2010

FORWARD STEPS | LEGISLATIVE ASSEMBLY OFFICE | ANNUAL REPORT 2010
AND THE 2010 ANNUAL REPORT OF THE COMMONWEALTH PARLIAMENTARY ASSOCIATION, ALBERTA BRANCH AND INTERPARLIAMENTARY RELATIONS
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Our Mission

To provide nonpartisan parliamentary support to the Speaker and Members of the Legislative Assembly as they carry out their roles as elected representatives.

Our Vision

Respect ~ Tradition
Exemplify ~ Service
Promote ~ Innovation

Our Values

Impartiality | Integrity | Improvement

Employees of the Legislative Assembly Office (LAO) are proud to provide services to the Legislative Assembly on behalf of the citizens of Alberta. We are guided in our work and conduct by a core set of principles that motivate us as individuals and reflect the qualities of the office as a whole.
If each member of our team advances in unison, then success is assured.

Hon. Ken Kowalski, Speaker of the Legislative Assembly

Forward Steps

It has been a year of looking ahead and moving forward. Planning, preparation and setting broad organizational direction comprised LAO activities in 2010. While progress was made on numerous fronts, our primary focus consisted of taking the necessary steps to ensure the LAO has the tools and resources to fulfill its mandate in the years to come. So what will the next few years look like? Well, change is on the horizon. Our operations will be greatly affected by the move of many Members and staff to the Federal Building in the near future. While this move will provide many opportunities to expand our services to Members and the public, it will also provide challenges. Mitigation of these challenges will only be gained through strategic action and all components moving in concert.

We look forward to bringing our plans to fruition and tackling challenges that the future holds.
“Every year we build on the success of the last. The LAO has built up a great team, and this strength will help propel us through the challenges of tomorrow.”

W.J. David McNeil,
Clerk of the Legislative Assembly

Our History

Established in 1983, the origins of Alberta’s Legislative Assembly Office can be traced back to 14th century England, when Parliament elected the first Speaker and appointed the first Clerk. The Legislative Assembly Office works hard to uphold and abide by parliamentary tradition while at the same time ensuring our operations are run in a nonpartisan manner and respond to the needs of the Members we serve.

It may come as a surprise to some, but the Legislative Assembly Office is not a government department. The government is the executive branch, responsible for applying and enforcing laws, and the Legislative Assembly is responsible for establishing those laws. We are a separate and unique entity from government with the passion and commitment to provide all Members of the Legislative Assembly, regardless of party affiliation, with the support they need to represent and serve their constituents.
Office of the Clerk

Responsible for processing the daily business of the House and providing management and communications support to all branches of the LAO.

The Clerk acts as a liaison at the deputy minister level with government departments and assists in co-ordinating Member participation in interparliamentary activities.

Legal Services – Parliamentary Counsel

Provides legal advice to the Speaker, Members of the Legislative Assembly, LAO staff, caucuses and committees on a wide range of matters as well as advising on parliamentary procedure and drafts private Members’ public Bills and private Bills. Parliamentary Counsel serve as table officers in the House and advise the Speaker on points of order and questions of privilege.

Human Resource Services (HRS)

Consults with the Speaker, Members, caucus, constituency and LAO staff and managers to provide customized human resource management services that support the efficient and effective operation of the Legislative Assembly. HRS manages the integrated in-house payroll system, ensuring fair and equitable classification and compensation levels. Additionally, HRS advises staff, managers and Members on employment and policy issues, consults on unit, branch and organizational structure and plans, manages the recruitment process for nonpartisan positions within the LAO and advises on the recruitment process for partisan positions within caucuses and constituencies. As the leader of the health and safety program for the LAO, HRS advises on workplace injury, illness leave and disability management issues. A key role for HRS is to ensure an efficient transition of staff and Members at general elections, by-elections and cabinet shuffles. In support of LAO goals HRS also co-ordinates learning and development initiatives.

House Services

Along with providing advice on parliamentary procedure, producing the Votes and Proceedings, Order Paper and the Journals and maintaining House records, House Services makes all arrangements for the Assembly’s standing, special standing and select special committee meetings and assists with expenses, budgets, historical records and transcripts relating to committees. In addition, the recording and publishing of print and electronic versions of Alberta Hansard, the official report of the proceedings of the Legislative Assembly and its committees, fall under the responsibility of House Services. This includes the administration of a subscription service to Alberta Hansard, Votes and Proceedings, the Order Paper and Bills and the printing and distribution of sessional publications. The Hansard staff in the House Services Branch also provide proofreading and editing services to other branches.

Financial Management and Administrative Services (FMAS)

Provides full accounting services such as budget preparation and monitoring, payment processing and financial reporting as well as administrative services, including equipment and supply procurement, telecommunications management, constituency office leasing and credit card administration. FMAS also handles the responsibilities under the Freedom of Information and Protection of Privacy Act and Records Management Guidelines for the LAO.

Library Services

Offers confidential, nonpartisan, timely and accurate information, news, reference and research services to Members and their staff and all branches of the LAO. As well, Library Services provides training in the use of services that are delivered electronically to the Members’ desktops. In addition, Library Services preserves and chronicles information about Alberta’s history and parliamentary heritage.

Information Technology Services (ITS)

Provides all technology services to the Speaker, Members, caucuses, constituency offices and LAO branches.

ITS places a major emphasis on supporting the technology interdependencies between clients and ensures the operation of all services, including network infrastructure, application development, hardware and software. Importance is placed on meeting the diverse needs of all stakeholders with new and emerging technologies.

Visitor, Ceremonial and Security Services (VCSS)

Plans and executes ceremonial and special events as well as the co-ordination of school and public outreach programs, Legislature tours and delivery of educational and orientation materials. VCSS is also responsible for operating the Legislative Assembly Gift Shop and co-ordinating permanent and travelling exhibits. Maintaining security systems in the Chamber and precincts, co-ordinating security systems for constituency offices and managing the Legislative Assembly Page program are also responsibilities of VCSS.
2010 Progress
Setting Organizational Direction

It has been said that you never step into the same river twice. While an ancient proverb, the saying remains relevant today on many levels, including of all things, records management at the LAO. “As the LAO changes and grows, so too must the way its records are managed,” said Jacqueline Breault, Manager of Corporate Services, FMAS. The records management program has definitely evolved since its inception in 2007, and huge strides in implementation were made in 2010. In fact, this past year our records management program developed from the abstract to the concrete, focusing on the implementation of policies to ensure the adequate, appropriate and safe storage of records.

Overseeing the organization-wide implementation, the records management team notes that as the LAO’s records management practices have become more standardized, everyone from management to front-line staff has a role to play in ensuring the successful implementation and ongoing management of the program. So what does this mean? Well, it means collaboration and the determination of best practices. The implementation team must work with the LAO as a whole and provide LAO staff with the tools to focus on their own records. This enables staff to make educated decisions regarding the records management process in their respective branches.

Throughout the implementation process the LAO has faced a myriad of challenges, some unique to our legislative environment. For instance, for a small organization we offer a broad range of services from managing a full-service depository library to recording the proceedings of the House and legislative committees to providing tours and educational programming to the public. So as you can imagine, up to this point the records in each branch were dealt with in very different ways. Further to this, the LAO is the custodian of historically significant documents. Uncommon to most organizations there are records that must always be accessible and can never be disposed of. Given this, how do you standardize something with so much variation? The answer is: very carefully and with a huge degree of flexibility.

Scott Ellis, Director of FMAS and Senior Financial Officer notes, “The further we move through implementation, the more we learn that we will succeed only through creative solutions and flexibility.” In other words, sometimes the rules have to change in order for the program to remain relevant and applicable.

“// We’re not just managing records at the LAO; we’re documenting the progression of our province. Each Hansard produced marks a chapter in our legislative history. //</p>

Liz Sim, Managing Editor, Hansard

3,468,131 words were transcribed in 2010. //
Moving Forward with Technology

Assembly Online

Over the last decade global communication has been centred on the wired-in world and the public’s ever-growing demand to be connected. It isn’t enough to simply ensure the information that the public wants is accessible online. The information must be easy to access and scan for people on the go. With these factors in mind the LAO introduced Assembly Online in 2010. With its new look Assembly Online provides improved service to Members and the public through an enhanced portal that connects the user to audio and video web streams of Assembly and committee proceedings. Assembly Online provides the user with multiple ways to view and access both current and archived web streams through a fully searchable database. Val Rutherford, Manager of Planning and Development, ITS, said, “The upgrade to Assembly Online was the perfect opportunity to give the system a friendly face and streamline the way users access a number of resources.”

Behind the scenes Assembly Online has simplified the process for the administration, support and troubleshooting of the web streaming system.

Security Incident Report

A single constituency office provides thousands of Albertans with easy access to their representative. Take this number and multiply it by 83 Members and spread it out across the province, and that may give you a glimpse into some of the challenges in security management for the LAO. Along with open access to MLAs comes a degree of risk for not only the MLA but the front-line staff as well. This risk is effectively managed through various security protocols and support from the LAO. The Security Incident Report is a customized secure online database that facilitates a consistent monitoring and reporting method for constituency offices.

