

# LEGISLATIVE ASSEMBLY OFFICE

*The Legislative Assembly Office supports the Speaker and Members of the Legislative Assembly – providing nonpartisan procedural, administrative and educational services.*

*We offer challenging work, a rich history, a beautiful location and support for career-long learning.*

## Legislature Library Page

*Become another “Page” in history...*

Put your education into practice! The Legislative Assembly is searching for an individual to complement our team of Library Pages. As a Page at the Legislature Library you will assist with library operations by shelving and retrieving materials, assisting in collection preservation as well as supporting projects to ensure high quality service to Members of the Legislative Assembly, the public service and the public in this unique and specialized parliamentary library. Your drive to learn, your attention to detail and your organizational abilities will be essential in ensuring accessibility of materials and efficiency of services.

You must possess a high school diploma and be enrolled in related postsecondary education. Preference will be given to candidates enrolled in a library related program. A combination of strong communication and computer skills in addition to the ability to exercise sound judgment, tact and diplomacy are required.

Rate of pay is \$17.00 per hour plus an additional 11.2% pay in lieu of holiday and statutory entitlements. You will normally work 10 to 15 hours per week during the academic year, with up to 36.25 hours per week available during the summer months.

We thank all applicants for their interest; however, only candidates under further consideration will be contacted. Final candidates will undergo pre-employment checks.

**Please submit your resumé by September 20, 2019 to:**

Legislative Assembly Office – Human Resource Services  
4106, 9820 - 107 Street NW, Edmonton, Alberta T5K 1E7  
Phone: 780.427.1364 Fax: 780.427.6436  
E-mail: [hr@assembly.ab.ca](mailto:hr@assembly.ab.ca)  
For additional information visit [assembly.ab.ca](http://assembly.ab.ca)

