



# Legislative Assembly of Alberta On-Site Group Booking Request Form

## Complete Section A - Contact Information

**Group name**

**Address**

**City/Town**

**Province**

**Postal Code**

**Contact name**

**Phone #**

**Email**

## Complete Section B - Group Type Details

**Group Type**

**# of Youth**

**# of Adults**

**Total**

*Please be as accurate as possible with the numbers as they are a large factor in availability of programming.*

**Transportation**

**Language**

**Special Requirements**

## Complete Section C - Visit Date Preferences

**Months you are able to visit**

**Preferred dates**

**Specific dates or days of the week NOT available**  
*(consider PD days, assemblies, track meets, early dismissal, and PATs)*

**Earliest your group can arrive to the Legislature**

**Latest your group can stay at the Legislature**

**Are your arrival and departure times firm?**

*(Flexibility may open more visit options)*

**Can your group be split to visit on separate dates if necessary?** YES

NO

**Is there any additional information that may assist us?**

## Complete Section D - Prioritize Visit

**Number the options in order of preference.**  
**If you do not want a visit type or option, do not number it.**

*Refer to the visit itineraries to assist in your choices.*

**Full Day**

**Morning**

**Afternoon**

**Session**

**Mock Legislature**

**Agora Interpretive Centre**

**Borealis Gallery**

**Pehonan Theatre**

**Now that we know your preferences for your visit options and dates, what is your priority if we cannot accommodate all of your requests?**

**Requested visit date**

**Requested visit type**

**Requested program options**