Brian Hodgson, Sergeant-at-Arms, said, “The system, built for our unique environment, not only allows for the capturing of statistics to determine allocation of resources but also facilitates co-operation with our security and safety network to ensure constituency office safety.”

The objective of the program is the recording of statistical information and storage of incident accounts. The system is accessible through OurHouse (the LAO’s intranet site) for easy incident reporting by constituency offices.

For years the LAO has been striking a balance between delivery of information and content through digital and traditional methods. This is the first year that as a result of client requests our focus was shifted, emphasizing electronic delivery of resources and services.

Valerie Footz, Legislature Librarian
Broadcasting

Educating and engaging the public has always been a cornerstone of the LAO’s mandate. One aspect of creating an open and transparent environment for Alberta’s citizens has included broadcasting House proceedings since 1972. Currently Oral Question Period is broadcast live across the province and web streamed from the Legislative Assembly website.

Over the past 30-odd years technology has significantly advanced, and our in-house system has undergone upgrades and improvements throughout this time with one of the most significant equipment upgrades taking place this year. The upgrades to broadcast equipment in 2010 included robotics, cameras, recording, graphics and control systems. The Chamber is now equipped with five cameras that provide increased options for camera angles and shots as well as enhanced picture quality. Looking ahead, the move to new facilities, anticipated in 2013, will increase our capacity to expand on our services to the public. One of the new initiatives planned for the Federal Building includes committee rooms equipped with video capability. “The long-term vision of broadcasting at the LAO holds unlimited potential as the LAO continues to build on its foundation of educating and informing Albertans,” said Rhonda Sorensen, Manager of Corporate Communications and Broadcast Services.
Succession planning has been on the minds of CEOs and on the agendas of many board meetings of organizations in North America over the past decade. The LAO is no different. Critical positions are being vacated through planned retirement, and we are well positioned due to the implementation of replacement, development and knowledge transfer strategies.

In planning for tomorrow’s workforce, we ask questions such as: what is important to the workforce of the future? Which positions will still exist and which will evolve into something new? These are issues that the LAO has been considering in preparation for the anticipated changes to our environment, including demographic shifts, worker shortages and global economic uncertainty.

How do we ensure that the organization runs smoothly amid such broad changes? We create customized solutions for our specialized environment. While there are common challenges faced by branches of the LAO, each separate work unit has unique considerations in their deliverables and subcultures. Workforce planning is a dynamic process that continually responds to the external market and internal considerations. Working collaboratively to build workforce plans across branches is a key strategy in positioning the LAO for long-term success through environmental changes. Activities through the LAO have taken different forms, depending on the life cycle of the team and branch focus, including succession planning, talent management, career pathing and organization redesign. Aligning these plans with the overall purpose and challenges of the LAO allows us to continue the delivery of high-quality service to our clients.

// As expectations evolve, we must expand service delivery and find new ways to plan for and anticipate organization change. //

Cheryl Scarlett,
Director of Human Resources, Information Technology & Broadcast Services

21% of the LAO’s workforce was Generation Y (1981-1999) in 2010 as compared to 13% in 2006.
Increasing Momentum

Perhaps one of the most anticipated changes on the horizon is the upcoming move to the Federal Building. Since the project was announced in 2008, planning and preparations in support of the site renovation have been steadily progressing, and in 2010 the focus was on integrating a number of public spaces, including a visitor centre housing a gift shop, theatre, exhibition space and interpretive centre. The measure of any democratic system of government is public participation, and the new visitor facility will better invite the public to become engaged in the legislative process.

“The new building provides us with the opportunity to re-evaluate the needs of the LAO and our various audiences,” explained Diane Brayman, Manager of Visitor Services. “We want to create spaces that invite visitors and promote Alberta’s legislative history and culture.”

What will the new public spaces look like? Well, for starters the inclusion of an 80-seat indoor theatre will better facilitate educational programming and provide an indoor venue for entertainment associated with the various special events celebrated annually on the Legislature Grounds. A new gift shop is being built to double the capacity of our current space, and merchandising will continue to focus on promoting Alberta history, culture, industry and art. A gallery designed to specifically house travelling exhibits will allow for the effective promotion of provincial art and artisans.

The grounds themselves will also receive a major facelift. A spacious plaza featuring gardens and fountains will create a welcoming centre in the downtown core and a wonderful introduction to the Legislature Building.

Planning and preparation for the visitor centre included cross-branch consultations and workshops. The input and perspectives of MLAs and all branches of the LAO as well as tourism and education industry partners have provided direction and inspiration for the new spaces. Alberta is a dynamic and diverse province with an exciting history, rich culture and incredible local talent. The goal of the new site is to set the stage for the province to shine.

// Moving forward, one of our primary goals is to increase opportunities for public engagement in Alberta’s legislative system. As part of the Federal Building renovation the new committee rooms will be designed to help achieve this objective. //

Shannon Dean,
Senior Parliamentary Counsel and Director of House Services
Auditor General Farewell

February 10

Speaker Ken Kowalski hosted a farewell event on February 10 in the Carillon Room of the Legislature Building for retiring Auditor General Fred Dunn. Remarks were offered by Len Mitzel, MLA and Chair of the Standing Committee on Legislative Offices, and Hugh MacDonald, MLA and Chair of the Standing Committee on Public Accounts. Numerous Members of the Legislative Assembly, family and friends attended the event.

On July 6, 2010, Merwan Saher was sworn in as Alberta’s 10th Auditor General.

// Not only has Mr. Dunn served the Members of the Legislative Assembly with dignity, but over the course of his service he has also contributed to positive changes that have impacted Albertans. //

Len Mitzel, MLA, Chair of Legislative Offices Committee
One of the primary duties of the Chief Electoral Officer is to provide leadership and direction to Elections Alberta staff and oversee electoral events to ensure they are conducted fairly and that all activities abide by the rules set out in the legislation.

Hon. Speaker Ken Kowalski

Chief Electoral Officer Swearing In

February 17

O. Brian Fjeldheim was sworn in as Chief Electoral Officer at a ceremony hosted by Speaker Ken Kowalski held in the Carillon Room on February 17, 2010. Welcoming remarks were offered by the Hon. Doug Horner, MLA, Deputy Premier, Minister of Advanced Education and Technology; Dr. David Swann, MLA, Leader of the Official Opposition; and Len Mitze, MLA, Deputy Chair of Committees and Chair of the Standing Committee on Legislative Offices.
I am honoured and excited by this opportunity to serve our great province. I will strive every day to earn your confidence and to serve as Her Majesty the Queen’s representative in Alberta with honour, loyalty, integrity and trust.

His Honour, Col. (Ret’d) the Hon. Donald Ethell, Lieutenant Governor
In my installation speech some two months ago I spoke about a dream. I spoke about a smart and caring nation, a call for service, the Canada that we wish to be. There were three pillars in that caring and smart nation. One had to do with family and children, the second had to do with learning and innovation, and the third had to do with philanthropy and volunteerism. I can tell you what we’ve seen in a short 24 hours in this remarkable province of Alberta. You do all three of those things very well and set the standard for the rest of Canada.

His Excellency, The Rt. Hon. David Johnston, Governor General of Canada
## Comparative Statistics

### House and Committee Proceedings

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
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<td>Sitting Days</td>
<td>60</td>
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<td>57</td>
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<tr>
<td>Bills Introduced</td>
<td>43</td>
<td>74</td>
<td>67</td>
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<tr>
<td>Petitions Presented</td>
<td>13</td>
<td>56</td>
<td>177</td>
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<tr>
<td>Tablings</td>
<td>525</td>
<td>719</td>
<td>648</td>
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<tr>
<td>Session and Committee Hours</td>
<td>425</td>
<td>437</td>
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### House and Committee Proceedings Documentation

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<td><em>Hansard</em> Pages</td>
<td>1,798</td>
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<td><em>Journals</em> Pages</td>
<td>430</td>
<td>529</td>
<td>561</td>
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<tr>
<td>Votes and Proceedings</td>
<td>294</td>
<td>362</td>
<td>404</td>
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<tr>
<td>Order Paper</td>
<td>365</td>
<td>476</td>
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Comparative Statistics

Legislative Assembly Website Activity

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2008</th>
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</thead>
<tbody>
<tr>
<td>Visits</td>
<td>977,420</td>
<td>723,850</td>
</tr>
<tr>
<td>Average Visits Per Day</td>
<td>2,685</td>
<td>1,923</td>
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<tr>
<td>Unique Visitors</td>
<td>270,838</td>
<td>336,674</td>
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<tr>
<td>Average User Session Length</td>
<td>9 minutes, 45 seconds</td>
<td>19 minutes, 20 seconds</td>
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### Computer and Network Equipment

