to the Agreement in its entirety and replacing it with the Appendix A attached to and forming part of this amending agreement.

3. These amendments are hereby incorporated into and form part of the Agreement.

4. In all other respects the Agreement remains unchanged and shall continue in full force and effect throughout the term of the Agreement.

5. This amending agreement is binding on the parties and their successors and permitted assigns.

**THIS SPACE IS LEFT BLANK INTENTIONALLY**

6. This amending agreement may be executed in counterparts, in which case (i) the counterparts together shall constitute one agreement, and (ii) communication of execution by fax transmission or e-mailed in PDF shall constitute good delivery.

**IN WITNESS WHEREOF**, notwithstanding the dates of signature below, the parties have made this agreement to be effective as of the day, month and year first above written.

**HIS MAJESTY IN RIGHT OF ALBERTA**  
as represented by the Minister of Mental Health and Addiction



Evan Romanow, Deputy Minister (Acting)  
Mental Health and Addiction

**APR 28 2023**

Date

**ROSC SOLUTIONS GROUP INC.**



Dr. Carson McPherson  
Chief Executive Officer

**April 28, 2023**

Date

This AMENDING AGREEMENT #3 made effective March 18, 2025 ("Amending Agreement #3")

**BETWEEN:**

**HIS MAJESTY IN RIGHT OF ALBERTA**  
as represented by the Minister of Mental Health and Addiction  
(the "Province")

- and -

**ROSC SOLUTIONS GROUP INC.**  
an Alberta Corporation  
operating as Recovery Training Institute of Alberta  
(the "Grant Recipient", "RSG", or "RTIA")

**WHEREAS** the Province and the Grant Recipient entered into a grant agreement (grant #017246) made effective March 31, 2023, as amended by amending agreements made effective April 27, 2023 and March 28, 2024, with respect to RTIA's development of courses for the purposes of the delivery of online and in-person training in relation to recovery-oriented care, (the "Agreement"); and

**WHEREAS** the Province and the Grant Recipient wish to further amend the terms of the Agreement;

**NOW THEREFORE**, in consideration of the terms of the Agreement and the provisions of this Amending Agreement #3 the Parties agree as follows:

I. The Agreement is amended as follows:

(a) By deleting Clause 5(a) in its entirety and replacing it as follows:

“(a) The Province will release Funding to the Grant Recipient, as follows:

- (i) as soon as reasonably possible after March 31, 2023, the amount of \$1,829,480.00;
- (ii) as soon as reasonably possible after April 27, 2023, the amount of \$500,000;
- (iii) as soon as reasonably possible after July 2, 2023, up to a maximum amount of \$1,467,846.15, the exact amount to be determined by the Province after:
  - a. receipt and review of Project progress report #1; and,
  - b. the Province being and remaining satisfied, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 1 through 3 as set out in Appendix A are completed;
- (iv) as soon as reasonably possible after October 1, 2023, up to a maximum amount of \$500,000, the exact amount to be determined by the Province after the Province being and remaining satisfied, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activity 24, as set out in Appendix A, are completed;

