

Select Special

Auditor General Search Committee

Report of the Committee

Twenty-Ninth Legislature
Third Session
December 2017



COMMITTEES
OF THE LEGISLATIVE ASSEMBLY

Auditor General Search Committee
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LEGISLATIVE ASSEMBLY of ALBERTA

**SELECT SPECIAL AUDITOR GENERAL
SEARCH COMMITTEE**

CHAIR:

DAVID SHEPHERD, MLA
Edmonton-Centre

DEPUTY CHAIR:

BRIAN MALKINSON, MLA
Calgary-Currie

MEMBERS:

SCOTT CYR, MLA
Bonnyville-Cold Lake

PRAB GILL, MLA
Calgary-Greenway

TREVOR HORNE, MLA
Spruce Grove-St. Albert

JAMIE KLEINSTEUBER, MLA
Calgary-Northern Hills

JESSICA LITTLEWOOD, MLA
Fort Saskatchewan-Vegreville

GLENN van DIJKEN, MLA
Barrhead-Morinville-Westlock

DENISE WOOLLARD, MLA
Edmonton-Mill Creek

December 2017

**To the Honourable Robert Wanner
Speaker of the Legislative Assembly
of the Province of Alberta**

The Select Special Auditor General Search Committee has the honour to submit its report containing the recommendation of a candidate to the position of Auditor General for consideration by the Legislative Assembly.

Sincerely,

[Original signed by Chair]

David Shepherd, MLA
Chair, Select Special Auditor General
Search Committee

c. Robert H. Reynolds, QC
Clerk of the Legislative Assembly

**SELECT SPECIAL
AUDITOR GENERAL
SEARCH COMMITTEE**

COMMITTEE MEMBERSHIP

Chair:

Mr. David Shepherd, MLA
Edmonton-Centre (NDP)

Deputy Chair:

Mr. Brian Malkinson, MLA
Calgary-Currie (NDP)

Members:

Mr. Scott Cyr, MLA
Bonnyville-Cold Lake (UCP)

Mr. Prab Gill, MLA
Calgary-Greenway (UCP)

Mr. Trevor Horne, MLA
Spruce Grove-St. Albert (NDP)

Mr. Jamie Kleinsteuber, MLA
Calgary-Northern Hills (NDP)

Mrs. Jessica Littlewood, MLA
Fort Saskatchewan-Vegreville (NDP)

Mr. Glenn van Dijken, MLA
Barrhead-Morinville-Westlock (UCP)

Ms Denise Woollard, MLA
Edmonton-Mill Creek (NDP)

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COMMITTEE MANDATE

Government Motion 23

June 1, 2017

Be it resolved that:

1. A Select Special Auditor General Search Committee of the Legislative Assembly be appointed, consisting of the following Members, namely: Shepherd (Chair), Malkinson (Deputy Chair), Cyr, Gill, Horne, Kleinsteuber, Littlewood, van Dijken, Woollard

for the purpose of inviting applications for the position of Auditor General, and to recommend to the Assembly the applicant it considers most suitable to this position.

2. Reasonable disbursements by the Committee for advertising, staff assistance, equipment and supplies, rent, travel, and other expenditures necessary for the effective conduct of its responsibilities shall be paid, subject to the approval of the Chair.

3. In carrying out its responsibilities, the Committee may, with the concurrence of the head of the department, utilize the services of members of the public service employed in that department, and of the staff employed by the Assembly.

4. The Committee may, without leave of the Assembly, sit during a period when the Assembly is adjourned or prorogued.

5. When its work has been completed, the Committee shall report to the Assembly if it is sitting; during a period when the Assembly is adjourned or prorogued, the Committee may release its report by depositing a copy with the Clerk and forwarding a copy to each Member of the Assembly.

RECOMMENDATION

At the December 20, 2017, meeting of the Select Special Auditor General Search Committee the following motion was passed by the Committee:

MOVED by Mr. Horne that the Select Special Auditor General Search Committee approve the draft report dated December 2017 and recommend to the Legislative Assembly the appointment of Mr. W. Doug Wylie as Auditor General for a term of eight years effective April 29, 2018, and authorize the Speaker to enter into a contract with Mr. Wylie effective at the time of the appointment.

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SELECTION PROCESS

The Committee held a total of six meetings, starting with an organizational meeting on July 18, 2017, and completed its mandate at the December 20, 2017, meeting. The Committee, with the assistance of Legal Services, Communications, Human Resource Services, and Committee Services support staff from the Legislative Assembly Office as well as senior staff from Executive Search with the Alberta Public Service Commission, developed guidelines for advertising, a position profile, a search timetable, and general procedures.

An advertisement for the position of Auditor General was placed nationally in the *Globe and Mail* as well as the *National Post*. The advertisement also ran in Alberta's daily newspapers: the *Edmonton Journal*, *Edmonton Sun*, *Calgary Herald*, *Calgary Sun*, *Fort McMurray Today*, *Grande Prairie's Daily-Herald Tribune*, the *Red Deer Advocate*, *Lethbridge Herald*, and the *Medicine Hat News*. The advertisement and position profile were posted on the Committee website, and online advertisements appeared on eluta.ca and LinkedIn. The competition was also advertised through the Institute of Internal Auditors, the Institute of Public Administration of Canada, Certified Professional Account Source, and the provincial and territorial institutes of chartered accountants. A news release and social media were also used to increase awareness of the search process.

The Committee was pleased to receive applications for the position of Auditor General from candidates within Alberta, other provinces and territories, and from outside of Canada. At the request of the Committee Executive Search completed a screening report on all applicants, and the Committee reviewed all of the resumés along with the screening report to determine a candidate short list for preliminary interviews. At the direction of the Committee Executive Search conducted preliminary interviews with identified candidates and reported back to the Committee. The Committee conducted interviews with selected candidates.

ACKNOWLEDGEMENTS

The Committee appreciates the expertise and professionalism of Ms Trish Mills, Director of Executive Search, and Ms Gail Batog, Executive Search Consultant with the Alberta Public Service Commission, as well as the assistance of the support staff from the Legislative Assembly Office.

BIOGRAPHY

Biography of W. Doug Wylie, FCPA, FCMA, ICD.D

Doug has a long and distinguished career as a legislative auditor. For 28 years Doug has worked at the Office of the Auditor General of Alberta, the last 14 years as Assistant Auditor General. He has a wealth of experience in both financial statement and performance (value-for-money) auditing as well as governance and accountability processes within the public and not-for-profit sectors. Throughout his career Doug has demonstrated principled leadership focused on fulfilling the Auditor General's mandate in a fair and objective manner. Doug represented the Alberta OAG at the national level as a member and past Chair of the Strategic Management Committee of the Canadian Council of Legislative Auditors.

Doug has been a professional accountant since 1991. He was awarded the FCPA designation (Fellow of Chartered Professional Accountants) in 2016. Fellowship is granted to those members who have provided exceptional service to the profession or whose achievements in their careers, the community, or in the profession have earned them distinction and brought honour to the profession. Doug also has a keen interest in governance, and in 2013 he completed formal training in this area and received the ICD.D designation from the Institute of Corporate Directors.

Doug is currently a board member of the Chartered Professional Accountants Education Foundation, where he serves as Board Chair, Chair of the Strategy Development Committee, and as a member of the Nominating Committee. He is also a member of the Chartered Professional Accountants of Alberta, the Institute of Corporate Directors, and the Canadian Audit and Accountability Foundation.

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Report of the Select Special Auditor General Search Committee