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<tr>
<th></th>
<th>2010</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workstations</td>
<td>373</td>
<td>363</td>
<td>360</td>
</tr>
<tr>
<td>Printers</td>
<td>250</td>
<td>241</td>
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<tr>
<td>Servers</td>
<td>59</td>
<td>47</td>
<td>45</td>
</tr>
<tr>
<td>Laptops</td>
<td>258</td>
<td>183</td>
<td>186</td>
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<tr>
<td>Mobile Devices</td>
<td>259</td>
<td>250</td>
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### Library Reference Transactions

<table>
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<tr>
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<tbody>
<tr>
<td>In Person</td>
<td>848</td>
<td>1,166</td>
<td>1,103</td>
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<tr>
<td>By Phone</td>
<td>947</td>
<td>1,196</td>
<td>1,328</td>
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<tr>
<td>E-mail</td>
<td>888</td>
<td>682</td>
<td>574</td>
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### Supplies Processing

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<tr>
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<th>2010</th>
<th>2009</th>
<th>2008</th>
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</thead>
<tbody>
<tr>
<td>Purchase Orders Processed</td>
<td>4,200</td>
<td>4,100</td>
<td>6,400</td>
</tr>
<tr>
<td>Other/special Requests Processed</td>
<td>3,646</td>
<td>3,532</td>
<td>3,325</td>
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<tr>
<td>Supplies Orders Processed Online</td>
<td>753</td>
<td>720</td>
<td>678</td>
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<tr>
<td>Supplies Orders Processed Manually</td>
<td>68</td>
<td>71</td>
<td>73</td>
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### Office Administration

<table>
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<tr>
<th></th>
<th>2010</th>
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<th>2008</th>
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</thead>
<tbody>
<tr>
<td>Leases Processed</td>
<td>14</td>
<td>22</td>
<td>47</td>
</tr>
<tr>
<td>Telecommunications Services</td>
<td>22</td>
<td>15</td>
<td>18</td>
</tr>
<tr>
<td>Telecommunications Requests</td>
<td>407</td>
<td>473</td>
<td>425</td>
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</table>
Financial Services

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invoices Coded and Data Entered</td>
<td>17,426</td>
<td>17,487</td>
<td>16,518</td>
</tr>
<tr>
<td>Payments Issued</td>
<td>12,002</td>
<td>11,607</td>
<td>11,055</td>
</tr>
</tbody>
</table>

Note: Financial statistics are based on the fiscal year April 1, 2009 – March 31, 2010.

Payroll Activity

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contracts and Amendments Processed</td>
<td>398</td>
<td>477</td>
<td>655</td>
</tr>
<tr>
<td>Payroll Transactions</td>
<td>12,757</td>
<td>11,763</td>
<td>11,368</td>
</tr>
</tbody>
</table>
Gift Shop Sales

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Sales</td>
<td>93,092</td>
<td>95,280</td>
<td>104,400</td>
</tr>
<tr>
<td>MLA Sales</td>
<td>271,757</td>
<td>289,735</td>
<td>354,953</td>
</tr>
</tbody>
</table>

Note: Gift Shop sales are based on the calendar year.

Visitor Statistics

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visitors Attended Special Events</td>
<td>71,296</td>
<td>60,562</td>
<td>66,373</td>
</tr>
<tr>
<td>Program Participants</td>
<td>18,603</td>
<td>15,796</td>
<td>14,545</td>
</tr>
<tr>
<td>Visitors Observed Session</td>
<td>7,349</td>
<td>9705</td>
<td>7624</td>
</tr>
<tr>
<td>Visitors Participated in Tours</td>
<td>42,200</td>
<td>41,109</td>
<td>41,818</td>
</tr>
</tbody>
</table>
As at March 31, 2010

23  Auditor’s Report
24  Statement of Financial Position
24  Statement of Changes in Net Assets
25  Statement of Operations
26  Statement of Cash Flows
27  Notes to the Financial Statements
30  Schedule 1 – Expenses Detailed by Object
30  Schedule 2 – Salary and Benefits Disclosure
To the Speaker of the Legislative Assembly

I have audited the statements of financial position of the Legislative Assembly Office as at March 31, 2010 and 2009 the statements of changes in net assets, operations and cash flows for the years then ended. These financial statements are the responsibility of the Office’s management. My responsibility is to express an opinion on these financial statements based on my audits.

I conducted my audits in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Office as at March 31, 2010 and 2009 and the results of its operations and its cash flows for the years then ended in accordance with Canadian generally accepted accounting principles.

Edmonton, Alberta
July 14, 2010
## Statement of Financial Position

**As at March 31, 2010**

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>$29,692</td>
<td>$27,843</td>
</tr>
<tr>
<td>Accounts receivable and advances</td>
<td>415</td>
<td>523</td>
</tr>
<tr>
<td>Inventory held for resale</td>
<td>159</td>
<td>208</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td><strong>30,266</strong></td>
<td><strong>28,574</strong></td>
</tr>
<tr>
<td><strong>Tangible capital assets (Note 4)</strong></td>
<td>2,118</td>
<td>1,977</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td><strong>$32,384</strong></td>
<td><strong>$30,551</strong></td>
</tr>
</tbody>
</table>

| **Liabilities And Net Assets** |           |           |
| **Current Liabilities**       |           |           |
| Accounts payable and accrued liabilities | $2,281 | $2,648 |
| Vacation pay liability        | 1,396    | 1,262    |
| **Total Current Liabilities** | **3,677** | **3,910** |
| Members’ transition allowance liability (Note 6) | 22,378 | 18,317 |
| **Net assets**                | 6,329    | 8,324    |
| **Total Liabilities And Net Assets** | **$32,384** | **$30,551** |

The accompanying notes and schedules are part of these financial statements.

## Statement of Changes In Net Assets

**As at March 31, 2010**

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Net assets at beginning of year</strong></td>
<td>$8,324</td>
<td>$8,476</td>
</tr>
<tr>
<td><strong>Net operating results</strong></td>
<td>(53,178)</td>
<td>(50,558)</td>
</tr>
<tr>
<td><strong>Net transfer from general revenues</strong></td>
<td>51,183</td>
<td>50,406</td>
</tr>
<tr>
<td><strong>Net assets at end of year</strong></td>
<td><strong>$6,329</strong></td>
<td><strong>$8,324</strong></td>
</tr>
</tbody>
</table>

The accompanying notes and schedules are part of these financial statements.
## Statement of Operations

Year ended March 31, 2010

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th>2009</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BUDGET</td>
<td>ACTUAL</td>
<td>ACTUAL</td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gift shop sales, services and fees</td>
<td>$564</td>
<td>$411</td>
<td>$462</td>
</tr>
<tr>
<td>Other</td>
<td>-</td>
<td>165</td>
<td>267</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>564</td>
<td>576</td>
<td>729</td>
</tr>
</tbody>
</table>

| **Expenses**         |       |       |       |
| Voted:               |       |       |       |
| Financial management and administrative services | 1,254  | 1,195  | 1,046  |
| Government members’ services | 3,939  | 2,986  | 3,022  |
| House services       | 8,997  | 7,243  | 7,204  |
| Human resource services | 1,461  | 1,245  | 1,196  |
| Independent Member’s services | -     | 115    | -     |
| Information technology services | 3,900  | 3,663  | 3,228  |
| Legislative committees | 2,699  | 2,157  | 2,002  |
| Legislature Library  | 2,764  | 2,409  | 2,530  |
| MLA Administration   | 30,788 | 29,639 | 28,537 |
| NDP Opposition services | 561    | 575    | 542    |
| Office of the Speaker | 550    | 537    | 518    |
| Official Opposition services | 1,537  | 1,545  | 1,467  |
| Electoral Boundaries Commission | -     | 738    | -     |
| Wildrose Alliance Opposition services | -     | 117    | -     |
| **Total**            | 58,450 | 54,164 | 51,292 |

| **Valuation Adjustments** |       |       |       |
| Capitalization of assets expensed as supplies | -     | (1,183) | (1,234) |
| Amortization of tangible capital assets | -     | 1,042  | 1,009  |
| Provision for (reduction in) Members’ transition allowance liability | -     | (452)  | (30)   |
| Provision for increase in vacation pay liability | -     | 134    | 216    |
| Net consumption of inventory | -     | 49     | 34     |
| **Total** | -     | (410)  | (5)    |
| **Net operating results** | **($57,886)** | **($53,178)** | **($50,558)** |

The accompanying notes and schedules are part of these financial statements.
## Statement of Cash Flows