- (v) as soon as reasonably possible after December 1, 2023, up to a maximum amount of \$1,467,846.15, the exact amount to be determined by the Province after:
  - a. receipt and review of Project progress report #2; and,
  - b. the Province being and remaining satisfied, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 4 through 9 as set out in Appendix A are completed;
- (vi) as soon as reasonably possible after March 28, 2024, the Province will release additional funding up to a maximum amount of \$4,158,219.00;
- (vii) as soon as reasonably possible after July 2, 2024, up to a maximum amount of \$324,274.15, the exact amount to be determined by the Province after:
  - a. receipt and review of Project progress reports #3; and,
  - b. the Province being and remaining satisfied, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 10, 11, 25 and 26 as set out in Appendix A are completed;
- (viii) as soon as reasonably possible after December 1, 2024, up to a maximum amount of \$1,324,274.16, the exact amount to be determined by the Province after:
  - a. receipt and review of Project progress reports #4; and,
  - b. the Province being and remaining satisfied, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activities 13, 14, and 16 as set out in Appendix A are completed;
- (ix) as soon as reasonably possible after execution of this Amending Agreement #3 by the parties and, in any event, no later than March 28, 2025, up to a maximum amount of \$1,829,058.40, the exact amount to be determined by the Province after:
  - a. receipt and review by the Province of the Grant Recipients submission of updated project descriptions, Project Activities and Timelines Tables, and Budgets for each of Initiatives A, B, and C;
- (x) as soon as reasonably possible after July 2, 2025, up to a maximum amount of \$2,509,115.16, the exact amount to be determined by the Province after:
  - a. receipt and review by the Province of Project progress report #5; and,
  - b. upon the Province being and remaining satisfied, in the sole discretion of the Province, that the Milestones and Deliverables set to be completed on March 31, 2025 for Key Activity 27 as set out in Appendix A, are completed; and
- (xi) as soon as reasonably possible after December 1, 2025, up to a maximum amount of \$1,509,115.15, the exact amount to be determined by the Province after:
  - a. receipt and review by the Province of Project progress report #6; and,
  - b. upon the Province being and remaining satisfied, in the sole discretion of the Province, that the Milestones and Deliverables for Key Activity 16 as set out in Appendix A are completed.”

(b) in Clause 5(b) by deleting “\$17,590,169.92” and replacing it with “\$17,419,228.32.

(c) By deleting Clause 8 in its entirety and replacing it as follows:

“8. REPORTING:

- (a) The Grant Recipient shall provide the Province with Project progress reports that contain:
- (i) For each of Initiatives A, B, and C (as described in Appendix A, thereto), separate financial reports, substantially in the form set out in Appendix B, of all revenues and expenditures of the Funding prepared in accordance with Canadian generally accepted accounting principles and certified correct by a senior financial officer of the Grant Recipient; and
  - (ii) a report on the progress of the Project that includes sufficient information about Project activities completed, activities in progress, any issues encountered (including how those issues were or will be resolved), and reporting on the following items for the applicable reporting period:
    - a. the progress on implementation of the relevant Annual Project Plan;
      - a.1. the progress on the development and implementation of the Recovery Coaches of Alberta Training (“RCAT”) Program.
      - a.2. the progress on the development and implementation of the Virtual Recovery Coaching and Navigation Centres (“VRCN”) Program.
    - b. the progress on the continual developmental evaluation and improvement activities referenced in Key Activities #18, 28, 29, and 38;
    - c. the number of learners who have completed each of the training courses, including the RCAT Program, and the number of fully trained recovery coaches;
    - d. the learner experience/satisfaction rating;
      - d.1. outcomes, indicators, and workplans as identified in the Strategic Plan for the RCAT Program, as described in Key Activity #24
    - e. for Project progress report #3, in addition to a. through d.1. above, include the total number of individuals trained for the 2023-24 fiscal year, broken down by course and learner type (whether recovery community staff or other learner);
    - f. for Project progress report #5, in addition to a. through d.1. above, include the total number of individuals trained for the 2024-25 fiscal year, broken down by course and learner type (whether recovery community staff or other learner);
    - g. For Project progress reports #4, #5, and #6, in addition to a. through d.1. above and, in the case of Project progress report #5, f. above, include reporting on the status of the VRCN Program including details respecting any outcomes and indicators as contemplated in the Strategic Plan-VRCN (as defined in Appendix A) along with any outcomes and indicators arising from any of the associated workplans that are to be created as contemplated in Appendix A;

in accordance with the following schedule:

Report#	Report Period	Due Date
#1	December 20, 2022 - March 31, 2023	May 31, 2023
#2	April 1, 2023 - September 30, 2023	November 30, 2023
#3	October 1, 2023 - March 31, 2024	May 31, 2024
#4	April 1, 2024 - September 30, 2024	November 30, 2024
#5	October 1, 2024 - March 31, 2025	May 31, 2025
#6	April 1, 2025 - September 30, 2025	November 30, 2025