**Year ended March 31, 2010**

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating transactions</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net operating results</td>
<td>($53,178)</td>
<td>($50,558)</td>
</tr>
<tr>
<td>Add noncash charges:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amortization of tangible capital assets</td>
<td>1,042</td>
<td>1,009</td>
</tr>
<tr>
<td>Increase in vacation pay liability</td>
<td>134</td>
<td>216</td>
</tr>
<tr>
<td>Decrease (increase) in accounts receivable and advances</td>
<td>108</td>
<td>(281)</td>
</tr>
<tr>
<td>Decrease in inventory</td>
<td>49</td>
<td>34</td>
</tr>
<tr>
<td>Decrease in accounts payable and accrued liabilities</td>
<td>(367)</td>
<td>(75)</td>
</tr>
<tr>
<td>Increase (decrease) in transition allowance liability</td>
<td>4,061</td>
<td>(963)</td>
</tr>
<tr>
<td><strong>Cash applied to operating transactions</strong></td>
<td>(48,151)</td>
<td>(50,618)</td>
</tr>
<tr>
<td><strong>Investing transactions:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Acquisition of tangible capital assets</td>
<td>(1,183)</td>
<td>(1,234)</td>
</tr>
<tr>
<td><strong>Financing Transactions:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net transfer from general revenues</td>
<td>51,183</td>
<td>50,406</td>
</tr>
<tr>
<td>Increase (decrease) in cash</td>
<td>1,849</td>
<td>(1,446)</td>
</tr>
<tr>
<td>Cash, beginning of year</td>
<td>27,843</td>
<td>29,289</td>
</tr>
<tr>
<td><strong>Cash, end of year</strong></td>
<td><strong>$29,692</strong></td>
<td><strong>$27,843</strong></td>
</tr>
</tbody>
</table>

The accompanying notes and schedules are part of these financial statements.
Note 1 Authority

The Legislative Assembly Office (the “Office”) is operated under the authority of the Legislative Assembly Act. Annual operating budgets are approved by the Special Standing Committee on Members’ Services.

Note 2 Purpose

Within the traditions of parliamentary democracy as constitutionally established in Alberta, the Legislative Assembly Office will:

1. Support the Speaker of the Legislative Assembly in carrying out the duties of office.
2. Support Members by providing services, advice, information and infrastructure required to carry out their roles as elected representatives.
3. Record the proceedings and maintain and preserve the records of the Legislative Assembly.
4. Inform and educate the public on behalf of Members and the institution of Parliament.
5. Provide a positive, productive, healthy and secure environment for Members and staff of the Assembly.
6. Support the Assembly in protecting its institutions and privileges.
7. Support the exchange of ideas/information among Parliaments.
8. Build partnerships with external clients in support of the institution of Parliament.

Note 3 Summary of Significant Accounting Policies and Reporting Practices

These financial statements are prepared in accordance with Canadian generally accepted accounting principles for the public sector as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants.

a) Reporting Entity

The reporting entity is the Legislative Assembly Office, for which the Clerk of the Legislative Assembly is responsible.

The Office operates within the General Revenue Fund (the “Fund”). The Fund is administrated by the Minister of Finance and Enterprise. All receipts of the Office are deposited into the Fund and all disbursements made by the Office are paid from the Fund. The net transfer from the Fund is the difference between all cash receipts and all cash disbursements made.

b) Basis of Financial Reporting

Revenues

All revenues are reported on the accrual basis of accounting.

Expenses

Expenses represent the costs of resources consumed during the year in the Office’s operations.

Valuation Adjustments

Valuation adjustments include changes in the valuation allowances used to reflect assets at their net recoverable or other appropriate value. Valuation adjustments also represent the change in management’s estimate of future payments arising from obligations relating to vacation pay and transition allowance.

Assets

Financial assets of the Office are limited to financial claims such as cash, advances to and accounts receivable from other organizations, employees and other individuals.

Inventory held for resale is reported at the lower of cost and net realizable value.

Tangible capital assets of the Office are recorded at cost and amortized on a straight-line basis, over the estimated useful lives of the assets, invoiced at $2,500 or greater, as follows:

- Computer hardware and software: 2 years
- Office equipment: 5 years
- Furniture: 10 years

The Office follows government budgetary practices that allow funds from an operating budget to be used to purchase tangible capital assets. These purchases are included in expenses on the statement of operations but are then removed from expenses through a valuation adjustment and are capitalized and amortized over their useful lives.

The fair value of cash and accounts receivable and advances are estimated to approximate their carrying values.
Note 3  Summary of Significant Accounting Policies and Reporting Practices (continued)

Liabilities
Liabilities include all financial claims payable by the Office at fiscal year end.

The Members’ transition allowance is estimated based on Members’ years of service and their most recent remuneration amounts. The annual charge is the amount that is estimated to have been earned by Members during the year.

The fair values of accounts payable and accrued liabilities and Members’ transition allowance are estimated to approximate their carrying values.

Net Assets
Net assets represent the difference between the value of assets held by the Office and its liabilities.

c) Change in Accounting Policy

In previous years the Office accounted for accommodation costs provided by Alberta Infrastructure (at no cost) as both revenue and an expense. Effective April 1, 2009, accommodation costs will no longer be recorded in the statements of operations. Rather the amount will be disclosed in an accompanying note (see note 5). The 2009 comparatives have been restated to reflect the exclusion of accommodation costs as both a revenue and expense. There has been no change to the net operating results or net assets.

Note 4  Tangible Capital Assets (in thousands)

<table>
<thead>
<tr>
<th></th>
<th>Furniture</th>
<th>Computer hardware and software</th>
<th>Office equipment</th>
<th>2010 Total</th>
<th>2009 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Useful Life</td>
<td>10 years</td>
<td>2 years</td>
<td>5 years</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Historical Cost</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning of Year</td>
<td>$3,105</td>
<td>$2,974</td>
<td>$355</td>
<td>$6,434</td>
<td>$5,925</td>
</tr>
<tr>
<td>Additions</td>
<td>43</td>
<td>276</td>
<td>864</td>
<td>1,183</td>
<td>1,234</td>
</tr>
<tr>
<td>Disposals</td>
<td>-</td>
<td>(647)</td>
<td>-</td>
<td>(647)</td>
<td>(725)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$3,148</td>
<td>$2,603</td>
</tr>
<tr>
<td>Accumulated Amortization</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning of Year</td>
<td>$1,601</td>
<td>$2,571</td>
<td>$285</td>
<td>$4,457</td>
<td>$4,173</td>
</tr>
<tr>
<td>Amortization Expense</td>
<td>292</td>
<td>541</td>
<td>209</td>
<td>1,042</td>
<td>1,009</td>
</tr>
<tr>
<td>Effect of Disposals</td>
<td>-</td>
<td>(647)</td>
<td>-</td>
<td>(647)</td>
<td>(725)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,893</td>
<td>$2,465</td>
</tr>
<tr>
<td>Net Book Value at March 31, 2010</td>
<td>$1,255</td>
<td>$138</td>
<td>$725</td>
<td>$2,118</td>
<td></td>
</tr>
<tr>
<td>Net Book Value at March 31, 2009</td>
<td>$1,504</td>
<td>$403</td>
<td>$70</td>
<td></td>
<td>$1,977</td>
</tr>
</tbody>
</table>

Note 5  Expenses Incurred by Alberta Infrastructure (in thousands)

The Office had the following transaction with Alberta Infrastructure for which no consideration was exchanged. The amount for this transaction is estimated based on the actual costs incurred by Alberta Infrastructure to provide the service. The estimated cost for the service is $733 (2009 - $667).

Note 6  Members’ Transition Allowance Liability (in thousands)

The Office implemented a Members’ transition allowance on October 1, 1998. The provisions of the allowance were established in accordance with the Members’ Allowances Order (RMSC 1992, c. M-1, as amended, Section 9).

A transition allowance is paid to every Member at the time of dissolution of the Legislature unless they are re-elected in the next election. Members who resign their seats are also eligible for the allowance.
Under section 9 the amount paid for service commencing on or after March 20, 1989, is determined by multiplying three months salary, based on the average monthly salary for the three calendar years in which the person received their highest salary, by the number of years the person served as a Member on or after March 20, 1989. “Salary” is defined in section 9(1). For service periods prior to March 20, 1989, the allowance is calculated by multiplying the highest rate of a Member’s monthly indemnity and expense allowances for one month for every year of service prior to March 20, 1989, with no restrictions. There is no credit for years of service for which the Member has previously received a payment under section 9 or the predecessor section. Eligible recipients may elect to be paid the allowance over a period of up to four years.

In the event of death of an active Member a transition allowance equivalent to the amount owed at passing is paid to the Member’s estate.

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liability at beginning of year</td>
<td>$18,317</td>
<td>$19,280</td>
</tr>
<tr>
<td>Total transition allowance payments</td>
<td>(712)</td>
<td>(5,132)</td>
</tr>
<tr>
<td>Total transition allowance expense</td>
<td>4,773</td>
<td>4,169</td>
</tr>
<tr>
<td>Liability at end of year</td>
<td>$22,378</td>
<td>$18,317</td>
</tr>
<tr>
<td>Voted expense</td>
<td>$5,225</td>
<td>$4,200</td>
</tr>
<tr>
<td>Valuation adjustment</td>
<td>(452)</td>
<td>(30)</td>
</tr>
<tr>
<td>Total transition allowance expense</td>
<td><strong>$4,773</strong></td>
<td><strong>$4,170</strong></td>
</tr>
</tbody>
</table>

**Note 7 Defined Benefit Plans (in thousands)**

The Office participates in the following multi-employer pension plans: Management Employees Pension Plan and Public Service Pension Plan. The Office also participates in the multi-employer Supplementary Retirement Plan for Public Service Managers. The expense for these pension plans is equivalent to the annual contributions of $1,545 for the year ending March 31, 2010 (2009 - $1,276).

At December 31, 2009, the Management Employees Pension Plan reported a deficiency of $483,199 (2008 – deficiency of $568,574) and the Public Service Pension Plan reported a deficiency of $1,729,196 (2008 – deficiency of $1,187,538). At December 31, 2009, the Supplementary Retirement Plan for Public Service Managers had a deficiency of $39,516 (2008 - deficiency of $7,111).

The Department also participates in two multi-employer Long Term Disability Income Continuance Plans. At March 31, 2010, the Bargaining Unit Plan reported an actuarial deficiency of $8,335 (2009 – deficiency of $33,540) and the Management, Opted Out and Excluded Plan an actuarial surplus of $7,431 (2009 – deficiency of $1,051). The expense for these two plans is limited to the employer's annual contributions for the year.

**Note 8 Budget (in thousands)**

<table>
<thead>
<tr>
<th>Expenses:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2009-2010 budget (a)</td>
<td>$58,450</td>
</tr>
<tr>
<td>2009-2010 actual expenses (excluding valuation adjustments)</td>
<td>(54,164)</td>
</tr>
<tr>
<td>2009-2010 unexpended (excluding valuation adjustments)</td>
<td><strong>$4,286</strong></td>
</tr>
</tbody>
</table>

(a) 2009-10 Offices of the Legislative Assembly estimates presented April 7, 2009.

**Note 9 Contractual Obligations (in thousands)**

The aggregate amounts payable in 2010 for unexpired contracts is as follows:

- Leased Properties $1,570
- Office Equipment Rental $ 332
- Consulting $ 510
Note 10 Approval of Financial Statements

These financial statements were approved by the Clerk of the Legislative Assembly.

Schedule 1

Expenses - Directly Incurred Detailed by Object

Year ended March 31, 2010

<table>
<thead>
<tr>
<th>Expenses:</th>
<th>2010</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget (note 8)</td>
<td>Actual</td>
<td>Actual</td>
</tr>
<tr>
<td>Salaries, wages and employer contributions</td>
<td>$24,656,840</td>
<td>$21,962,946</td>
</tr>
<tr>
<td>Supplies and services</td>
<td>17,002,117</td>
<td>14,354,883</td>
</tr>
<tr>
<td>Grants</td>
<td>7,000</td>
<td>450</td>
</tr>
<tr>
<td>Payments to MLAs and Executive Council</td>
<td>16,784,043</td>
<td>17,846,256</td>
</tr>
<tr>
<td>Total voted expenses</td>
<td>$58,450,000</td>
<td>$54,164,535</td>
</tr>
</tbody>
</table>

Schedule 2

Salary and Benefits Disclosure

For the year ended March 31, 2010

<table>
<thead>
<tr>
<th>Senior official</th>
<th>2010</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clerk of the Legislative Assembly (4)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Salary (1)</td>
<td>$264,576</td>
<td>$260,059</td>
</tr>
<tr>
<td>Other Cash Benefits (2)</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>Other Non-cash Benefits (3)</td>
<td>$62,047</td>
<td>$59,478</td>
</tr>
<tr>
<td>Total</td>
<td>$327,123</td>
<td>$329,037</td>
</tr>
<tr>
<td>Senior Management Team</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Senior Parliamentary Counsel</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Salary (1)</td>
<td>167,724</td>
<td>167,724</td>
</tr>
<tr>
<td>Other Cash Benefits (2)</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td>Other Non-cash Benefits (3)</td>
<td>43,323</td>
<td>43,298</td>
</tr>
<tr>
<td>Total</td>
<td>211,547</td>
<td>211,522</td>
</tr>
<tr>
<td>Director, Information Technology and Human Resource Services</td>
<td>165,768</td>
<td>165,768</td>
</tr>
<tr>
<td>Senior Parliamentary Counsel</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Salary (1)</td>
<td>167,724</td>
<td>167,724</td>
</tr>
<tr>
<td>Other Cash Benefits (2)</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td>Other Non-cash Benefits (3)</td>
<td>43,298</td>
<td>43,298</td>
</tr>
<tr>
<td>Total</td>
<td>211,522</td>
<td>211,522</td>
</tr>
<tr>
<td>Clerk Assistant and Director of House Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Salary (1)</td>
<td>137,256</td>
<td>137,256</td>
</tr>
<tr>
<td>Other Cash Benefits (2)</td>
<td>257</td>
<td>257</td>
</tr>
<tr>
<td>Other Non-cash Benefits (3)</td>
<td>32,852</td>
<td>32,852</td>
</tr>
<tr>
<td>Total</td>
<td>170,365</td>
<td>170,365</td>
</tr>
<tr>
<td>Legislature Librarian</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Salary (1)</td>
<td>128,739</td>
<td>128,739</td>
</tr>
<tr>
<td>Other Cash Benefits (2)</td>
<td>470</td>
<td>470</td>
</tr>
<tr>
<td>Other Non-cash Benefits (3)</td>
<td>29,884</td>
<td>29,884</td>
</tr>
<tr>
<td>Total</td>
<td>159,093</td>
<td>159,093</td>
</tr>
<tr>
<td>Director of Visitor, Ceremonial, &amp; Security Services and Sergeant-At-Arms</td>
<td>129,864</td>
<td>129,864</td>
</tr>
<tr>
<td>Base Salary (1)</td>
<td>129,864</td>
<td>129,864</td>
</tr>
<tr>
<td>Other Cash Benefits (2)</td>
<td>420</td>
<td>420</td>
</tr>
<tr>
<td>Other Non-cash Benefits (3)</td>
<td>31,542</td>
<td>31,542</td>
</tr>
<tr>
<td>Total</td>
<td>161,826</td>
<td>161,826</td>
</tr>
<tr>
<td>Director of Financial Management and Administrative Services and Senior Financial Officer</td>
<td>132,024</td>
<td>132,024</td>
</tr>
<tr>
<td>Base Salary (1)</td>
<td>132,024</td>
<td>132,024</td>
</tr>
<tr>
<td>Other Cash Benefits (2)</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td>Other Non-cash Benefits (3)</td>
<td>32,126</td>
<td>32,126</td>
</tr>
<tr>
<td>Total</td>
<td>164,650</td>
<td>164,650</td>
</tr>
</tbody>
</table>

Prepared in accordance with Treasury Board Directive 12/98 as amended.
(1) Base salary includes pensionable base pay.

(2) Other cash benefits include reimbursement for Learning and Wellness Accounts.

(3) Other noncash benefits include the Legislative Assembly Office’s share of all employee benefits and contributions or payments made on behalf of employees including pensions supplementary retirement plans, health care, dental coverage, group life insurance, short- and long-term disability plans, WCB premiums, professional memberships and tuition fees.

(4) Automobile is provided; no dollar amount included in other noncash benefits.
Canadian Regional Conference Highlights Importance of Decorum

At the Canadian Regional Conference held in Regina, Saskatchewan, from July 12 to 16, a wide variety of topics were discussed, including Legislative Public Outreach Programs, The Right to Die and Re-examining the Canadian Constitution just to name a few. Of particular interest to me was the discussion on Challenges of Order and Decorum in the Ontario House. During my tenure as Speaker, I have witnessed many incidents that called to question Member decorum. Whether it is unparliamentary language, heckling or failure to comply with House rules, it is the responsibility of all Members to ensure an environment of mutual respect pervades the House. While many of our traditions may seem antiquated, it is the foundation that our democratic parliamentary system is based on.

Although I enjoy a good debate as much as anyone else, it is important to remember that we are speaking on behalf of our constituents when speaking in the House. We are role models, and our constituents expect a certain level of dignity from their elected representatives. It is our challenge to walk the fine line between decorum and debate.

I thank all Members for their ongoing commitment to interparliamentary development and involvement with conferences, which creates an environment of goodwill and mutual understanding throughout the Commonwealth.

Hon. Ken Kowalski, President of the Alberta Branch of the CPA and Speaker of the Legislative Assembly
The interdependency of Legislatures has increased as a result of the current global environment. This in turn has exemplified the importance of interparliamentary relations.

Robert Reynolds, QC,
Law Clerk and Director of Interparliamentary Relations
Secretary’s Report

Interparliamentary Relations:
A Virtual Classroom

I have always believed in investing in education and self-development. What we do at the legislative level, however, isn’t always the stuff of classroom discussions. Most of our learning experiences are garnered through interparliamentary relations. In the classroom of our peers every question is welcome, and every answer is different, depending on who is playing the role of the teacher at the time. The variety of perspectives, the broad range of experience and the diverse personal backgrounds cannot be equalled in any other forum. We have the privilege of networking and finding common ground with people from halfway across the world because although our cultural and economic situations may differ, we all face very similar challenges when it comes to public policy and drafting workable legislation.