- (b) Within 60 calendar days after the end date of the Project Period (or within 60 days of receipt of a notice of termination, if the Agreement is terminated in accordance with Clause 13(a)), the Grant Recipient shall provide the Province with:
- (i) For each of Initiative A, B, and C (as described in Appendix A, thereto), separate financial reports, substantially in the form set out in Appendix B, of all revenues and expenditures of the Funding made under this Agreement prepared in accordance with Canadian generally accepted accounting principles that is certified correct by a senior financial officer of the Grant Recipient; and
  - (ii) a detailed final Project report that contains sufficient information to inform the Province of the Project outcomes including:
    - a. reporting on the information set out in Clauses 8(a)(i) and 8(a)(ii) (a. through d.1), and in the case of Initiative C, 8(a)(ii)g. for the reporting period from October 1, 2025 to the end of the Project Period;
    - b. the number of staff trained, including a breakdown by course, for the 2025-26 fiscal year.
    - c. a list of the activities completed by the Grant Recipient in relation to the Project;
    - d. the objectives that were met and the outcomes that were achieved by the Grant Recipient;
    - e. a description of the successful aspects of the Project, as well as any opportunities for improvements; and
    - f. any other information requested by the Province.
- (c) In addition to the Project reports provided under Clause 8(a), the Grant Recipient shall provide *ad hoc* reports with respect to the Project as may be reasonably requested by the Province, within the timeframes requested.
- (d) The Grant Recipient shall not include any Personal Information in the Project reports the Grant Recipient is required to provide under this Clause 8.
- (e) The Province shall have the right and ability to use, publish, or distribute Project reporting as the Province determines appropriate, subject to any applicable laws.
- (f) The Grant Recipient shall provide the Province with Third-Party Assurance in accordance with the following schedule:

Assurance Report #	Assurance Reporting Period	Due Date
#1	December 20, 2022-March 31, 2023	June 30, 2023
#2	April 1, 2023-March 31, 2024	June 30, 2024
#3	April 1, 2024-March 31, 2025	June 30, 2025
#4	April 1, 2025 - end of Project Period	June 30, 2026

- (d) by deleting Appendix A and Addendum #1 thereto (Updated Project Description and Budget) to the Agreement in its entirety and replacing it with Appendix A (Project Description and Budget) attached to and forming part of this Amending Agreement #3; and
  - (e) by deleting Appendix D (Training Courses, Modules and Programs) and replacing with the Appendix D (Training Courses, Modules and Programs) attached to and forming part of this Amending Agreement #3.
2. These amendments are incorporated into the Agreement and shall take full force and effect on the date first written above.
  3. In all other respects the Agreement remains unchanged and shall continue in full force and effect throughout the Term of the Agreement.
  4. The parties may execute this Amending Agreement #3 in counterparts, in which case (i) the counterparts together shall constitute one agreement, and (ii) communication of execution by sending a PDF scan of a signed copy of this entire Amending Agreement #3 by email, shall constitute good delivery.

IN WITNESS WHEREOF, notwithstanding the dates of signature indicated below, the Parties agree that this Amending Agreement #3 is binding and effective as of the date first written above.

**HIS MAJESTY IN RIGHT OF ALBERTA**  
as represented by the Minister of Mental Health and Addiction

[Redacted Signature]

Evan Romanow, Deputy Minister  
Mental Health and Addiction

*Mar 18/23*  
Date

**ROSC SOLUTIONS GROUP INC.**

[Redacted Signature]

Signature of Authorized Official

*CARSON M. P. HERSON, CEO*  
Print Name and Title

*March 17, 2023*  
Date

Grant 017246-Amending Agreement #3

ROSC Solutions Group Inc.