W.J. David McNeil,
Secretary of the Alberta Branch of the CPA and Clerk of the Legislative Assembly
Commonwealth Parliamentary Association
## Conferences

### CANADIAN REGIONAL PRESIDING OFFICERS’ CONFERENCE

**Whitehorse, Yukon**  
January 21 to 24

**DELEGATES**  
Len Mitzel, MLA, Deputy Chair of Committees  
David McNeil, Clerk

**AGENDA**  
- First Nations Land Claims in the Yukon  
- Thirty Years with the CPA  
- The National Assembly of Quebec’s Sustainable Development Plan of Action  
- What’s New in House of Commons Procedure and Practice  
- Parliamentary Privilege and the Media in the Case of Sun Media Corporation versus the National Assembly of Quebec  
- Welcome Back Kotter: New Initiatives in the Senate

### PACIFIC NORTHWEST ECONOMIC REGION (PNWER)

**Calgary, Alberta**  
July 12 to 16

**DELEGATES**  
Ken Allred, MLA, St. Albert  
Manmeet Bhullar, MLA, Calgary-Monrose  
Cal Dallas, MLA, Red Deer-South  
Alana DeLong, MLA, Calgary-Bow  
Arno Doerkson, MLA, Strathmore-Brooks  
Hon. Iris Evans, Minister of International and Intergovernmental Relations  
Kyle Fawcett, MLA, Calgary-North Hill  
Doug Griffiths, MLA, Battle River-Wainwright  
George Groeneveld, MLA, Highwood  
Hon. Mel Knight, Minister of Sustainable Resource Development  
Hon. Ron Liepert, Minister of Energy  
Hon. Lindsay Blackett, Minister of Culture and Community Spirit  
Richard Marz, MLA, Olds-Didsbury-Three Hills  
Diana McQueen, MLA, Drayton Valley-Calmar  
Ray Prins, MLA, Lacombe-Ponoka  
Hon. Rob Renner, Minister of Environment  
Dave Rodney, MLA, Calgary-Lougheed  
Hon. Len Webber, Minister of Aboriginal Relations

**AGENDA**  
- Infrastructure: Pipelines, Railways, Transmission, Air  
- 3rd Annual Cross-border Livestock Health Conference  
- Environmental Focus on Sustainability  
- Stimulus Results and Economic Resilience  
- Oil Sands Policy Tour for Legislators  
- Impact of Pandemics on Tourism  
- Enhanced Oil Recovery and Gas/Coal to Liquids Technology  
- Rural and First Nations Workforce Development

### CANADIAN REGIONAL CONFERENCE CPA

**Regina, Saskatchewan**  
July 12 to 16

**DELEGATES**  
Hon. Ken Kowalski, Speaker  
Pearl Calahasen, MLA, Lesser Slave Lake  
Doug Elniski, MLA, Edmonton-Calder  
Genia Leskiw, MLA, Bonnyville-Cold Lake  
Peter Sandhu, MLA, Edmonton-Manning  
Susan Purdie, Special Assistant to the Speaker

**AGENDA**  
- Women, Islam and International Law: Within the Context of Elimination of All Forms of Discrimination against Women  
- Legislative Public Outreach Programs  
- The Right to Die  
- Challenges of Order and Decorum in the Ontario House  
- British Columbia’s Unique Initiative Process: The HST Case Study  
- Re-examining the Canadian Constitution

**REPORT**  
The Canadian Branch of the Commonwealth Women Parliamentarians (CWP) Steering Committee met July 12. This meeting was followed by the CWP Business Session on Cracking the Glass Ceiling; Breaking Down Barriers for Women in Politics; a group discussion on Representation of Women in our Legislatures: New Developments to Increase Diversity and Career Path and Role of the First Woman Deputy Speaker of the Quebec National Assembly.

The official opening of the Canadian Regional Conference began July 13, and the Canadian Regional Council meeting was held July 15. All Members who attended the conference appreciated the opportunity to meet and discuss items of interest with other Members from across Canada.
CANADIAN REGIONAL COUNCIL MEETING

Regina, Saskatchewan
July 15

DELEGATE
Hon. Ken Kowalski, Speaker

AGENDA
• Approval of the Minutes of the Meeting of July 20, 2009, and January 23, 2010
• CWP Canadian Region Steering Committee Report
  • Verbal Report – Meetings of July 12, 2010, Myrna Driedger, MLA, Charleswood, Manitoba, Vice-chair, CWP
  • Report – 2009 CWP Outreach Program
  • 2009-2010 Budget Report
  • 2010-2011 Workplan and Budget
  • Chair of CWP International: Election, Kenya 2010
• Financial Matters
  • Confirmation of 2010-2011 Auditors and 2009-2010 Audited Financial Statements
  • 2010-2011 Proposed Budget
  • 2010-2011 Signing Officers
  • 2011-2012 Regional Budget Sharing Formula
  • CPA Income Statement – 11-year Review
• Regional Representative and Stand-by Branch 2010; List of Rotation
• Regional Executive Committee 2010-2011
• Canadian Parliamentary Review
• Regional Conference Sites
• Parliamentary Seminar Sites
• Conference of Presiding Officer Sites
• International
  • Delegation Secretaries – 56th Commonwealth Parliamentary Conference
  • Verbal Report of Working Group, Hon. Kathleen Casey, Speaker, P.E.I.
  • Verbal Report on Governance, Ms Fatima Houda-Pepin, First Vice-President of National Assembly,
  • Delegated Chair of the Quebec Branch, CPA
  • Verbal Report on the Executive Committee
  • Mid-Year EXCO Meeting in Swaziland
  • 56th Annual CPA Conference, Kenya
  • September 10-19, 2010 – Objectives
  • CPA Mid-year EXCO Meeting 2011 Yukon, 2012 location and date to be confirmed
  • Other
  • Other Business
  • Round-table discussion on Future Topics for the 49th Canadian Regional Conference

NATIONAL CONFERENCE OF STATE LEGISLATURES (NCSL)

Louisville, Kentucky
July 25 to 29

DELEGATES
Hon. Ken Kowalski, Speaker
Naresh Bhardwaj, MLA, Edmonton-Ellerslie
Arno Doerksen, MLA, Strathmore-Brooks
Wayne Drysdale, MLA, Grande Prairie-Wapiti
George Groeneveld, MLA, Highwood
Art Johnston, MLA, Calgary-Hays
Bev Alenius, Executive Assistant to the Speaker

AGENDA
• Strategies for Promoting Economic Growth
• Small Businesses: Generating Jobs through Trade
• Human Trafficking in the Spotlight
• Women’s Legislative Network Reception
• NCSL General Session: An Education Success Story
• Jobs, Jobs and More Jobs
• The Best Quote Ever (Legislator Training Track)
• The Transparent Legislature
• Women’s Legislative Network Luncheon and Business Meeting
• How Good Is Your Legislature?
• Top 10 Management Characteristics of Highly Rated States
• Town Hall Meetings that Work
• Global Perspectives on Job Creation and Economic Development
• Greening the Legislature
• Creating Jobs in a Recession – Subsidized Employment
• Investing in Our Nation’s Infrastructure
• America’s Take

DELEGATES’ REPORT

As Alberta delegates who had the opportunity to participate in the National Conference of State Legislatures with both international delegates as well as our American neighbours, we feel privileged to have engaged in ideas about policy and legislative management as it affects us all from border to border.

Observations include
• The U.S. will continue to rely on coal-fired power generation for years to come, and they anticipate continued growth in Gulf oil production to supply domestic need with increased regulations.
• China leads in clean coal technology, building new coal-fired generators.
• Unconventional gas reserves will impact the energy future of America.
• The U.S. has health care challenges similar to Canada’s.
• Agriculture is characterized by innovation, investment and partnerships.
• Food safety and obesity agenda will impact agriculture.
from all across Canada and well beyond our borders.

The conference enables delegates to reflect on strategies which aim to support the constant improvement of our public services. Presentations and exchanges provided a framework to better understand activities from differing perspectives and discover new avenues to follow in the accomplishment of our respective responsibilities. It was fascinating to learn of the challenges that Public Accounts Committees face in different parts of the country, and it was extremely beneficial to share and gain insights regarding alternative methods of dealing with problems and celebrating success.

by Len Mitzel

The opening of the CCPAC meeting took place in the Quebec National Assembly by the Speaker of the National Assembly. He gave an overview of Public Accounts from a Quebec perspective. Delegates came from Australia, Burma, Bangladesh and Ghana.

Canada’s Auditor General, Sheila Fraser, gave a brief outline of the 48 audits from her department over the last year.

A session was held regarding Canada’s role in helping developing countries work towards democracy, especially with respect to Public Accounts and accountability. Alberta is twinned with Vietnam.

Regional Assemblée Parlementaire de la Francophonie

Winnipeg, Manitoba
August 30 to September 3

Delegate

George Rogers, MLA, Leduc-Beaumont-Devon

Report

by George Rogers

Attending the conference were representatives from British Columbia, Alberta, Saskatchewan, New Brunswick, Nova Scotia, Ontario, Quebec, Prince Edward Island and Louisiana sections.

The first working session reflected on the linguistic duality of the Olympic and Paralympic 2010 Winter Games, held in Vancouver. Senator Champagne presented a report on this subject that criticized the lack of French content throughout the games.

The second working session heard from Senator Éric LaFleur, president of the Louisiana section, on the importance of enlisting the support of municipally, regionally and nationally elected members in the defence of French in minority situations.

The third working session was dedicated to a presentation from Mr. Louis Allain, Director General of Economic Development Council for Manitoba Bilingual Municipalities.

The fourth working session saw Mr. Michel Samson, president of the Nova Scotia section, speak to the Bonjour program and Nova Scotia’s law on French services.

Mr. Lalonde presented his proposed project on the Francophone Youth Parliament of America, which formed the fifth working session of the conference.

The sixth session heard Mr. Henri-François Gautrin from the Quebec section present a report on the co-operative movement as an economic development tool in francophone regions of America.

Attendance at this conference gave me an excellent opportunity to learn a number of important aspects of French, particularly in the Americas, and to meet with colleagues from other jurisdictions.

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Members of Legislative Assemblies, parliamentary officials and observers. There were many workshops for delegates to attend. I had the chance to participate in a workshop called Energy and Environment: Achieving Sustainable Development. There were four discussion leaders, of which I was one.

PARTNERSHIP OF PARLIAMENTS

Edmonton, Alberta
October 16 to 21

DELEGATES

Hon. Ken Kowalski, Speaker
Hon. Ted Morton, Minister of Finance and Enterprise
Hon. Frank Oberle, Solicitor General and Minister of Public Security
Hon. Jonathan Denis, Minister of Housing and Urban Affairs
Naresh Bhardwaj, MLA, Edmonton-Ellerslie
Brian Mason, MLA, Edmonton-Highlands-Norwood

AGENDA

• Fort McMurray Oil Sands Tour
• Introduction to the Canadian Federal System
• Introduction to Fiscal Federalism – History
• Current Arrangements for Fiscal Federalism
• Challenges to Fiscal Federalism

COMMONWEALTH PARLIAMENTARY ASSOCIATION REGIONAL SEMINAR

Toronto, Ontario
October 21 to 24

DELEGATES

Naresh Bhardwaj, MLA, Edmonton-Ellerslie
Art Johnston, MLA, Calgary-Hays
Ray Prins, MLA, Lacombe-Ponoka

AGENDA

• Backbench Private Members’ Bills: A Waste of Time or Not?
• Climate Change on P.E.I.: Impact and Adaptation
• Alberta Oil Sands
• Regulations: Is There Enough Oversight by Parliamentarians?
• Technology in the Legislature: When Does It Become Distractive?

REPORT

by Ray Prins, Art Johnston and Naresh Bhardwaj

As Alberta delegates who had the opportunity to participate in the Canadian Regional Seminar, we felt privileged to have engaged in ideas about policy and legislative management. We felt it was a worthwhile seminar, and we enjoyed the topics and discussion. The speakers and staff were excellent and ensured everyone participated. We recommend that Alberta delegates continue attending upcoming conferences.

COMMONWEALTH WOMEN PARLIAMENTARIANS CANADA OUTREACH PROGRAM

Vancouver, British Columbia
November 4 to 7

DELEGATE

Teresa Woo-Paw, MLA, Calgary-Mackay

AGENDA

• Simon Fraser University, School of International Studies Meeting
• Young Women in Politics: Equal Voice and Experiences
• West Coast LEAF
• Barriers to Women Seeking Elected Office Study
• Discussions on Engaging Women – Transforming Cities Initiative
• Canadian Women Voters Congress: Municipal Campaign School

REPORT

by Teresa Woo-Paw

Commonwealth Women Parliamentarians (CWP) – Canada is a network that provides the opportunity for sharing experiences and seeking solutions to the special challenges faced by the female minority in parliaments.

The purpose of the CWP outreach program is to increase women’s representation in all levels of government. The outreach programs include discussions on the subjects of the role of the CWP and objectives of the CWP outreach program, the multiple roles of parliamentarians, increasing youth engagement, the road to election day and the election process.

From the outset the conference presented as being very well organized. There were numerous sessions/presentations/discussions that were thought-provoking and certainly beneficial. We heard from a variety of speakers, which included Clerks of the House of Commons and the Senate. The speakers offered insight into the overview of the role and operation of the Canadian Parliament. In addition, a wide range of topics were discussed such as the Commonwealth and the role of the Commonwealth Parliamentary Association, the Canadian political scene and the participation and engagement of youth.

Certainly, meetings such as these are an extremely great way of bringing people from different countries and provinces together to exchange ideas. The exchange of information enriches the discussions and allowed us the opportunity to familiarize ourselves with what really is happening in other parts of the world. We compare notes, and we learn from each other.
PACIFIC NORTHWEST ECONOMIC REGION (PNWER)

**Stevenson, Washington**
**November 17 to 20**

**DELEGATES**

Alana DeLong, MLA, Calgary-Bow
George Groeneveld, MLA, Highwood
Hon. Mel Knight, Minister of Sustainable Resource Development

COUNCIL ON GOVERNMENTAL ETHICS LAWS (COGEL)

**Washington, DC**
**December 5 to 8**

**DELEGATES**

Laurie Blakeman, MLA, Edmonton-Centre
Ty Lund, MLA, Rocky Mountain House
Dave Quest, MLA, Strathcona

**AGENDA**

- Electronic Filing Round-table
- Local Agency Round-table
- International Perspectives Round-table
- Plenary Session: Spencer Overton, Professor of Law, George Washington University Law School
- Ethics Update
- Setting a Good Example: Balancing Disclosure and Privacy in an Oversight Environment
- I-Voting: Panacea or Pandora’s Box?
- Accounting for Our Campaign Finance Laws: Audit Techniques and Tools
- Public Financing and Small Donor Democracy
- Elections Update: Current Trends in Legislation and Litigation
- Freedom of Information (FOI) Legislation and Litigation Update
- As the Revolving Door Turns: Emerging Regulatory Trends
- Independent Expenditures and Citizens United: The Federal Aftermath
- Ethics Enforcement: How To Make It Work
- Campaign Finance Regulation and New Media
- Citizen Engagement in Policy Making: Trust and Governance in an Era of Networked Relationships
- Plenary Session: Drago Kos, chairman of the Group of States against Corruption (GRECO) – Slovenia
- Issues of Electronic Access in 2010
- Campaign Finance Update Part I (Litigation)
- Communicating about Our Mission through the Media: Rules of Engagement
- Measuring the Success of Ethics Programs: What Are the Metrics?
- Elections Costs: Managing Expectations in a World of Increasing Complexity
- Lobbying Legislation and Litigation Update
- Access Implications of Government-related Records Held by Government-created Private Entities
- Extending Pay-to-play and Ethics Laws to Contractors: Too Far or Not Far Enough?
- Campaign Finance Update Part II (Legislation)
- Census 2010: Anticipating the Impact of Redistricting
- Plenary Session: Lobbying Regulation in the Nation’s Capital – Too Much? Too Little? Just Enough?
- Freedom of Information Round-table
- To Tweet or Not To Tweet: Engaging the Public through Social Media
- Independent Expenditures and Citizens United: The State/Local Response
- A Peek Behind the Curtain: Corporate Compliance
- Civic and Democratic Engagement: Reaching New Voters
- Loopholes Update: How Campaigns Are Getting Around Campaign Finance and Disclosure Laws and How To Close Them
- Looking Forward: Leadership Lessons for Transitional Times

**REPORT**

by Ty Lund, Laurie Blakeman and Dave Quest

The conference program covered elections, campaign financing, ethics, lobbying and information and privacy, with particular emphasis on lobbying and ethics issues. There were update sessions with respect to ongoing, resolved and new issues and legal matters relating to elections, ethics, lobbying and freedom of information. Alberta was represented by delegates from the city of Calgary, the office of the Ethics Commissioner, the office of the Chief Electoral Officer and the Legislative Offices Committee. Delegates were also present from the various provincial offices of elections, lobbying, ethics and information and privacy from the provinces of British Columbia, Manitoba, Newfoundland and Labrador, Nova Scotia, Northwest Territories, Ontario and Quebec as well as representatives from those offices within the government of Canada. The Alberta delegates were also guests of a former page of the Alberta Legislative Assembly who now works in the office of the Senator for South Dakota. Ms Laird led the Alberta delegates on a tour of the Capitol Building and into the Senate gallery to observe the debate and vote on a bill.