MHA's Initials AN

Classification: Protected A

## Grant Recipient: ROSC Solutions Group

Grant No.	Grant Name	Grant Descriptions	Grant Term	Total Grant Agreement Amount	Total payment paid in 2024-25	Total payment made to-date	Remaining grant payment	Note
017246	Recovery Training Institute of Alberta (RTIA) & Recovery Coach Academy	The project delivers province-wide training for recovery-oriented care and develops the Recovery Coach Academy of Canada training program. It includes online and in-person courses, vocational linkages, compliance training, and a separate virtual recovery coaching program alongside recovery coach deployment at three navigation centres. The project also involves ongoing evaluation for quality improvement. <a href="#">Early Start Ops - \$4.16 million</a> <a href="#">Initiative A - RTIA Ops - \$1.2 million</a> <a href="#">Initiative B - Coach Training - \$1.0 million</a> <a href="#">Initiative C - Virtual Coaching/ Nav Centres - \$1.28 million</a>	3/31/2023-7/31/2026	17,419,228	7,635,826	16,619,228	0	Grant reduced by \$800,000
018707	Recovery Community - Lakeview Recovery Community in Gunn	The project operates a 75-bed residential addiction treatment facility in Gunn, Alberta, offering long-term, recovery-oriented care. Services include therapeutic programming, medical support, and community integration activities to enhance recovery capital. The project also involves commissioning, staffing, and a formative review process to optimize operations and outcomes.	3/28/2024-8/31/2027	25,585,438	10,592,821	10,592,821	14,992,617	Grant reduced by \$1,829,058.60
017243	Recovery Training Institute (RTI) and Services – Frontline Expert Team	This project establishes a Frontline Expert Team to strengthen recovery-oriented service delivery across residential and non-residential addiction treatment sites. The team conducts site evaluations, develops action and sustainability plans, and implements improvements based on audits and performance reviews. A framework guides all activities and reporting requirements to ensure consistent standards.	2/21/2023-8/31/2025	5,101,580	0	3,272,521	0	
017247	Therapeutic Living Units - TLU's in Corrections	This project creates four Therapeutic Living Units in correctional facilities and five Transitional Services sites in remand centres to provide structured addiction recovery programs. It includes staff training, evidence-based treatment, and individualized plans to support reintegration and reduce recidivism. The project emphasizes collaboration with community partners and continuous evaluation to improve outcomes.	3/30/2023-6/30/2026	21,366,302	7,580,674	17,961,856	3,404,447	
				69,472,548	25,809,321	48,446,426	18,397,064	

**Sent:** March 12, 2025 9:26 PM

**To:** Yvonne Carignan <Yvonne.Carignan@gov.ab.ca>

**Cc:** Glen Bosecke <Glen.Bosecke@gov.ab.ca>; Jules M. Ward <jules.m.ward@enochnation.ca>; Lisa Dunham <Lisa.Dunham@gov.ab.ca>

**Subject:** Re: [External]Enoch Cree Nation MHA Grant No. 018682 - contractor confirmation

**CAUTION:** This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Yvonne,

The contract is with Melewka Homes Ltd DBA Melewka Structure and Design.

The Nation followed its own internal procurement processes, soliciting bids from potential vendors in the Edmonton-area. Key factors included identifying a contractor with the ability to meet tight timelines (Feb 2026) for building completion while ensuring no cost overruns on the project. The Melewka team had an existing design based on other Recovery Community projects it had been engaged on (saving approximately 4-6 months of design work), and was willing to sign a stipulated bid contract guaranteeing no cost overruns on the building project while ensuring project completion on time.

Thank you,

Tamara

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---

**From:** Yvonne Carignan <Yvonne.Carignan@gov.ab.ca>

**Sent:** Monday, March 10, 2025 9:40:55 AM

**To:** Tamara Thomas <Tamara.Thomas@enochnation.ca>

**Cc:** Glen Bosecke <Glen.Bosecke@gov.ab.ca>; Jules M. Ward <jules.m.ward@enochnation.ca>; Lisa Dunham <Lisa.Dunham@gov.ab.ca>

**Subject:** [External]Enoch Cree Nation MHA Grant No. 018682 - contractor confirmation

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Some people who received this message don't often get email from [yvonne.carignan@gov.ab.ca](mailto:yvonne.carignan@gov.ab.ca). [Learn why this is important](#)

**CAUTION: This email originated from outside of Enoch Nation. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Dear Ms. Thomas,

Further to my letter dated, January 22, 2025, Mental Health and Addiction understands that the Enoch Cree Nation entered into a design-build contract with Melewka Homes Ltd. DBA Melewka Structures and Design. While reviewing the Grant 018682 records, it has come to my attention that another company with a similar name exists, Melewka Construction Management Services Ltd. Please confirm for me which company the Enoch Cree Nation is doing business with for the purpose of constructing the recovery community: Melewka Homes Ltd. DBA Melewka Structures and Design or Melewka Construction Management Services Ltd. If you could also please confirm how Melewka was selected to perform the work, we will update our files accordingly.

Thank you for your support with the grant documentation and your continued work on the Maskekosihk Recovery Community.

**Yvonne Carignan, M.Eng., P.Eng.**  
ED, Capital Projects and Planning  
Mental Health and Addiction  
Government of Alberta

Cell 587-643-7062

[yvonne.carignan@gov.ab.ca](mailto:yvonne.carignan@gov.ab.ca)

Alberta-2018



Classification: Protected A



March 10, 2025

Yvonne Carignan  
Executive Director  
Capital Projects and Planning  
Mental Health and Addictions  
Government of Alberta  
Telus House, 13<sup>th</sup> Floor  
10020 100 Street NW  
Edmonton, Alberta T5J 0N3

Dear Yvonne,

Re: Grant No. 018684 Contractor Confirmation

The Otipemisiwak Métis Government of the Métis Nation within Alberta (MNA) is pleased to confirm the selection of Melewka Homes Ltd. as a valued partner for Grant No. 018684; Healing Waters Métis Recovery Community. This decision was made based on a number of key factors that reflect our commitment to quality, cultural safety, and community connection.

Melewka Homes Ltd. has been part of the MNA family for many years, demonstrating a track record of excellence in project execution and an understanding of the unique needs of Métis Albertans. The decision to select Melewka was based on:

- **Proven Performance:** Melewka Homes Ltd. has delivered high-quality projects that meet the standards and expectations of the MNA, ensuring durability, functionality, and excellence in construction.
- **Strong Community Connection:** With ties to the Métis Nation, Melewka has shown a deep understanding and respect for Métis culture, values, and traditions.
- **Commitment to Cultural Safety:** Through years of collaboration, Melewka has demonstrated an ability to create welcoming, culturally safe environments, aligning with the MNA's vision for Métis-led spaces.
- **Trust and Reliability:** Melewka has continuously shown integrity, professionalism, and a commitment to serving the Métis community with care and respect.

The MNA remains committed to working with partners who understand and respect our people, culture, and priorities. We are confident that Melewka Homes Ltd. will continue to deliver exceptional work that upholds our shared values and supports the growth of our Nation.

Sincerely,

  
Aaron Barner, Senior Executive Officer  
Otipemisiwak Métis Government



# TSUUT'INA NATION

OFFICE OF THE CHIEF

9911 Chiila Blvd., Tsuut'ina, AB T2W 6H6

Telephone: (403) 281-4455 Fax: (403) 251-6061

March 25, 2025

Government of Alberta  
Mental Health and Addiction

Attention: Yvonne Carignan  
ED, Capital Projects and Planning

VIA EMAIL [yvonne.carigan@gov.ab.ca](mailto:yvonne.carigan@gov.ab.ca)

Dear Madam:

**Re: Tsuut'ina Nation MHA Grant No. 018685**

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In reply to your email sent on March 10, 2025, we confirm that our contract is with Melewka Homes Ltd. dba Melewka Structures and Design ("Melewka"). Melewka was selected by the Tsuut'ina Nation (the "Nation") based on a review of construction companies that were familiar with the construction of recovery facilities in Alberta. At the time the Nation entered into the contract, Melewka had been retained to work on two other recovery facilities. In addition, Melewka was prepared to make key commitments to the Nation, including providing employment, training and subcontracting opportunities. Melewka was also prepared to agree that all work would be completed within the grant amount and that the Nation would not be responsible for any cost over-runs.

Yours Truly,

TSUUT'INA NATION

  
Chief Roy Whitney