COGEL is an international organization whose primary membership originates in the United States and Canada. Delegates and session participants at the 2010 conference were from the United States, Canada, Australia, Cayman Islands, Britain and Slovenia. As noted, Canadian jurisdictions were well represented, and moderators and panellists included representatives from various federal and provincial offices. The 2011 conference will be held in Nashville, Tennessee, in December 2011.
Interparliamentary Relations 2010

The Speaker, the Deputy Speaker and Chair of Committees, the Deputy Chair of Committees and staff of the Legislative Assembly Office are involved in ongoing liaison with Members and staff of other parliaments and with other representatives of foreign countries. In 2010 they met with the following visitors:

February 22
His Excellency Georg Witschel
Ambassador of the Republic of Germany

March 10
His Excellency Matthias Brinkmann
Ambassador and Head of the Delegation of the European Union to Canada

March 15
His Excellency Andrea Meloni
Ambassador of Italy

April 12
His Excellency Justin Hugh Brown
Australian High Commissioner

April 28
His Excellency Francisco Barrio Terrazas
Ambassador of the United Mexican States

May 10
His Excellency Mouldi Sakri
Ambassador of the Republic of Tunisia

May 12
His Excellency Zenon Kosiniak-Kamysz
Ambassador of the Republic of Poland

May 20
Vietnamese Delegation
Auditor General’s Office

June 14
His Excellency Khaled Mahfoodh
Abdulla Bahah
Ambassador of the Republic of Yemen

July 6
Mr. Xinjian Wu
Consul General of China

July 13
The Honourable Koichi Ishii
Speaker, Prefecture of Hokkaido
The Honourable Owamu Takai
Vice-governor of Hokkaido and delegation

August 30
Interparliamentary Association Canada-France Delegation
Francophone Senators

September 20
Ms Liu Yongfeng
Consul General of the People’s Republic of China

September 22
Mr. Jean-Charles Bou
Consul of the Republic of France

September 29
Mr. Johannes Vervloed
Consul General of the Netherlands

October 13
Mr. Arthayudh Srisamoot
Consul General of Thailand

October 15
Jathedar Gurbachan Singh
Sri Akal Takhat Sahib, Punjab, India

October 17
Federal German Parliamentarian Delegation

October 17
Partnership of Parliaments Study Tour Delegation

October 20
Her Excellency Sheila Sealy Monteith
High Commissioner for Jamaica

October 27
His Excellency Andrew Needs
High Commissioner for New Zealand

November 1
Delegation for Relations with Canada
European Union Parliamentarians
His Excellency Manuel Schaarers Kanonnikoff
Ambassador of the Republic of Paraguay

November 9
Guangxi People’s Congress Mission

December 1
His Excellency Kaoru Ishikawa
Ambassador of Japan
Ronald Armor Moore  MLA # 555  
July 28, 1925 - January 9, 2010

Mr. Moore was first elected in the election held November 2, 1982, and served three terms until May 18, 1993. During his years of service he represented the constituency of Lacombe for the Progressive Conservative Party.

During his term of office Ron Moore served on several committees: the Select Committee on the Workers’ Compensation Act and the Occupational Health and Safety Act; the Select Special Committee on Upper House Reform Overview and Recommendations; the Select Standing Committee on Law and Regulations; the Select Standing Committee on Public Accounts; the Select Standing Committee on Public Affairs; the Select Committee on the Alberta Heritage Savings Trust Fund Act; and the Special Standing Committee on Members’ Services.

Harry Elliott Alger  MLA # 547  
April 8, 1924 - January 27, 2010

Mr. Alger was first elected in the election held November 2, 1982, and served two terms until March 20, 1989. During his years of service he represented the constituency of Highwood for the Progressive Conservative Party.

During his term of office Harry Alger served on the standing committees on the Alberta Heritage Savings Trust Fund Act; Private Bills; Public Affairs; Law and Regulations; and Public Accounts and on the Select Special Committee on Upper House Reform.

William John Yurko  MLA # 440  
February 11, 1926 - January 28, 2010

Mr. Yurko was first elected in the by-election held February 10, 1969, and served until April 24, 1978, at which time he resigned to seek the nomination to a federal constituency. During his years of service he represented the constituencies of Strathcona-East and Edmonton-Gold Bar for the Progressive Conservative Party.

During his term of office Bill Yurko served as Minister of Housing and Public Works and Minister of the Environment. As a Private Member he served on the standing committees on Private Bills, Standing Orders and Printing; Public Accounts; Public Affairs, Agriculture and Education; Public Affairs; Privileges and Elections; Privileges and Elections, Standing Orders and Printing; Law, Law Amendments and Regulations; Law and Regulations; and Automobile Insurance.

Mr. Yurko was elected to the House of Commons for the constituency of Edmonton East May 22, 1979, and re-elected on February 18, 1980. His term ended September 4, 1984. He was a recipient of the 2002 Michael Luchkovich award for outstanding public service by a parliamentarian of Ukrainian origin.

Frederick Haliday Peacock  MLA # 472  
November 23, 1916 - February 15, 2010

Mr. Peacock was first elected in the election held August 30, 1971, and served two terms until February 14, 1979. During his years of service he represented the constituency of Calgary-Currie for the Progressive Conservative Party.

During his term of office Fred Peacock served as Minister of Industry and Tourism and Minister of Industry and Commerce. He also served on the standing committees on Public Accounts; Public Affairs; Law and Regulations; Public Affairs, Agriculture and Education; and the Alberta Heritage Savings Trust Fund Act and on the Select Committee on the Legislative Assembly Reviewing Intra Provincial Trucking Regulations.

Mr. Peacock served as Agent General Asia Pacific for the Alberta government from 1982 to 1985.

Richard David Gruenwald  MLA # 483  
January 22, 1917 - February 24, 2010

Mr. Gruenwald was first elected in the election held August 30, 1971, and served one term until March 25, 1975. During his years of service he represented the constituency of Lethbridge-West for the Social Credit Party.

During his term of office Richard Gruenwald served on the standing committees on Private Bills; Private Bills, Standing Orders and Printing; Privileges and Elections; Privileges and Elections, Standing Orders and Printing; and Public Affairs, Agriculture and Education and on the Special Committee of the Legislature on Professions and Occupations.

Thomas George Thurber  MLA # 618  
October 26, 1934 - March 7, 2010

Mr. Thurber was first elected in the election held March 20, 1989, and served three terms until March 11, 2001. During his years of service he represented the constituencies of Drayton Valley-Calmar and Drayton Valley for the Progressive Conservative Party.

During his term of office Tom Thurber served on Executive Council as Minister of Public Works, Supply and Services from June 30, 1993, to December 21, 1994, and as Minister of Municipal Affairs from December 21, 1994, to March 26, 1997. He also served on the standing committees on Law and Regulations; Private Bills; Public Accounts; and Public Affairs.

David Mike Broda  MLA # 682  
September 17, 1944 - June 13, 2010

Mr. Broda was first elected in the election held March 11, 1997, and served two terms until November 21, 2004. During his years of service he represented the constituency of Redwater for the Progressive Conservative Party.

During his term of office Dave Broda served on the standing committees on Law and Regulations; Public Accounts; Public Affairs; and the Alberta Heritage Savings Trust Fund Act and on the Special Standing Committee on Members’ Services and Special Health Information Act Review Committee.

Mr. Broda served as chair of the Long Term Care Policy Advisory Committee, which authored Healthy Aging: New Directions for Care, commonly known as the Broda report (1999).
Mr. Pengelly was first elected in the election held March 14, 1979, and served three terms until March 19, 1989. During his years of service he represented the constituency of Innisfail for the Progressive Conservative Party.

During his term of office Mr. Pengelly served on the Select Committee on Recreational and Commercial Fishing Industries in Alberta; the Select Special Committee to Examine the Role of the Upper House in the Canadian Federal System; the standing committees on Law and Regulations, Private Bills, Public Accounts, Public Affairs, and the Alberta Heritage Savings Trust Fund Act; the Special Committee to Prepare and Report Lists of Members to Compose the Select Standing Committees; and the Special Select Standing Committee on Members’ Services.

Miss Hunley was first elected in the election held August 30, 1971, and served two terms until March 13, 1979. During her years of service she represented the constituency of Rocky Mountain House for the Progressive Conservative Party.

She served as minister without portfolio; chair, Alberta Human Resources Research Council; Solicitor General; and Minister of Social Services and Community Health.

She was the first woman to be given full ministerial status in the Alberta government with her appointment as the first Solicitor General of Alberta.

She served on the select standing committees on Privileges and Elections, Standing Orders and Printing; Public Accounts; Public Affairs; and Public Affairs, Agriculture and Education and on the Special Committee to make a recommendation to the Assembly for the position of Ombudsman.

The Honourable Helen Hunley was Alberta’s 12th and first female Lieutenant Governor, serving from January 22, 1985, to March 11, 1991. Helen Hunley was the first female mayor of Rocky Mountain House, Alberta. She served as Lieutenant, Canadian Women’s Army Corps, from 1941 to 1946, and served overseas in Great Britain from 1943 to 1945.

Helen Hunley received the following awards:

- Officer of the Order of Canada (1992),
- Golden Jubilee Medal (2002),
- Dame of the Most Venerable Order of the Hospital of St. John of Jerusalem (1985),
- Honorary Doctorate of Laws, University of Alberta (1985), and